



**CHARLEVOIX COUNTY**  
**CHARLEVOIX COUNTY ROAD COMMISSION**  
**Ellis Road Gravel Project – Evangeline Township**

**NOTICE TO BIDDERS**

The Charlevoix County Road Commission Board invites qualified contractors to bid the following road work:

*Provide all materials, trucking, equipment and labor to supply, load, transport and place 23A MDOT Specification Afton Stone on the entire length of Ellis Road (a county local road), Evangeline Township. August 25, 2017 completion date.*

Bids must be on Road Commission furnished forms (available at the main office, 1251 Boyne Ave., Boyne City, MI 49712-0039, phone 231-582-7330) and presented at the main office before the 10:00AM, Monday, April 10, 2017 bid opening.

**ROAD COMMISSION BOARD**  
**CHARLEVOIX COUNTY**

<b>Russell MaGee</b>	<b>Chairman</b>
<b>Keith Ogden</b>	<b>Vice-Chairman</b>
<b>Denny Way</b>	<b>Member</b>

# **EVANGELINE TOWNSHIP AFTON STONE PROJECT**

## **PROJECT LOCATION (see enclosed map)**

- Ellis Road (0.58-Mile): Shadow Trails to road end.

## **PROJECT DESCRIPTION**

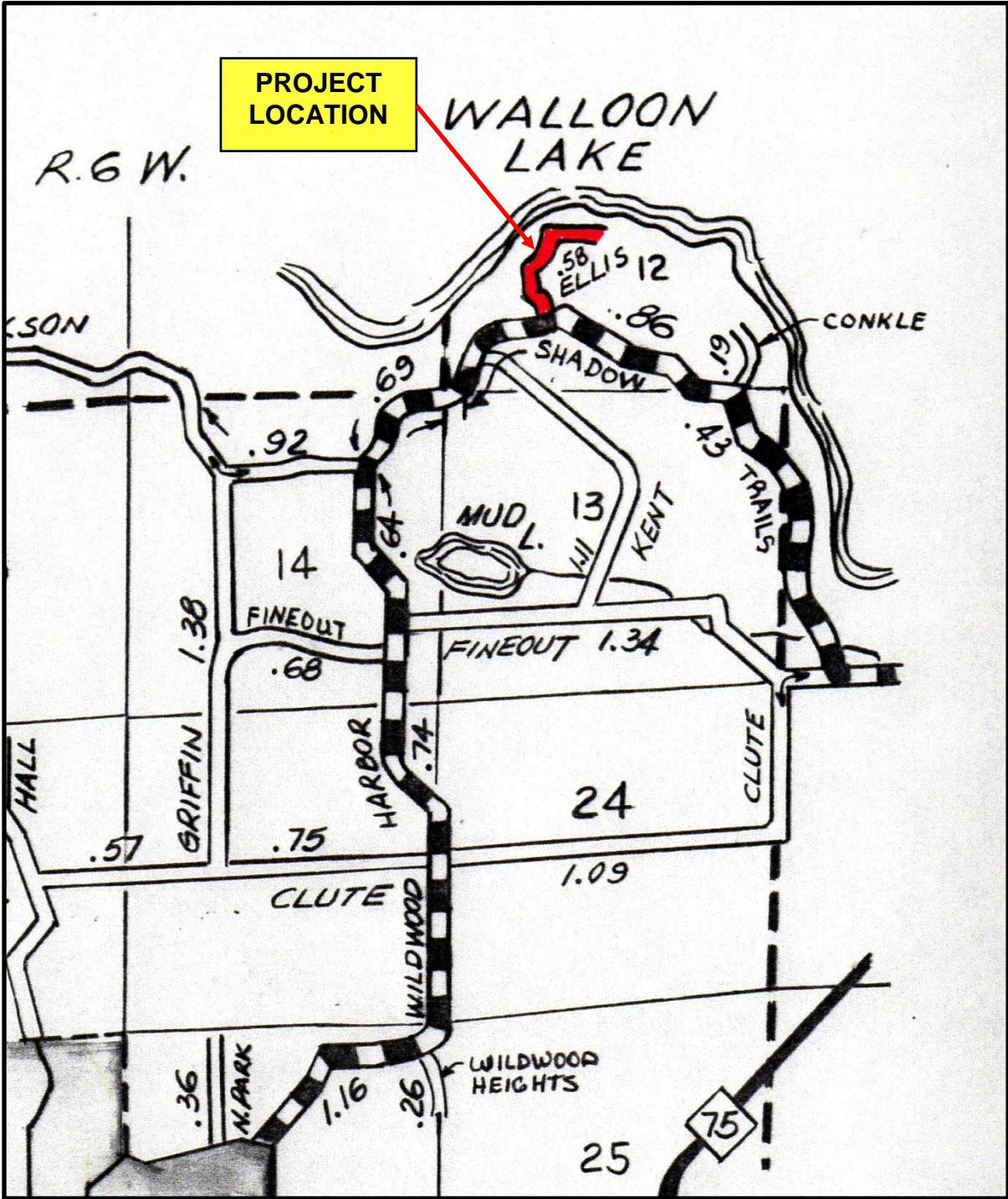
Project consists of Contractor supplying, hauling with flowboy trailers and dumping 23A MDOT Specification Afton Stone on the above described road. The Road Commission will provide any necessary traffic control, a grader and operator to spread and compact the gravel. The Contractor shall coordinate truck dump timing with grader operation; no extra compensation will be paid for delays to unload material.

The gravel shall be documented by computer generated weight tickets, and placed approximately 20-FT wide and 4-Inches deep, or as directed by the Engineer.

All work shall be completed by August 25, 2017.

**NOTE:**        *The term "Bidder" & "Contractor" may be used interchangeably in these specifications.*

# PROJECT LOCATION



## **INSTRUCTIONS AND CONDITIONS**

### **NON-DISCRIMINATION CLAUSE**

The contractor, including any sub-contractors, shall not under this contract discriminate against any qualified person with a disability or any person based on race, color, national origin, sex, age or limited English proficiency. The Road Commission's non-discrimination requirements apply to all road construction projects regardless of funding source. Federally funded projects (including those with any past federal participation) will include a more detailed explanation of the various sections of the 1964 Civil Rights Act, showing titles, section numbers and codes.

### **SUBCONTRACTORS**

Whenever the Primary Contractor employs subcontractors for any part of the job, those subcontractors shall be listed by name in the appropriate bid section. No unnamed subcontractor shall be substituted for a named subcontractor without Road Commission consent, which may or may not be granted. The Contractor is responsible for subcontractor's performance; subcontractor non-performance shall not be reason to void or reduce liquidated damages.

### **HOLD HARMLESS AGREEMENT**

The Bidder shall hold the Charlevoix County Road Commission harmless against all claims for damages or injuries specifically resultant from and attributable to the contractor's (or subcontractor's) work on this project. By signing this bid, the bidder agrees to all provisions of the hold harmless and insurance requirements.

### **INSURANCE: WORKERS COMPENSATION**

To protect the Charlevoix County Road Commission against claims that might arise from the contractor's work, the contractor must provide proof of the following minimum insurance coverage:

Commercial General Liability	
\$2,000,000	General Aggregate Limit other than Products/Completed Operations
\$2,000,000	Products/Completed Operations Aggregate Limit
\$1,000,000	Personal & Advertising Injury Limit
\$1,000,000	Each Occurrence Limit
\$ 500,000	Fire Damage Limit (any one fire)

The contractor must list the Charlevoix County Road Commission, its commissioners, officers, employees and agents as additional insured on the Commercial Liability policy.

If a motor vehicle is used to provide services under this Contract, the Contractor must have vehicle liability insurance for bodily injury and property damage as required by law on any auto used in the Contractor's business.

Workers disability compensation insurance must meet statutory requirements.

Note: The Contractor must provide proof of above insurance coverage within 14 days of tentative bid award (tentative bid award means the Road Commission has chosen a particular bidder as offering a bid in the best public interest, but will only award after the bidder/contractor complies with the insurance requirements, and signs the contract within 14 days).

The proof certificates(s) must be prepared by the insurance provider, not the contractor, and the certificate must state that the insurance will not be cancelled, reduced, or not renewed for at least thirty days after project begins.

**MARK ENVELOPES**

All bids shall be in sealed envelopes plainly marked as to contents, and shall exhibit bidders name.

**BID DEADLINE**

Late bids will not be accepted.

**BID PRICE AND WITHDRAWAL**

Bid price shall include all labor, equipment and material costs to complete the proposed work. All bids shall be firm for 60 days from bid opening.

**RIGHT TO REJECT**

The Charlevoix County Road Commission reserves the right to reject any or all bids, but will only award in the best public interest.

**DELIVERY TRUCKS**

Delivery truck boxes shall be cleaned of all foreign materials before 23A Specification Afton Stone is loaded.

**LIQUIDATED DAMAGES**

The Contractor shall complete all work under these specifications by August 25, 2017. The Road Commission will assess damages of \$75 per calendar day if the project is not completed by the specified date. While not considered a penalty, liquidated damages are intended to compensate the Road Commission for project delay cost, and do not preclude the Road Commission from pursuing other remedies for breach of contract, or obtaining substitute performance.

**PAYMENT**

Payment will be a lump sum total paid within 45 days of invoice and after all specifications have been met and work completed and approved by the Engineer. However, the Road Commission relies on townships to timely pay the Road Commission for township funded projects. If a township pays late (which is unusual) the Road Commission may slightly extend the 45 days.

Engineer may approve periodic progress payments, less 10% withheld; final 10% paid upon project completion and Engineers final approval.

**GENERAL NOTES**

**Standard Specifications**

The improvements covered by this proposal shall conform to *Michigan Department of Transportation 2003 Standard Specifications and the 2009 Michigan Manual of Uniform Traffic Control Devices*, as amended by Supplemental Specifications and Special Provisions unless otherwise noted.

**Private Work**

Work outside the scope of this project is prohibited.

**Equipment Storage**

At workday end, Contractor shall remove from Right-of-Way all equipment not essential for ensuring a safe roadway.

# PROPOSAL FOR ELLIS ROAD AFTON STONE PROJECT

**TO:** Charlevoix County Road Commission

The undersigned bidder understands the proposed work and construction conditions and has examined the plans, specifications and contract documents and will furnish all labor, material, tools, and equipment necessary to complete all work specified, in accordance with the Charlevoix County Road Commissions Standards and Michigan Department of Transportation Standard Specifications, and will accept in full payment the following unit prices.

WORK ITEM	QUANTITY	UNIT	UNIT PRICE	BID PRICE
Ellis Rd. (0.58-Mile) 23A MDOT Specification Afton Stone Gravel	1,600	TONS		
<b>TOTAL BID AMOUNT</b>				<b>\$</b>

**23A AFTON STONE:** Consists of contractor furnishing specified material, loading, trucking with flowboy trailers and placement on the job-site. Each load of material delivered to the job-site shall be on a computer generated weight ticket.

The Road Commission Engineer will perform random material compliance tests. Aggregate not meeting specifications will be rejected and unpaid.

**COMPANY NAME** \_\_\_\_\_

**COMPLETED BY** \_\_\_\_\_

**BIDDER SIGNATURE** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE NUMBER** \_\_\_\_\_

**FAX NUMBER** \_\_\_\_\_

# THE AGREEMENT

\_\_\_\_\_  
(Company Name)

Hereinafter called the "Contractor", and the CHARLEVOIX COUNTY ROAD COMMISSION hereinafter called the "Owner", agree to the following:

**ARTICLE 1 – THE WORK:** Contractor shall furnish all material and equipment and perform all work described in the Specifications entitled:

**Ellis Road Gravel Placement  
Evangeline Township Job Number: 076.3-005.9**

Contractor agrees to provide the named materials and work items listed in this proposal. Alterations must have Road Commission Engineer's prior approval.

**ARTICLE 2 – ALTERATIONS:** Contractor shall make alterations to work under this Contract when requested and approved by Engineer.

**ARTICLE 3 – TIME:** Contractor is authorized to begin work under this Contract after all required signatures are in place; all work shall be completed August 25, 2017, or liquidated damages will be assessed.

**ARTICLE 4 – TIME EXTENSION:** Contractor shall be granted extension of time, only if approved by Engineer.

**ARTICLE 5 – CONTRACT ASSIGNMENT:** Contractor shall not assign or transfer this Contract or sublet any work, except with written Owner permission.

When employing a subcontractor or subcontractors, Contractor will provide the specified information on "Subcontractor Information" form enclosed.

**ARTICLE 6 – PAYMENT:** Payment shall be a lump sum total paid within 45 days of invoice and after all specifications have been met.

Engineer may approve periodic progress payments, less 10% withheld; final 10% paid upon project completion and Engineers final approval.

**OWNER:** Charlevoix County Road Commission **CONTRACTOR:** \_\_\_\_\_

By: \_\_\_\_\_  
Manager

By: \_\_\_\_\_  
Title:

\_\_\_\_\_  
Clerk

Witness: \_\_\_\_\_

Date  
Signed: \_\_\_\_\_

Date  
Signed: \_\_\_\_\_