

# 2016 ANNUAL TOWNSHIP MEETING MINUTES (IN ALPHABETICAL ORDER - PLEASE SCROLL DOWN)

BAY, CHARLEVOIX, EVANGELINE, HUDSON, MARION, PEAINE, ST. JAMES AND SOUTH ARM TOWNSHIPS  
CHOSE NOT TO SCHEDULE.

**BOYNE VALLEY TOWNSHIP**

**BOYNE VALLEY TOWNSHIP ANNUAL MEETING  
JANUARY 13, 2016 MINUTES – 6:00 PM**

**True Copy**

Vice Chairman MaGee opened the meeting at 6:00pm.

Commissioners MaGee and Ogden, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Mike Skop and CCRC Clerk Frank D Wasylewski attended, along with Boyne Valley Township Supervisor Sue Hobbs and Trustee Bernie Kondrat.

Mrs. Hobbs:

- Requested engineer estimates for wedge and overlay on Springbrook Road North of Skop Road, Dietz Road and Boyne Valley's portion of Crozier Road.
- Discussed US131 MDOT project from Antrim County to Cherry Hill Road, noting the portion of US131 through the Village of Boyne Falls will not be completed as part of the project. The project will be bid at the February MDOT letting.
- The Township is still hopeful grant funds will be received to reconstruct Church Street.

Mr. Kondrat:

- Complimented shoulder work CCRC did this summer.
- Stated the roads were not bladed as good this year as they have been in past years.
- The seasonal portion of Addis Road needs improvement now that the log trucks are done.
- Plow drivers have been doing a good job.

Mike Skop recommended the township consider placing gravel on Cherry Hill Road where ditching was completed last year.

Vice Chairman MaGee adjourned the meeting at 7:00pm.

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Russell MaGee, Vice Chairman

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Frank D Wasylewski, Clerk

## CHANDLER TOWNSHIP

### CHANDLER TOWNSHIP ANNUAL MEETING JANUARY 19, 2016 MINUTES – 7:00 PM

True Copy

Commissioner Ogden opened the meeting at 7:00PM.

Commissioner Ogden, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Mike Skop and CCRC Clerk Frank D Wasylewski attended, along with Chandler Township Supervisor Dennis Howard, Clerk Myron Matz, and Trustee Sam Strong. Absent: Chairman Way (vacation) and Commissioner MaGee (sick).

Mr. Howard:

- Inquired if seasonal roads are being considered for ORV (off road vehicle) traffic.
- Thanked Road Foreman Skop for providing good service in their township.
- Requested Walton Road be graded more often.
- Concerned about snowmobiles using township roads. The snowmobiles are not using the trail as planned, but using the shoulder of the road instead. The Manager advised if snowmobiles damage roadway the road commission has authority to stop use of trail. The Manager also advised the snowmobile trail would have to be off the portion of Matz Road that Mark Goldsmith plows to his home.
- Reported the culvert extensions on Chandler Hill Road hinder water access for the fire department. As water access points are important to the fire service, Howard suggested the road commission contact the local fire department when water points are modified.
- The Manager advised the grader operator can keep the entrance to the water point on Chandler Hill Road cleared.
- Requested whether some other form of treatment for ice is available on the hills. The 50/50 treatment currently used causes the snow to turn to slush and creates poor driving conditions. Howard requested if nothing else is available, would suggest no treatment of any kind except plowing.
- Expressed concern the CCRC phone operator advises residents to contact the local supervisor to have grading done. Howard also stated he called three times and was hung up on.

Mr. Matz:

- Also expressed gratitude to Mike Skop for all the work being performed.
- Reported gravel washing out from Fraley Road into his field.

Commissioner Ogden presented information on seasonal roads, requesting CRA change Act51 law regarding seasonal roads.

Commissioner Ogden adjourned the meeting at 7:55pm.

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Keith Ogden, Commissioner

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Frank D Wasylewski, Clerk

## **EVELINE TOWNSHIP**

### **EVELINE TOWNSHIP ANNUAL MEETING JANUARY 20, 2016 MINUTES – 6:00 PM**

True Copy

Commissioner Ogden opened the meeting at 6:00pm.

Commissioner Ogden, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foremen Darcy Phelps and Mike Skop, and CCRC Clerk Frank D Wasylewski attended, along with Eveline Township Supervisor John Vrondran, Clerk Sandy Whiteford and Trustees Eric Beishlag and Janet Blossom. Absent: Chairman Way (vacation) and Commissioner MaGee (sick).

Mr. Vrondran:

- Last year's crack seal bid price was too high. Will request bids for their local projects earlier this year in the hope the prices will be lower.
- Would like to pave north end of Sequanota Road (Ferry Road north ¼ mile).
- Shaw Road past CCRC garage needs to be repaved but concerned existing road width is too narrow.
- Would like an estimate to pave gravel section of Ridge Road between Mountain and Peninsula Road.
- Wedge and overlay needed on Commodore Drive and Spinnaker Lane in Charlevoix Shores Subdivision.

Ms. Blossom:

- Expressed compliments for the contractor doing Summerset Pointe sewer line. The contractor is Forbes Construction.

CCRC Manager recommended the township consider placing gravel on Sequanota Road (Phelps Road south to seasonal road sign) to improve drainage. Road Foreman, Darcy Phelps would also like to see a culvert placed under the road.

The township requested paving estimates from the Staff Engineer for the following roads: Sequanota North, Shaw, Ridge, Gaunt and Spinnaker Lane. Estimates were also requested to place Afton Stone on Sequanota Road South, Shaler, Olstrom, Bracey and Wangeman Roads.

The Manager asked township thoughts regarding Whitfield Road at Ranney Road. Property owner may request road abandonment.

Commissioner Ogden adjourned the meeting at 6:55pm.

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Keith Ogden, Commissioner

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Frank D Wasylewski, Clerk

## **HAYES TOWNSHIP**

### **HAYES TOWNSHIP ANNUAL MEETING JANUARY 13, 2016 MINUTES – 5:00 PM**

**True Copy**

Vice Chairman MaGee opened the meeting at 5:00pm.

Commissioners Ogden and MaGee, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Darcy Phelps and CCRC Clerk Frank D Wasylewski attended, along with Hayes Township Clerk Marlene Golovich and Trustee Jim Rudolph.

Ms. Golovich:

- The roads on the “bay side” (north of US31) in Bay Shore need repair, requested engineer estimate.
- Requested engineer’s estimate for Quarterline Road with possibility of doing the road in phases over multiple years.

Mr. Rudolph :

- Reported Townline Road surface was raised approximately 18” when Emmet County improved the road last year, creating steep slopes and banks which makes it difficult to get out of driveway.

Mr. Vanek reported no news from LTBB Tribe regarding Murray and Upper Bay Shore Road funding and doesn’t anticipate a response before 2017.

Vice Chairman MaGee adjourned the meeting at 5:20pm.

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Russell MaGee, Vice Chairman

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Frank D Wasylewski, Clerk

## **MELROSE TOWNSHIP**

### **MELROSE TOWNSHIP ANNUAL MEETING JANUARY 19, 2016 MINUTES – 6:00 PM**

True Copy

Commissioner Ogden opened the meeting at 6:00pm.

Commissioner Ogden, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Mike Skop and CCRC Clerk Frank D Wasylewski attended, along with Melrose Township Supervisor Vern Goodwin and Road Committee Chairman Errol Lee. Absent: Chairman Way (vacation) and Commissioner MaGee (sick).

Mr. Goodwin:

- Requested estimate to pave a portion of Country Club Shores and North Shore Drive.
- Pleased with Afton stone shoulders previously done, requested estimate for Old State shoulders.
- Discussed drainage concerns on Country Club Road. Mr. Skop advised the drainage issue is primarily caused from run-off from several homes and recommended the road commission and township meet with home owners to resolve the issue.
- Fineout Creek Bridge is in need of repair. The Manager suggested the township contact Walloon Lake Association for funding assistance.
- Discussed water damage on Hillview Drive shoulders. Damage was caused when hydrants from water system owned by Mr. Bridenstein were flushed. The township requested a letter be sent from CCRC addressing the issue. Mr. Ogden recommended the Manager contact Attorney Joel Wurster to draft a letter from CCRC.

Mr. Skop recommended the township consider improvements to Addis Road.

Mr. Vanek advised TAP grant on M-75 within the Village of Walloon Lake is ready.

Commissioner Ogden adjourned the meeting at 6:55pm.

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Keith Ogden, Commissioner

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Frank D Wasylewski, Clerk

## **NORWOOD TOWNSHIP**

### **NORWOOD TOWNSHIP ANNUAL MEETING JANUARY 20, 2016 MINUTES – 5:00 PM**

True Copy

Commissioner Ogden opened the meeting at 5:00pm.

Commissioner Ogden, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Darcy Phelps and CCRC Clerk Frank D Wasylewski attended, along with Norwood Township Supervisor Frank Hamilton and Road Committee member Bill Gnodtke. Absent: Chairman Way (vacation) and Commissioner MaGee (sick).

Mr. Hamilton:

- Inquired how roads are selected to be crack-sealed. Staff Engineer Vanek stated the road commission provides crack seal on primary roads. Some townships have crack-sealed local roads. Vanek advised if the township is interested, they should provide a list of local roads to be included with the primary road bid.
- Stated he thinks fog seal is a waste of money on seal coat projects.
- A bike path has been suggested in Fisherman Island State Park.

Mr. Gnodtke:

- Road priorities remain the same: Parsons, Beatty, Cedarview, Lake Shore, First and Second Streets. Received estimates from "Jimmy", CCRC Staff Engineer.
- Township road millage passed and is now in second year of collection. There is approximately \$130,000 in the fund. As the millage is only one mill the township has been looking for other sources of revenue for road improvements. Manager suggested USDA rural development. The township would like to do projects this summer.
- Would like to know what options are available for resurfacing existing paved roads.
- Questioned if it would be possible to obtain area wide quotations for townships when doing seal coating type projects.
- Questioned what qualifications or requirements a contractor must meet to do crack sealing. The Manager advised the contractor must meet insurance requirements.
- The ditches on Lake Street need to be cleaned.

Keith Ogden advised CCRC will be overloaded with projects this year and suggested the township may consider waiting for 2017 to pursue local projects.

Commissioner Ogden adjourned the meeting at 5:50pm.

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Keith Ogden, Commissioner

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Frank D Wasylewski, Clerk

## **WILSON TOWNSHIP**

### **WILSON TOWNSHIP ANNUAL MEETING JANUARY 19, 2016 MINUTES – 5:00 PM**

True Copy

Commissioner Ogden opened the meeting at 5:00pm.

Commissioner Ogden, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Mike Skop, CCRC Clerk Frank D Wasylewski attended, along with Wilson Township Supervisor Todd Sorenson and Trustee Jeff Argetsinger. Absent: Chairman Way (vacation) and Commissioner MaGee (sick).

Mr. Sorenson:

- Thanked Manager & Mr. Skop for repairing driveway at township hall. The township has applied for grants to pave the parking lot.
- The township will send notices to township residents in the spring stating the intent to revert Healey Road to Afton stone.
- Thanked Mr. Skop for taking care of the beaver that was causing damage.
- Requested centerline striping of roads. The Manager advised striping is being funded through federal funding, but will not be done until this year. The estimate for striping county primary roads is \$120,000.
- As one mill is not sufficient to complete road projects, the township will consider asking voters to approve one additional mill.
- Would like a list of recommended gravel projects from the road commission.

Mr. Argetsinger:

- Requested estimate from CCRC engineer to wedge and overlay Bergmann Road. Anderson Road also needs to be improved, but the township does not have the funds necessary.
- Healey Road from Pleasant Valley to Jacquay does not have any gravel and would like an estimate to place Afton stone.

Mr. Vanek advised Boyne Valley is interested in paving their portion of Crozier Road this summer. There is a small section of Crozier Road in Wilson Township and suggested Wilson considers improving the road together with Boyne Valley. Vanek will provide estimate.

Mr. Skop suggested gravel be placed on Wilson Road to Marshall Road.

Commissioner Ogden adjourned the meeting at 5:30pm.

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Keith Ogden, Commissioner

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Frank D Wasylewski, Clerk