

# 2015 ANNUAL TOWNSHIP MEETING MINUTES (IN ALPHABETICAL ORDER - PLEASE SCROLL DOWN)

BAY, EVANGELINE, HUDSON, PEAINE, ST. JAMES AND SOUTH ARM TOWNSHIPS CHOSE NOT TO SCHEDULE.

## **BOYNE VALLEY TOWNSHIP – January 27, 2015 @ 7:00 PM**

Chairman Way opened the meeting at 7:00pm.

Chairman Way, Commissioners MaGee and Ogden, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Mike Skop and CCRC Clerk Frank D Wasylewski attended, along with Boyne Valley Township Supervisor Sue Hobbs and Clerk Lynn Sparks.

Mrs. Hobbs:

- Presented crossings of State Highways where the township would like to have ORV travel allowed: Addis Road to Skop Road, Dietz Road to Dam Road, Deer Lake Road to Boyne Mountain Road, Boyne Mountain Road to Cherry Hill Road and Old Mackinaw Trail to Giem Road. Mr. Harmon advised the requests must be done through the regional MDOT TSC office and provided the contact name and number to call.
- Questioned status of former entrance to Boyne Mountain. Mr. Harmon advised the road was abandoned when new road and entrance were completed. The township would like to use the old road as part of the proposed bike path connecting Boyne Falls and Boyne City, hoping to run along Boyne's airstrip to do so. Mr. Skop advised the existing culverts would not be safe.
- Wish to improve balance of Dam Road to M-75 in 2015. Staff engineer will provide estimate.
- Springbrook Road from Skop Road north needs repair.
- Requested CCRC again provide brine on township roads this summer.
- Recent township survey results were not favorable to levy a local road millage. However, as many surveys were completed by non-residents results will be reviewed to determine opinion of residents.

Chairman Way adjourned the meeting at 7:40pm.

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Doug Way, Chairman

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Frank D Wasylewski, Clerk

## **CHANDLER TOWNSHIP – January 20, 2015 @ 6:00 PM**

Chairman Way opened the meeting at 6:00PM.

Chairman Way, Commissioners Ogden and MaGee, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Mike Skop and CCRC Clerk Frank D Wasylewski attended, along with Chandler Township Supervisor Dennis Howard, Clerk Myron Matz, and Trustee Kyle Smith. Also in attendance, Chandler Township Resident Micki Howard.

Mr. Howard:

- Chandler Township would like to present request for township road millage from residents but still waiting to see outcome of change in personal property tax collections.
- Complimented CCRC on road conditions in Chandler Township.
- The August County MTA chapter meeting will be held at 911 center in Petoskey.
- Requested Truck Route sign be placed at River Road (Melrose Township), which is especially helpful when traffic is detoured off the highway.
- The group “Friends helping Neighbors” will be hosting a 10k walk/run again this year. The Manager advised the group will need to obtain a permit in order to close the road.

Mr. Matz:

- Pleased with recent grading of roads. Mr. Skop advised roads were graded when temperatures warmed, allowing for ice removal.
- Requested repair to furrow in front of the township hall which is causing drainage problems.
- Questioned status of snowmobile trail and which roads are being used for trails.
- With the amount of logs that remain to be trucked from the state land logging operation, concerned the logging trucks will do a lot of damage to the roads in the spring.

Mr. Smith:

- Minor issues with drainage on Penfold Road, otherwise has no concerns.

Chairman Way adjourned the meeting at 6:40pm.

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Doug Way, Chairman

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Frank D Wasylewski, Clerk

**CHARLEVOIX TOWNSHIP – January 22, 2015 @ 5:00 PM**

Chairman Way opened the meeting at 5:00pm.

Chairman Way, Commissioners Ogden and MaGee, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Darcy Phelps and CCRC Clerk Frank D Wasylewski attended, along with Charlevoix Township Supervisor Chuck Center.

Mr. Center:

- Pleased with Waller and Mt. McSauba Roads crack seal projects completed this year.
- The township may not do any other road projects for the next two or three years as they pursue funding a new fire station on the corner of Martin and Waller.
- Thanked Road Foreman Darcy Phelps for his continued assistance.

Chairman Way adjourned the meeting at 5:10pm.

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Doug Way, Chairman

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Frank D Wasylewski, Clerk

**EVELINE TOWNSHIP – JANUARY 20, 2015 @ 7:00 PM**

Chairman Way opened the meeting at 7:00PM.

Chairman Way, Commissioners MaGee and Ogden, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foremen Darcy Phelps and Mike Skop, and CCRC Clerk Frank D Wasylewski attended, along with Eveline Township Supervisor John Vrondran and Trustee Janet Blossom.

Mr. Vrondran asked Road Foremen for suggested road improvements:

- Mr. Skop advised placement of shoulder gravel on pavement edges to not only preserve shoulders, but to also improve safety.
- Mr. Harmon advised crack sealing on many local pavements will help preserve roadway life.
- Mr. Phelps stated streets of Ironton need improvement.
- Drainage improvements needed in swampy area on Sequanota Road. The area wide drain was never recorded as legal drain and is collecting water in far too large an area to work effectively.
- Charlevoix Shores subdivision has drainage and soil issues. Mr. Skop is hoping to address the issue next year.
- Areas of Gaunt Road are washing out and need repair.
- Discussed proposed private sewer line from Advance to Boyne City and implications and issues that might be encountered.

Chairman Way adjourned the meeting at 7:40pm.

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Doug Way, Chairman

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Frank D Wasylewski, Clerk

## **HAYES TOWNSHIP – JANUARY 27, 2015 @ 5:00 PM**

Chairman Way opened the meeting at 5:00 pm.

Chairman Way, Commissioners Ogden and MaGee, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foremen Darcy Phelps and Mike Skop and CCRC Clerk Frank D Wasylewski attended, along with Hayes Township Supervisor Ethel Knepp, Clerk Marlene Golovich, Treasurer Robbin Kraft, Trustees Rich Burnett and Doug Kuebler.

Ms. Knepp:

- Recently met with members of the LTBB Tribe to discuss possible funding for improvements to Murray and Upper Bay Shore Roads. The township considers these to be their top priority. Mr. Vanek has supplied necessary information to the Tribe to fulfill their reporting requirements. The township offered to pay the project engineering costs.
- Asked the road foremen for road improvement suggestions. Mr. Phelps recommended the township consider improvements to See Road to Oyster Point, Upper Bay Shore, and Quarterline Road down to the lake and also suggested crack sealing area by old gravel pit on Pincherry Road. Terrace Street and Spring Street in Bay Shore also need improvements. Mr. Skop encouraged improvement to the intersection of Upper Bay Shore.
- Requested updated estimates from staff engineer for Quarterline Road and See Road. Ms. Knepp stated the township will not begin any projects without first knowing status of Murray and Upper Bay Shore funding.

Ms. Golovich:

- Asked if many complaints have been received regarding the new guardrail on Pincherry Road. Mr. Vanek said no, but will contact the utility companies to schedule gas and phone line relocation so guardrail can be relocated in the spring.
- Reported Resort Township, Emmet County will be improving Townline Road in 2015.
- Questioned who is responsible for removal of dead trees in road right-of-way. Mr. Harmon advised trees in non-deeded right of way belong to the property owner and are generally addressed if they become a hazard.

Mr. Kuebler. :

- Asked what can be done on Stolt Road to prevent washouts as the cut-outs on the road shoulder are not sufficient. Mr. Harmon recommended the placement of Afton stone (6" thickness).
- Requested reshaping of Maple Grove.

Chairman Way adjourned the meeting at 5:50pm.

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Doug Way, Chairman

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Frank D Wasylewski, Clerk

## MARION TOWNSHIP – JANUARY 22, 2015 @ 6:00 PM

Chairman Way opened the meeting at 6:05 pm.

Chairman Way, Commissioners Ogden and MaGee, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC road foreman Darcy Phelps and CCRC Clerk Frank D Wasylewski attended, along with Marion Township Supervisor John Martin, Clerk Tim Matchett, Treasurer Michael Jarema and Trustee JoAnne Jones.

Mr. Martin:

- Phelps Road paving, from Black to Marion Center will be the only township road project this upcoming year.
- Lake 26 Road anticipated as road project the following year. The project will probably take two years to complete with tree removal and grading done the first year and paving the next. Mr. Martin asked what assistance CCRC would provide. Mr. Harmon stated CCRC will provide engineering services by staff engineer. Mr. Martin requested CCRC mark trees along Lake 26 Road that need to be removed and the township will have them removed.
- Questioned how often seasonal roads are reviewed to determine if status should be upgraded from seasonal. Would like Klooster Road upgraded from seasonal status. Mr. Harmon stated the grade is too steep. Mr. Harmon advised seasonal roads are only changed upon request from the township and must be brought up to current CCRC standards. Mr. Martin stated it's unreasonable to require a 7% slope on a seasonal road and thinks each road's status should be determined individually. Mr. Ogden presented summary of neighboring counties slope requirements indicating CCRC is in line with other counties in the area. Mr. Ogden stated the safety of CCRC employees and equipment must be considered, and if an exception is made for one township, others will want the same.
- Complimented CCRC usage of wing-plows.
- Asked status of Marion Center Road improvement under the countywide millage plan. Mr. Harmon advised the Steering Committee selected Ferry Road project this year so that a larger project can be completed the following year.

Mr. Matchett:

- Requested staff engineer review and provide estimate for Wickersham hill.

Chairman Way adjourned the meeting at 6:45pm.

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Doug Way, Chairman

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Frank D Wasylewski, Clerk

## MELROSE TOWNSHIP – JANUARY 22, 2015 @ 7:00 PM

Chairman Way opened the meeting at 7:00pm.

Chairman Way, Commissioners MaGee and Ogden, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Mike Skop and CCRC Clerk Frank D Wasylewski attended, along with Melrose Township Supervisor Vern Goodwin and Road Committee Chairman Errol Lee.

Mr. Goodwin:

- Advised the township is in the process of purchasing village water system.
- MDOT street improvement through Walloon Village will not take place this summer due to lack of funding.
- Trees on North Shore Drive have been cut. Would like to continue with easement on Zoe Street. Mr. Harmon advised Zoe Street is not a CCRC certified road; the township is responsible for improvements. Mr. Harmon also advised CCRC will grant permit to contractor to bore under North Shore Drive for sewer lines.
- Reported township doesn't anticipate any paving projects this year. Country Club Road to North Shore Drive will probably be done next year.
- Roads near Springbrook Hill are in need of repair.
- Questioned how Larson Road is holding up. Mr. Skop advised the road is in good shape.

Mr. Lee:

- Requested updated estimate from staff engineer to place shoulder gravel on various roads, using Afton Stone instead of 23A gravel. CCRC will continue to provide labor and equipment if township provides the material.
- Shoulders of Country Club Road are holding up well. This was the first township project using Afton Stone for shoulders.
- Old State Road is in need of improvement.

Harmon stated two barrier posts will be installed this spring on the new River Road recreational vehicle bridge to prohibit large vehicles from using the trail, which is limited to snow mobiles and ATVs. Weight limit signs will be posted after outside engineering firm verifies weight limit calculations.

Chairman Way adjourned the meeting at 7:55pm.

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Doug Way, Chairman

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Frank D Wasylewski, Clerk

## **NORWOOD TOWNSHIP – JANUARY 20, 2015 @ 5:00 PM**

Chairman Way opened the meeting at 5:00PM.

Chairman Way, Commissioners Ogden and MaGee, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Darcy Phelps and CCRC Clerk Frank D Wasylewski attended, along with Norwood Township Supervisor Frank Hamilton and Norwood Township resident Bill Gnodtke.

Mr. Hamilton:

- Expressed concerns regarding grading and drainage on Second Street within the Norwood Plat. Mr. Hamilton stated Second Street is 1,287 feet in length. The culverts are not operating properly causing drainage concerns. Road foreman Darcy Phelps advised the drainage issue is outside of road right-of-way and appears to be caused by culverts being plugged on top of the bluff. CCRC manager Patrick Harmon advised only 628 feet of Second Street is included in CCRC certification, the boundary being the southern line of lots 7&8. Mr. Hamilton inquired what options the township has for the section of road not certified. Mr. Harmon presented two possible options. One option is to petition to have that section of road removed from the plat. Altering of the plat can only be done by the Circuit Court. The other option would require the township incur the expense to construct the road to CCRC standards and then request the Road Commission accept it for certification. Mr. Harmon advised the township should contact the County Drain Commissioner to help resolve issues regarding the blocking of a natural drain.
- Questioned why cold patch placed in pot holes is not tamped in. Mr. Harmon advised during winter months, it's not possible to place materials that will bond to the asphalt so cold patch is placed in potholes for temporary repair.

Mr. Gnodtke:

- Norwood Township has a road millage, collecting one mill for ten years. They have approximately \$130,000 in available funds. The township has requested chip and seal estimates from CCRC Engineer for First and Second Streets, Cedarview, Beatty and Parsons. Lakeshore is also in need of repair. Mr. Vanek will revise estimates after annual material bids are received by CCRC in February.
- Asked status of countywide road millage projects and whether Norwood Road has been scheduled for improvement. Mr. Harmon advised the Steering Committee chose Ferry Road project this year to allow the completion of a larger project the following year. However, the Norwood Road is on the list for future improvements.

Chairman Way adjourned the meeting at 5:50pm.

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Doug Way, Chairman

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Frank D Wasylewski, Clerk



## **WILSON TOWNSHIP – JANUARY 27, 2015 @ 6:00 PM**

Chairman Way opened the meeting at 6:00pm.

Chairman Way, Commissioners Ogden and MaGee, CCRC Manager Patrick Harmon, CCRC Staff Engineer James Vanek, CCRC Road Foreman Mike Skop, CCRC Clerk Frank D Wasylewski attended, along with Wilson Township Trustee Jeff Argetsinger.

Mr. Argetsinger:

- The township would like to improve Healey road from Jaquay Road to the top of the hill going west. The original chip seal has deteriorated and is basically cold patch. The township would like the staff engineer to prepare an estimate to revert the road to gravel. Mr. Harmon recommended the road be pulverized and place 6" of Afton stone. Mr. Skop advised drainage issues also need to be addressed.
- The chip seal on Carson Road is also beyond repair and the township considers reverting the road to gravel. The township would like South Arm Township to participate with the repair.
- Anderson and Bergmann Roads need improving but township doesn't have the funds.
- Questioned if Deer Lake Road would be improved next year using county wide millage funds. Mr. Harmon advised the County Road Steering Committee selected Ferry Road as a smaller project for 2015 to bank money to complete a larger project the following year. However, other than Ferry Road, no other projects were determined.

Mr. Harmon recommended Wheeler Road be considered for improvements as many complaints are received regarding its condition.

Commissioner Ogden suggested the township consider asking the voters for one additional mill to further improve roads.

Chairman Way adjourned the meeting at 6:15pm.

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Doug Way, Chairman

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Frank D Wasylewski, Clerk