

2006 REGULAR BOARD MEETING MINUTES

PLEASE SCROLL DOWN TO VIEW PREVIOUS DATES

DECEMBER 29, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioner Ron Reinhardt, Patrick Harmon and Shelley Kondrat attended, along with ~~Hayes Township resident~~ Charlevoix County District 1 Commissioner elect Shirlene Tripp.

Commissioner Saunders moved to approve December 11, 2006 regular meeting minutes as corrected, seconded by Commissioner Ogden.

Page 1, line 26: add "Counties" after "Charlevoix"

Page 1, line 43: add "(off North Shore Drive, Melrose Township)" after "Fourth Street"

Page 2, line 9: add "(see bid tabulations attached)" after "Saunders"

Page 2, line 21: change "Said" to "Discussed"

Page 2, line 39: change "Ogden" to "Saunders"

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to approve the annual township meeting minutes listed below, as presented or as corrected, seconded by Commissioner Saunders.

Chandler, Hudson, Norwood and South Arm did not schedule annual meetings.

Bay Township – October 10, 2006; accepted as presented.

Charlevoix Township – October 03, 2006; accepted as presented.

Boyne Valley Township – October 10, 2006:

- Page 1, line 37: add "compared to 2005" after "(MTF)"

Evangeline Township – October 12, 2006:

- Page 2, line 59: add "in conjunction with future Melrose Township Shadow Trails project (Melrose recently passed 2-mills for primary road reconstruction)" after "construction"
- Page 2, lines 61/62: delete whole sentence
- Page 2, line 67: add "about" after "(lasts"

Eveline Township – December 14, 2006:

- Page 1, line 15: add "Village" after "Advance"
- Page 1, line 25: change "by" to "for"
- Page 1, line 38: delete "Also," and "would share financially"
- Page 1, line 38: add wordage to read "Commissioner Ogden discussed the possibility of" before "CCRC" and "sharing financial" before "responsibility"
- Page 2, line 58: delete "settled"
- Page 2, line 58: add "Charlevoix" before "County" and "Transportation Authority believes they will settle" after "County"
- Page 2, line 63: delete "as well as"
- Page 2, line 63: add "pointed out that" after "Ogden" and "is a potential hazard" after "ramps"

Hayes Township – October 11, 2006:

- Page 1, line 35: change "micro-seam on" to "micro-surfacing"
- Page 1, line 46: change "micro-seam" to "micro-surfacing"
- Page 2, line 53: change "micro-seam" to "micro-surfacing"
- Page 2, line 55: change "micro-seam" to "micro-surfacing" and delete "is placed"

- Page 2, line 58: change “micro-seal on overlay” to “micro-surfacing”

Marion Township – October 03, 2006:

- Page 1, line 11: change “micro-seam” to “micro-surfacing”
- Page 1, line 13: change “micro-seam projects” to “micro-surfacing”
- Page 1, line 15: change “micro-seam” to “micro-surfacing”
- Page 1, line 19: change “micro-seam overlay” to “micro-surfacing”
- Page 2, line 82: change “praised” to “complimented”

Melrose Township – October 12, 2006; accepted as presented.

St. James Township – October 10, 2006; accepted as presented.

Wilson Township – October 10, 2006:

- Page 1, line 11: change “micro-seam” to “micro-surfacing”
- Page 1, line 15: change “micro-seam” to “micro-surfacing” and add “)” after “micro-surfacing”
- Page 1, line 24: change “micro-seam” to “micro-surfacing”

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders moved to accept the Clerks Fiscal Year January 1 to December 31, 2006 Estimated Year-end Budget as follows, seconded by Commissioner Ogden.

Presented Dec. 29, 2006 Shelley Kondrat, Clerk		2006 PROPOSED YEAR-END BUDGET SUMMARY (AMENDMENT 5)			Page of 1 3
Name of Governmental Unit Charlevoix County Road Commission		Name of Fund Road Fund	Fund No. 201	Budget Year Ending Date: 12-31-06	
FISCAL YEAR JANUARY 1 TO DECEMBER 31, 2006 (ESTIMATED 2006 YEAR-END)					
REVENUES (AND OTHER SOURCES)			AMOUNT		
DEPARTMENT OR CLASSIFICATION					
PAGE NO.	ACCOUNT DESCRIPTION	ACTUAL PRIOR YEAR (12-31-05)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-06 BUDGET	
2	TRANSPORTATION	3,207,383.00	3,095,230.68	3,165,221.42	
2	FEDERAL & STATE REVENUE	1,398,145.48	5,875.12	5,875.12	
2	ECONOMIC DEVELOPMENT FUND	0.00	0.00	0.00	
2	TRUNKLINE MAINTENANCE-PRIMARY	491,862.36	400,000.00	380,000.00	
2	COUNTY RAISED REVENUE	507,278.41	1,617,204.35	1,617,794.55	
2	OTHER RAISED REVENUE	0.00	0.00	0.00	
2	INTEREST EARNED	34,051.81	43,700.00	43,900.00	
2	SALVAGE SALES	1,509.05	1,120.00	2,363.34	
2	GAIN/LOSS-EQUIPMENT DISPOSALS	53,850.71	118,000.00	123,296.00	
2	PERMIT FEES	35,297.00	25,000.00	26,250.00	
2	OTHER	387.65	1,120.00	1,408.10	
TOTAL REVENUES		5,729,765.47	5,308,476.14	5,366,108.53	
TOTAL OTHER SOURCES		0.00	0.00	0.00	
TOTAL REVENUES AND OTHER SOURCES		5,729,765.47	5,308,476.14	5,366,108.53	
EXPENDITURES (AND OTHER USES)			AMOUNT		
DEPARTMENT OR CLASSIFICATION					
PAGE NO.	ACCOUNT DESCRIPTION	ACTUAL PRIOR YEAR (12-31-05)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-06 BUDGET	
3	HEAVY MAINTENANCE	2,076,118.26	1,687,072.84	1,672,847.81	
3	REGULAR MAINTENANCE	2,449,827.82	2,655,000.00	2,545,000.00	
3	TRUNKLINE MAINTENANCE-PRIMARY	488,957.49	400,000.00	380,000.00	
3	ADMINISTRATIVE EXPENSE (NET)	412,542.15	284,500.00	300,221.40	
3	EQUIPMENT EXPENSE (NET)	88,301.82	70,000.00	-13,000.00	
3	CAPITAL OUTLAY (NET)	221,242.68	353,247.87	472,174.26	
3	DISTRIBUTIVE EXPENSE	0.00	805,000.00	0.00	
3	OTHER	0.00	0.00	0.00	
TOTAL EXPENDITURES		5,736,990.22	5,449,820.71	5,357,243.47	
OTHER USES		0.00	0.00	0.00	
AMOUNTS NEEDED FOR CONTINGENCIES		0.00	0.00	0.00	

TOTAL EXPENDITURES AND OTHER USES	5,736,990.22	5,449,820.71	5,357,243.47
CURRENT ESTIMATED OPERATING SURPLUS (DEFICIT)			8,865.06
ACCUMULATED AVAILABLE UNAPPROPRIATED SURPLUS (DEFICIT) FROM PRIOR YEARS			0.00
PROJECTED SURPLUS AT END OF BUDGET YEAR			8,865.06

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to accept the Clerks Fiscal Year January 1 to December 31, 2007 Recommended Beginning Budget as follows, seconded by Commissioner Saunders.

Presented Dec. 29, 2006 Shelley Kondrat, Clerk		2007 PROPOSED BEGINNING BUDGET SUMMARY			Page of 1 3
Name of Governmental Unit Charlevoix County Road Commission		Name of Fund Road Fund	Fund No. 201	Budget Year Ending Date: 12-31-07	
FISCAL YEAR JANUARY 1 TO DECEMBER 31, 2007					
REVENUES (AND OTHER SOURCES)					
DEPARTMENT OR CLASSIFICATION		AMOUNT			
PAGE NO.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (12-31-06)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-07 BUDGET	
2	TRANSPORTATION	3,165,221.42	0.00	3,090,000.00	
2	FEDERAL & STATE REVENUE	5,875.12	0.00	537,444.00	
2	ECONOMIC DEVELOPMENT FUND	0.00	0.00	0.00	
2	TRUNKLINE MAINTENANCE-PRIMARY	380,000.00	0.00	400,000.00	
2	COUNTY RAISED REVENUE	1,617,794.55	0.00	147,500.00	
2	OTHER RAISED REVENUE	0.00	0.00	0.00	
2	INTEREST EARNED	43,900.00	0.00	43,900.00	
2	SALVAGE SALES	2,363.34	0.00	2,500.00	
2	GAIN/LOSS-EQUIPMENT DISPOSALS	123,296.00	0.00	0.00	
2	PERMIT FEES	26,250.00	0.00	25,000.00	
2	OTHER	1,408.10	0.00	1,000.00	
TOTAL REVENUES		5,366,108.53	0.00	4,247,344.00	
TOTAL OTHER SOURCES		0.00	0.00	0.00	
TOTAL REVENUES AND OTHER SOURCES		5,366,108.53	0.00	4,247,344.00	
EXPENDITURES (AND OTHER USES)					
DEPARTMENT OR CLASSIFICATION		AMOUNT			
PAGE NO.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (12-31-06)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-07 BUDGET	
3	HEAVY MAINTENANCE	1,672,847.81	0.00	685,144.00	
3	REGULAR MAINTENANCE	2,454,000.00	0.00	2,450,000.00	
3	TRUNKLINE MAINTENANCE-PRIMARY	380,000.00	0.00	400,000.00	
3	ADMINISTRATIVE EXPENSE (NET)	300,221.40	0.00	242,200.00	
3	EQUIPMENT EXPENSE (NET)	-13,000.00	0.00	-5,000.00	
3	CAPITAL OUTLAY (NET)	472,174.26	0.00	-360,000.00	
3	DISTRIBUTIVE EXPENSE	0.00	0.00	835,000.00	
3	OTHER	0.00	0.00	0.00	
TOTAL EXPENDITURES		5,357,243.47	0.00	4,247,344.00	
OTHER USES		0.00	0.00	0.00	
AMOUNTS NEEDED FOR CONTINGENCIES		0.00	0.00	0.00	
TOTAL EXPENDITURES AND OTHER USES		5,357,243.47	0.00	4,247,344.00	
CURRENT ESTIMATED OPERATING SURPLUS (DEFICIT)					0.00
ACCUMULATED AVAILABLE UNAPPROPRIATED SURPLUS (DEFICIT) FROM PRIOR YEARS					0.00
PROJECTED SURPLUS AT END OF BUDGET YEAR					0.00

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders explained the Act51 formula allocates a portion of total Michigan Transportation Funds collected to the Secretary of State, State Police, DNR, MDEQ, etc. In 2006, \$121 million was redirected to such entities and would have reconstructed several road miles (see attachment).

Mr. Harmon:

- Informed all a state mediator will attend the 1:00 PM January 23, 2007 labor negotiations.
- Presented Oakland CRC manager Brent Bair November 17, 2006 correspondence requesting additional funding for urban factor counties.
- Noted winter costs are down to date (i.e. labor, fuel). In the spring, CCRC must purchase 70% of back-up salt ordered and may have to pay for storage if CCRC salt storage shed is full. If so, CCRC would have a head start on winter 2007-08 salt stock.
- Received free admission for himself, Mick Luchenbill and Ken Howard to the Peterbilt truck show January 10, 2007 in Green Bay, Wisconsin (travel expenses are CCRC responsibility). Our Peterbilt representative will conduct an all-inclusive plant tour to “meet, view and experience Peterbilt completely”. The Board approved. Commissioner Ogden explained CCRC bought two Peterbilt tandem dump trucks and two International tandem dump trucks this year due to close bids and to compare.
- Said CCRC International tandem dump truck #063 equipment addition is complete.

Commissioner Saunders moved to elect CCRC manager Pat Harmon voting member for the 1:00 PM January 04, 2007 SAFETEA-21 Sub-Task Force 10-A Meeting at Antrim County Road Commission located at 319 E. Lincoln Street, Mancelona, MI 49659, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to allow the Clerk to pay 2006 invoices received in 2007 using 12-31-06 pay date, with Manager approval, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders moved to approve up to 30% fund transfer from the Primary Road Fund to the Local Road Fund, and to transfer funds from the County Road Fund to the Local Road Fund as necessary for the fiscal year ending December 31, 2006, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to comply with Public Act 2 of 1968, as amended, seconded by Commissioner Saunders:

1. Manager Patrick Harmon is designated Chief Administrative Officer and Clerk Shelley Kondrat is designated as Fiscal Officer.
2. Any change to an established budget must have Board approval.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – 0 Motion carried.

Commissioner Ogden moved to transfer \$118,806 from the Equipment Fund to the General Fund to pay for new International Tandem Dump Truck equipment, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – 0 Motion carried.

Commissioner Ogden requested Beaver Island facility environmental study update. Mr. Harmon explained the final report is being processed, though soil borings are required to determine if there is contamination from old floor drains (now sealed and not used).

Commissioner Saunders feels Boyne City \$860,000 Division Street reconstruction approval at December 14, 2006 Local Task Force meeting was extreme (includes full-length curbs @ \$100,000/mile, and cuts on all driveways) and will postpone projected 2010 Boyne City-Charlevoix Road reconstruction to possibly 2013. Mr. Harmon said Mr. Jason had wrong figures at meeting so project only requires \$688,000, he noted requested funds cannot be used for utilities, water lines, **sanitary** sewer lines, sidewalks, etc. Mr. Harmon feels \$400,000 annual funds received should be split between the Road Commission, the Cities and Village and Transit by mile percentages.

Mr. Harmon explained Bay Township resident Bob Taylor’s mailbox was hit by CCRC plow; Mr. Taylor bought a replacement mailbox and CCRC shared in cost.

Commissioner Saunders moved to pay bills totaling \$195,979.73, seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 11:00 AM.

DECEMBER 11, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon and James Vanek attended.

Commissioner Ogden moved to approve November 27, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Saunders.

Page 1, line 7: delete “gave thanks” after “Way” and add “thanked the County Commissioners” after “Way”.
Page 1, line 26: add “budget” after “year-end”.
Page 3, line 55 & 56: delete “If public circulated countywide road millage petition, can organization or group of citizen’s work on the force county board to put on ballot again”.
Page 3, line 58: delete “president” after “CRAM” and add “Director” after “CRAM”.
Page 3, line 58: delete “or non-profit organization” after “citizens”.
Page 3, line 68: delete “complaining” after “are”.
Page 4, line 91: change “Commissioner” to “Commission” after “Road”.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Board reviewed November 29, 2006 e-mail correspondence from District 103 State Representative Joel Sheltroun regarding proposed legislation to be introduced in the House and Senate early next year to regulate ORV/ATV use on Upper Peninsula and northern Lower Michigan county road shoulders. Mr. Harmon stated there are currently no designated ORV trails in Emmet or Charlevoix **Counties**. Commissioner Reinhardt supports ORV/ATV usage on some county road shoulders. Commissioner Ogden expressed his thoughts and concerns with the proposed legislation as follows:

- 1) What would be the advantages/disadvantages to Charlevoix County residents if ORV/ATV are allowed to drive on road shoulders.
- 2) Possible shoulder damage caused from ORV/ATV usage.
- 3) ORV/ATV trespassing and noise issues.
- 4) Several road shoulders are narrow and would cause ORV/ATV to partially drive on traveled road portion.
- 5) Requested information from counties with ORV/ATV ordinances allowing them on county road shoulders.

Mr. Harmon will ask U.P. Road Commission managers on what their thoughts are on proposed legislation, and how they handle ORV/ATV usage on county road shoulders.

Mr. Harmon explained December 1, 2006 Circuit Court hearing (Case# 05-114-21-CH) regarding private docks at the end of Fourth Street (**off North Shore Drive, Melrose Township**). Judge Richard M. Pajtas will draft an order stating 1) Fourth Street is public, and 2) private docks may not be installed or stored at the end of Fourth Street.

The Board reviewed the proposed 2006 budget changes and discussed earmarking Construction Fund monies for the possible Marshall Road drainage improvement project. Mr. Harmon and Mr. Vanek will prepare an estimate and report.

Commissioner Reinhardt complimented CCRC winter maintenance.

Mr. Harmon:

- Presented used vehicle/equipment bid tabulations. Between two bidders, Ben Sackrider, Sr. was high bidder on all three items.

Commissioner Ogden moved to award used vehicle/equipment sale (Truck #29, Truck #35 & Sander #300) to high bidder Ben Sackrider, Sr., seconded by Commissioner Saunders (see bid tabulations attached).

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

- Thumb Lake Road project MDOT bid letting will be March 2007. Mr. Harmon, Mr. Vanek and MDOT Freight Services & Safety Division will discuss railroad crossing upgrade options at December 20, 2006 on-site meeting.
- Northwest Design Group (NDG) will present revised final estimate prior to December 14, 2006 Local Task Force meeting. A Task Force funding increase is anticipated.
- NDG plans to complete preliminary Holy Island Bridge replacement plans by January 31, 2007.
- ~~Said Discussed~~ pending legislation (HB 4315 & HB 4317), which would allow County Boards to increase their respective Road Commission Board from three to five members. The House and Senate have passed both bills, which have been sent to Conference Committee, hoping to resolve differences between the two Houses on various Senate changes.

Commissioner Saunders requested Beaver Island drain installation update; Mr. Harmon said concrete pipe installation is complete and working great. During the 2001 Main Street reconstruction project, St. James Township officials and their engineer Gary Vogt granted affected Main Street lake side property owner requests to change original MDOT B-2 curb reconstruction plans including driveway cuts, to the current valley gutter; now heavy rains overrun the curb at Bud Left and Cynthia Brown residence driveways. Mr. Harmon recommended to St. James Township supervisor Don Vyse remove the existing curb and install originally planned MDOT B-2 curb with driveway cuts.

Chairman Way has received mailbox damage complaints caused by winter maintenance.

Commissioner Ogden moved to pay bills totaling \$37,125.86, seconded by Commissioner ~~Ogden~~ Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 10:30 AM

NOVEMBER 27, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon, James Vanek, shop foreman Mick Luchenbill and Shelley Kondrat attended, along with Hayes Township residents Shirlene and Bob Tripp and Petoskey News-Review Reporter Fred Gray.

Chairman Way ~~gave thanks~~ thanked the County Commissioners for Commissioner Saunders reappointment.

Commissioner Saunders moved to approve November 13, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Ogden.

Pg 4, line 131: add "easement" after "drainage" and add "and filed (Liber 773, page 778)" after "signed."

Pg 4, line 133: add "(new 15" concrete culvert at Kocol 26280 Main Street residence, Lot 11, Block E of the Frazer, Yerkes and Clayton's Subdivision, St. James Township, Beaver Island)" after "installation"

Pg 5, line 150: add "future" after "Also,"

Pg 5, line 155" delete "(i.e. "Commissioner Saunders was very positive", "Mr. Harmon was very attentive")"

Pg 5, line 159: change "same" to "similar" and change "There was not a lot of," to "Due to time constraints, there was less discussion from this group,"

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to change Monday, December 25, 2006 9:00 AM regular Board meeting to Friday, December 29, 2006 to observe Christmas and to allow for year-end budget preparation, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to accept the proposed amended budget effective November 27, 2006, seconded by Commissioner Saunders.

Presented Nov. 27, 2006 Shelley Kondrat, Clerk		2006 PROPOSED BUDGET SUMMARY (AMENDMENT 4)			Page 1 of 3
Name of Governmental Unit Charlevoix County Road Commission		Name of Fund Road Fund	Fund No. 201	Budget Year Ending Date: 12-31-06	
FISCAL YEAR JANUARY 1 TO DECEMBER 31, 2006					
REVENUES (AND OTHER SOURCES)		AMOUNT			
DEPARTMENT OR CLASSIFICATION					
PAGE NO.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (12-31-05)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-06 BUDGET	
2	TRANSPORTATION	3,606,253.57	3,095,000.00	3,095,230.68	
2	FEDERAL & STATE REVENUE	1,358,467.39	0.00	5,875.12	
2	ECONOMIC DEVELOPMENT FUND	0.00	0.00	0.00	
2	TRUNKLINE MAINTENANCE-PRIMARY	472,108.08	400,000.00	400,000.00	
2	COUNTY RAISED REVENUE	462,201.41	1,516,824.12	1,617,204.35	
2	OTHER RAISED REVENUE	11,500.00	0.00	0.00	
2	INTEREST EARNED	34,390.00	34,150.00	43,700.00	
2	SALVAGE SALES	1,509.05	1,794.12	2,345.99	
2	GAIN/LOSS-EQUIPMENT DISPOSALS	53,850.71	100,000.00	118,000.00	
2	PERMIT FEES	35,500.00	35,000.00	25,000.00	
2	OTHER	387.65	1,000.00	1,120.00	
TOTAL REVENUES		6,036,167.86	5,183,768.24	5,308,476.14	
TOTAL OTHER SOURCES		0.00	0.00	0.00	
TOTAL REVENUES AND OTHER SOURCES		6,036,167.86	5,183,768.24	5,308,476.14	
EXPENDITURES (AND OTHER USES)		AMOUNT			
DEPARTMENT OR CLASSIFICATION					
PAGE NO.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (12-31-05)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-06 BUDGET	
3	HEAVY MAINTENANCE	2,165,759.27	1,533,595.22	1,687,072.84	
3	REGULAR MAINTENANCE	2,637,637.06	2,655,000.00	2,655,000.00	
3	TRUNKLINE MAINTENANCE-PRIMARY	472,108.08	400,000.00	400,000.00	
3	ADMINISTRATIVE EXPENSE (NET)	279,929.98	335,850.00	284,500.00	
3	EQUIPMENT EXPENSE (NET)	44,946.74	-233,650.00	70,000.00	
3	CAPITAL OUTLAY (NET)	224,244.23	346,574.28	353,247.87	
3	DISTRIBUTIVE EXPENSE	0.00	805,000.00	0.00	
3	OTHER	0.00	0.00	0.00	
TOTAL EXPENDITURES		5,824,625.36	5,842,369.50	5,449,820.71	
OTHER USES		0.00	0.00	0.00	
AMOUNTS NEEDED FOR CONTINGENCIES		0.00	0.00	0.00	
TOTAL EXPENDITURES AND OTHER USES		5,824,625.36	5,842,369.50	5,449,820.71	
CURRENT ESTIMATED OPERATING SURPLUS (DEFICIT)				-141,344.57	
ACCUMULATED AVAILABLE UNAPPROPRIATED SURPLUS (DEFICIT) FROM PRIOR YEARS				0.00	
PROJECTED SURPLUS AT END OF BUDGET YEAR				-141,344.57	

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Reinhardt is unable to attend December 14, 2006 Local Task Force meeting.

Mr. Harmon:

- Said Kocol 26280 Main Street property storm sewer was installed November 25, 2006 (St. James Township).
- Presented Mr. Luchenbills proposed used equipment sale information (see attached). Chairman Way feels clean equipment brings better bids. All present agreed to change minimum truck bids to \$2,000.
- Said CCRC fleet currently includes (but is not solely made up of) fourteen Peterbilt and two new International trucks.
- Contract negotiations continue November 28, 2006; CCRC has been assigned a state mediator already (per labor union request).

Mr. Gray asked if November 4th snowstorm caused any major problems; Mr. Harmon said no, CCRC was prepared.

Mrs. Kondrat presented and explained financial statement; she plans to repay \$100,000 loan to the "Preventive Maintenance Fund" when 2006 snow funds are received.

Commissioner Ogden:

- ~~• If public circulated countywide road millage petition, can organization or group of citizens work on the force county board to put on ballot again.~~
- Asked if Mr. Harmon received answer from State Representative Kevin Elsenheimer and/or CRAM ~~president~~ ~~director~~ John Niemela (regarding citizens ~~or non-profit organization~~ circulating petition to place countywide primary road millage on future ballot). Mr. Harmon talked with Mr. Niemela at the 37th District Meeting in November, who will investigate and report. Representative Elsenheimer has never returned Mr. Harmons telephone calls.
- Requested Holy Island bridge update; Mr. Harmon explained Northwest Design Group (NDG) is designing plans and replacement will probably begin just after Labor Day 2007.
- Noticed Advance Road check dam near the Hank Grutsch residence were installed; he wants it monitored because more stone may be required.

Chairman Way:

- Said Shirlene and Bob Tripp are ~~complaining~~ ~~concerned~~ Old 31 Road by their residence is in terrible shape. Mr. Harmon said the pavement is fine, they are complaining about shoulder damage caused by vehicles cutting the curve; shoulder paving would resolve this problem. Commissioner Saunders, Mr. Harmon and Mr. Vanek will view on-site today and talk with Mr. & Mrs. Tripp.
- Said the Ironton Ferry closed for the season November 22nd, 2006.
- Said John Jarema informed the Transportation Committee the Carlyle Johnson Machine Company, LLC agreed on \$14,000 and Truck & Trailer Specialties agreed on \$3,000 to settle the Ironton Ferry defective clutches lawsuit (\$17,000 total; Charlevoix County Circuit Court Case No. 06-143-21-CZ).
- Explained Mr. Luchenbill and CCRC purchasing agent Ken Howard are preparing Ironton Ferry engine replacement specifications for Transportation Committee review at their December 12, 2006 year-end meeting.
- Has received many compliments on the 2006 Sumner Road boat launch replacement project at Walloon Lake. Mr. Harmon and Mr. Vanek have received many compliments, including MDEQ Representative Bill Borgeld and MDEQ Environmental Quality Analyst Roxanne Ramirez.

Commissioner Ogden moved to pay bills totaling \$131,669.90, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Fred Gray and all present discussed Emmet CRC and Michigan County Road Commission~~er~~ Self-Insurance Pool (MCRCSIP) \$50,000 settlement to truck driver applicant who claimed discrimination because she wasn't interviewed due to her stipulations (i.e. "she could only work 8:00AM-5:00PM Monday-Friday"; "she couldn't work weekends or holidays").

Chairman Way adjourned the meeting at 10:10 AM.

NOVEMBER 13, 2006

Chairman Way opened the meeting at 9:05 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon and Shelley Kondrat attended, along with Petoskey News-Review Reporter Fred Gray.

Commissioner Saunders moved to approve October 26, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Ogden.

Page 1, line 42: delete "proceed in to"

Page 2, line 45: add "snow" to end of paragraph.

Page 3, line 8: delete "Absent-Saunders" and add "Saunders" to "Ayes"

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to adopt the following Resolution, seconded by Commissioner Saunders.

UNIFORM RESOLUTION FOR ADOPTING BENEFIT PROGRAM "E" INCREASE TO BE EFFECTIVE ON ADJUSTMENT DATE JANUARY 1, 2007

Must be filed with MERS by November 13, 2006, to be effective for Calendar 2007

Note: Numbers 1 and 2 must be completed.

1. As authorized by Section 20 of the MERS Plan Document as revised the **CHARLEVOIX COUNTY ROAD**

(Participating Municipality)

COMMISSION 1501 adopts for the following (circle **only** A or B):
(Municipality No.)

A. All retirees and beneficiaries.

or

B. Retirees and beneficiaries in Divisions: _____
Specify Division Number(s)

2. The increase will be (Traditional E or Flexible E – choose either A **or** B):

A. **Traditional E** (For all who retired on or before December 31, 2006, as computed in the actuary's cost analysis).

Two percent (2%) of the retirement allowance payable immediately prior to the adjustment date, for each complete calendar year since the last adjustment date for which Benefit E was adopted, or effective date of retirement allowance, whichever is shorter.

or

B. **Flexible E** (Complete the following.)

1. Type of increase _____% or flat dollar amount per month \$_____.

2. Increase applies in the following manner:

(a) Only those retired on or before _____, _____.

(b) Number of years for adjustment _____.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

I certify this is a true Resolution copy adopted at the **NOVEMBER 13, 2006 CHARLEVOIX COUNTY ROAD**

(Governing Body)

COMMISSIONER BOARD regular meeting.

Dated: **NOVEMBER 13, 2006**

Signature of Authorized Official

Title

The Board signed Grand Traverse Band of Ottawa and Chippewa Indians 2006-07 winter road maintenance contract.

Commissioner Ogden moved to adopt the following resolution, seconded by Commissioner Saunders.

BOYNE CITY-CHARLEVOIX ROAD RESOLUTION

WHEREAS, the Boyne City-Charlevoix Road carries the most traffic of any county road in Charlevoix County, it connects the county's two largest cities at each end, and is the main route that provides access through three townships for several thousand residents and travelers, and

WHEREAS, the Boyne City-Charlevoix Road pavement has deteriorated to an unacceptable level for comfortable, convenient travel, and maintenance procedures to insure motorist's safety are becoming increasingly difficult, and

WHEREAS, Federal funding will not be available to reconstruct the 13 ½ mile road in a timely manner, and the Road Commission does not have funds to reconstruct the road,

NOW THEREFORE IT BE RESOLVED, the Charlevoix County Road Commission Board hereby requests a special grant of four million dollars through our State Senator and State Representative, to come from unspecified State monies to upgrade the Boyne City-Charlevoix Road to an all-season route.

VOTE: Ayes – Saunders, Way, Ogden
 Nays - none

I certify this is a true Resolution copy adopted at the November 13, 2006 Charlevoix County Road Commission Board regular meeting.

Shelley Kondrat, Clerk

Excerpts from November 03, 2006 MDOT Statewide Planning Supervisor Susan Richardson correspondence:

- "With the passage of the Safe, Accountable, Flexible, Efficient Transportation Equity Act, A Legacy for Users (SAFETEA-LU), we will be developing a four-year State Transportation Improvements Program (STIP) rather than only three years as in the past. Your targets are based on a 2% increase in the STP-Rural dollars for FY 2010 and 2011, but no increase in either the federal or state Transportation Economic Development Fund (TEDF) Category D money. The FY 2008 and 2009 targets are based on authorized amounts in SAFETEA-LU."
- "It is important to keep in mind that there is a certain amount of risk to you for participating in the LJT program. The Federal Highway Administration (FHWA) has informed us that approximately \$270 million will be rescinded from Michigan's FY 2009 appropriation. We do not know how this will be applied or what individual programs will be affected."
- "SAFETEA-LU expires on September 30, 2009. At that point, there will be no federal legislation authorizing federal funds for FY 2010. If the anticipated federal funding is not available; it will be the responsibility of the local agency to pay the federal portion from local funds."

The Local Task Force meeting will be at 7:30 PM Thursday, December 14, 2006 at the Boyne City Hall auditorium. Commissioner Saunders will chair the meeting; Mr. Harmon will be the voting delegate. Susan Richardson correspondence will be discussed among all.

Mr. Harmon:

- Said Beaver Island Main Street drainage **easement** maintenance agreement is signed **and filed (Liber 773, page 778)**. Mr. Harmon and Charlevoix County drain commissioner Mark Seelye will meet Jim Wojan on Beaver Island next week to plan installation **(new 15" concrete culvert at Kocol ____ Main Street residence, St. James Township, Beaver Island)**.
- Set next CCRC Safety Meeting November 21, 2006 at 8:00 AM.
- Said union negotiations will continue November 28, 2006.
- Will attend December 01, 2006 Fourth Street, Walloon Lake court date with CCRC attorney Joel Wurster. He explained the plaintiff only wants the private boat docks removed from the lake at the road ending, he doesn't want to vacate the road.

Commissioner Saunders moved to transfer \$25,582 from the Buildings and Grounds Fund to the General Fund for 2006 Boyne City garage brine tank demolition and removal by Bierlein Companies, Inc., seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Eveline Township Annual Meeting will be from 6-7PM Thursday, December 14, 2006

Commissioner Ogden said Tomkins Road project looks good; Mr. Harmon received many compliments. Commissioner Ogden suggested incorporating asphalt pads at all mailboxes in future projects with grass shoulders (quoted as separate line item). Also, **future** correspondence to residents should request they water newly planted grass shoulders along their property.

Chairman Way received high praise from several Chamber of Commerce members and attendees regarding Commissioner Saunders and Mr. Harmon's county-wide road millage presentation (~~i.e. "Commissioner Saunders was very positive", "Mr. Harmon was very attentive"~~).

Commissioner Ogden and Mr. Harmon attended Charlevoix Lions Club meeting and gave ~~same~~ similar presentation. **Due to time constraints** there was ~~not a lot of less~~ discussion from this group, but both felt the meeting went very well.

Commissioner Ogden moved to pay bills totaling \$226,303.15, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 10:10 AM.

OCTOBER 26, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon and James Vanek attended, along with Challenge Mountain Director Sue Moody, Bay Township resident Roger Conaway and Petoskey News-Review reporter Fred Gray

Commissioner Ogden moved to approve October 10, 2006 regular meeting minutes as presented, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to approve October 17, 2006 special meeting minutes as presented, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to transfer \$72,135.00 from the Equipment Fund to the General Fund, to pay Michigan Cat for the 2006 Caterpillar Motor Grader 140, and authorize the Manager and Clerk to pay Michigan Cat after transfer is complete and shop mechanic verifies equipment specifications have been met, seconded by Commissioner Saunders

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – 0 Motion carried.

Commissioner Saunders moved to transfer \$118,291.00 from the Equipment Fund to the General Fund, to pay Peterbilt Wisconsin – Green Bay for the equipment on the two 2007 Peterbilt Model 357 Tandem Trucks, and authorize the Manager and Clerk to pay Peterbilt Wisconsin – Green Bay after transfer is complete and shop mechanic verifies equipment specifications have been met, seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – 0 Motion carried.

Sue Moody (Challenge Mountain Director) approached the Board and explained she operates a non-profit organization that works with special needs children, located on Springbrook Road (Melrose Township) at the old Walloon Hills ski area. She complimented the Road Commission on the gravel road maintenance, but would like to have the road paved from Springvale to Fraley Road. Challenge Mountain fund raising event revenues have

decreased due to people's unwillingness to travel the gravel road, which is sometimes in very poor condition. Ms. Moody asked if there are any funding sources available to pave Springbrook Road. Mr. Harmon explained Melrose Townships newly approved road millage is for Primary Roads only within Melrose Township and Springbrook Road is not a primary road. Mr. Harmon advised her to contact Representative Kevin Elsenheimer and U.S. Congressman Bart Stupak for funding help.

Ms. Moody stated she has been successful in writing grants for her organization and would like the Road Commissions approval to ~~proceed in to~~ seek a grant to pave Springbrook Road. The Road Commission Board supported her request and offered assistance in generating an estimate to pave Springbrook Road.

Mr. Harmon presented October 18, 2006 letter from Dennis Jason, Boyne City Department of Public Works Director, requesting help to correct the Marshall Road storm water drainage problem. Mr. Harmon suggested the storm water drainage problem could be corrected by installing a storm sewer in the existing ditch from Trapper Woods Subdivision and connect to the City storm sewer system at Anderson Road.

The Board directed Harmon to respond in writing agreeing that a storm water problem exists and the Board will review finances in the spring for construction feasibility.

Harmon presented September 9, 1991 Charlevoix County Road Commission Boards resolution "to request the Michigan Department of Transportation undertake a study to designate Boyne City-Charlevoix Road as M-75 from Boyne City to U.S.-31 and turn back that portion of M-75 from Boyne City to Walloon Lake Village".

County Commissioner Saltonstall is working with State Representative Kevin Elsenheimer to acquire funding to upgrade Boyne City-Charlevoix Road. Elsenheimer requested a resolution of support from the Road Commission and County Commissioners to proceed with acquiring funding sources.

The Board favored a support resolution to request funding to improve the Boyne City-Charlevoix Road with no exchange of roads to the Michigan Department of Transportation. Harmon will present proposed resolution at next Board meeting.

Commissioner Roloff

- Requested update on recent Beaver Island Townships meeting and selling garage property. Mr. Harmon stated a Phase I environmental study of the existing garage property is being completed. While on the Island the Board reviewed jointly owned Township property for a proposed new garage location.
- Requested update on Beaver Island drainage project. Mr. Harmon stated a Maintenance Agreement has been drafted and approved by both the Road Commission and property owner but needs to be signed by both parties. Once the property owner signature is secured, the new culvert will be installed.

Roger Conaway approached the Board and asked if the Boyne City-Charlevoix Road from the State Park to just beyond the Monte Bianco restaurant could be wedged. Mr. Harmon explained there are no funds to do this. Harmon stated the Boyne City-Charlevoix Road is the Road Commissions next priority for reconstruction after the Thumb Lake Road is completed next year. Federal and State construction funds (currently with a negative balance) need to be accumulated before construction could possibly start in 2010 or later.

Recessed at 10:30 AM; Resumed at 10:44 AM.

Mr. Harmon

- Boyne City garage brine tank demolition is complete. Existing crude oil in tank had gelled to a solid which increased removal costs by approximately \$10,000.
- The two Peterbilt trucks are complete. The two International trucks are at Truck & Trailer having the equipment installed. One International truck was delivered with the cab corner dented, caused by a leak in the cab air ride system. Zarembo Equipment will be replacing the dented cab panel.
- Road Commission union employees are currently at the Knights of Columbus hall meeting with Blue Cross-Blue Shield representative Korthase-Flinn Insurance to explain proposed new insurance plan.
- Met with Melrose Township Road Committee member Gerry Londal to review and update primary road reconstruction project plans and estimates. Their new primary road millage will generate approximately \$186,000.00 per year for four years.
- Current phone service provider (UTMI) will be canceled on October 31, 2006 and will return to SBC.
- Paul Welke called and said to contact him personally when the Road Commission flies to the island for airfare prices.

- Need to go into closed session at the end of the meeting to update Board on Union negotiations.

Mr. Ogden said Tomkins Road future shoulder maintenance will be different since grass grows to pavement edge. Harmon has told foreman to have plow driver stay on the pavement when blading **snow**.

Mr. Saunders requested Thumb Lake Road railroad crossing improvement update. Mr. Harmon stated Northwest Design Group is completing final plans and to not delay the road project, will show railroad crossing improvements but note on the plans they will be “paid for by others”. Mr. Vanek has talked with MDOT Freight Services & Safety Division representative Nikkie Johnson and their department can fund 50% of the estimated \$125,500.00 required railroad crossing improvements. Harmon stated other improvements on U.S.-131 may be needed (right turn lane and passing lane) and will contact Traverse City TSC office and inquire about applying for Safety Funds to cover these improvements.

Commissioner Saunders moved to pay bills totaling \$146,445.48, seconded by Commissioner Ogden.

- VOTE: Ayes – Saunders, Way, Ogden Nays – 0 Motion carried.

Commissioner Saunders moved to enter closed session at 11:31 AM to discuss union contract negotiations, seconded by Commission Ogden.

- VOTE: Ayes – **Saunders**, Way, Ogden Nays – 0 ~~Absent-Saunders~~ Motion carried.

Returned to regular session at 11:55 AM.

Chairman Way adjourned the meeting at 11:55 AM.

OCTOBER 10, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with St. James Township supervisor Don Vyse, Peaine Township supervisor John Works, Jr., Peaine Township Trustee Pete LoDico and visitors Dennis Cady & Gary Voogt.

Commissioner Saunders moved to approve September 22, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Ogden.

Page 1, line 18: add “(which radar speed history in July 2006 was 64.5 mph; therefore the speed was set at the statute limited 55 mph)” after “85th percentile”

Page 1, line 19: delete “, which was 64.5 mph in July 2006”

Page 1, line 25: add “who offered a lower quote than NDG-“before “see September”

Page 1, line 26: change “\$2,000 to appraise Beaver Island and lots, and \$1,300 to appraise township donated property.” to “\$2,000 to appraise the four lots where the Beaver Island garage is located, and the potential new building site.”

Page 1, line 28: change “appraiser” to “director”

Page 1, line 46: change “Thanks” to “Thanked”

Page 2, line 66” change “MCRASIP” to “MCRCSIP”

Page 2, line 66: add “to” between “going” and “be”

Page 2, line 69: add “shoulder” between “low” and “edges”

Page 2, line 69: change “repaired” to “graded”

Page 2, line 87: add “Solutions” after “Michigan Pavement”

Page 3, line 95: add “Gillespie” after “Richie”

Page 3, line 97: add “to approve September 11, 2006 closed session minutes” after “AM”

- VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Vanek presented Ironton garage ice control sand transportation bid tabulations (see attachment). Five companies bid, but only two met specifications (three didn’t include the required bid bond). He also presented sole Boyne City garage Brine Tank Removal quote from Bierlein Companies, Inc. (see attachment).

Commissioner Saunders moved to award ice control sand transportation bid to Drenth Brothers for \$5.00/cyd (low bidder meeting specifications), seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award Boyne City garage Brine Tank Removal to Bierlein Companies, Inc. (\$11,900-to be paid from the Building and Grounds Fund), seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to reschedule 9:00 AM Monday, October 23, 2006 regular Board meeting to 9:00 AM Thursday, October 26, 2006 to allow full Board attendance, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon:

- Said SEM Materials representatives Pete Miller and Gary Chapman will discuss “Full Depth Recycling” at the November 7, 2006 37th District Meeting. He said references are very satisfied with the results. Commissioner Saunders, Mr. Harmon and Shelley Kondrat will attend (Charlevoix hosts the 2007 meetings).
- Presented information on gas tax increase proposal information supported by many Michigan associations including the County Road Association of Michigan (CRAM), Michigan Townships Association (MTA), MDOT, Michigan Association of Counties, Michigan Chamber of Commerce, Michigan Farm Bureau, Michigan Municipal League, Michigan Public Transit Association, Michigan Road Preservation Association, Michigan Sheriff’s Association, Michigan Trucking Association and many others. The information includes where the \$0.19 current gas tax is spent and other informative material.
- Explained legislators diverted \$22 million, and an additional \$11 million from the Michigan Transportation Fund (MTF) to the Secretary of State for their budget deficit and to reissue license plates.

Mr. Vanek attended September 29th, 2006 Thumb Lake Road grade inspection, along with Northwest Design Group (NDG) engineer Lucas Porath, Michigan Department of Transportation (MDOT) representatives and Great Lakes Central Railroad (GLCR) representatives. MDOT Multi-Modal Transportation Service Bureau (MMTSB), Railroad Safety Inspector in Freight Services and Safety Division Wayne Parrott conducted an on-site study which concluded CCRC must upgrade railroad crossing to include gates, flashing lights, bells and signs within two years (\$125,000-\$150,000 estimate). MDOT Freight Services and Safety Division Local Grade Crossing Program analyst Nikkie Johnson will investigate available funding; Mr. Harmon suggested pursuing MDOT Safety Grant. Mandated railroad crossing upgrade may require CCRC to install US131 right turn lane to supply vehicular storage during train crossings.

Mr. Harmon added Michigan Department of Environmental Quality (MDEQ) approved enclosing existing Thumb Lake Road stream into an underground storm sewer.

Commissioner Ogden requested the shoulder maintainer keep busy until winter; Mr. Harmon said it is currently being used.

Chairman Way asked if objects were removed to allow all property owners access on Whitfield Road, east of Ranney Road (Eveline Township). Mr. Harmon stated resident removed gate and dumpster he placed in road right-of-way and will have road foreman Darcy Phelps check if right-of-way is clear.

Commissioner Ogden moved to transfer \$100,000 from the Preventive Surface Maintenance Fund to the General Fund (a loan to be repaid if possible when snow funds are received in early December 2006, or in monthly installments), seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Commissioner Ogden moved to pay bills totaling \$248,616.22, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 9:45 AM.

SEPTEMBER 22, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioner Shirley Roloff, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Boyne Valley Township resident Bob Senkowski.

Commissioner Ogden moved to approve September 11, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Saunders.

Page 1, line 4: remove "and Shirlene Tripp"

Page 2, line 80: change "Ayes – 13" to "Ayes – Saunders, Way, Ogden"

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Senkowski lives on Thumb Lake Road and requested speed limit be lowered to 45 mph from east of Hetrick Road to US131 due to speeding vehicles. Mr. Harmon presented him with nationwide State Police pamphlet clarifying their procedure for reducing speed limits. He explained the speed limit is set at the speed studies 85th percentile (which radar speed history in July 2006 was 64.5 mph; therefore the speed was set at the statute limited 55 mph), which was 64.5 mph in July 2006. Unfortunately, this is a law enforcement issue.

Mr. Harmon:

- Presented Northwest Design Group (NDG) Phase 1 Environmental Site Assessment \$3,000 proposal for CCRC Beaver Island property. If soil borings and tests are required, there will be extra costs. The Board instructed Mr. Harmon to hire Environmental Consulting Civil Engineering Surveying (who offered a lower quote than NDG-see September 11, 2006 minutes, page 1, line 34).
- Presented Michigan Appraisal Company, Inc. \$2,000 to appraise the four lots where the Beaver Island garage is located, and the potential new building site lots, and \$1,300 to appraise township donated property. Mr. Harmon will inquire if Charlevoix County equalization appraiser/director Tom Wolfe can perform appraisals and report.
- Said the county has enough winter ice control sand at Sutliff Pit, but requested to take bids to transport some to the Ironton garage.

Commissioner Ogden moved to open Ironton Ice Control Sand transportation bids at 11:00 AM Thursday, October 05, 2006, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders moved to open brine tank removal bids at 11:00 AM October 05, 2006, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Roloff:

- Said Charlevoix County prosecutor John Jarema is attempting to get maintenance agreement so Beaver Island Main Street drainage culvert replacement can be completed this fall
- Thank~~ed~~ CCRC for use of building and worker for recent Hazardous Waste Clean-up.

Mr. Harmon said CCRC service truck utility box in is very poor shape. Truck and Trailer Specialties, Inc. has a new \$5,962 galvanized, fiberglass body utility box in stock (\$5,174 for box plus \$788 for paint).

Commissioner Saunders moved to purchase new box for CCRC service pickup from Truck & Trailer Specialties, Inc., seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Recessed at 10:15 AM; resumed at 10:25 AM.

Mr. Harmon:

- Was invited to (and will attend) November 3rd Charlevoix Chamber of Commerce and November 6, 2006 Lions Club Meetings to explain/discuss recent Road Millage proposal, which both groups supported.
- Said Eveline Township supervisor John Vrondran was served with CCRC lawsuit regarding 5:52 PM May 28, 2006 Advance-East Jordan Road motorcycle crash (near Cummins Road). Mr. Harmon will forward lawsuit papers and police report to the Michigan County Road Association Self-Insurance Pool (MCRACSIP). South Arm Township is also going to be sued, though he and Mr. Vanek feel accident occurred in Eveline Township.
- Reported the shoulder maintainer is repaired and should be on state highways next week. Commissioner Ogden requested low shoulder edges on Pleasant Valley Road be repaired graded, along with Boyne City-East Jordan Road.

Mr. Vanek reported:

- Walloon Lake boat access at Sumner Road has begun and will be paved next Monday.
- 2006 lane line painting is complete.

Commissioner Saunders moved to transfer \$49,775.04 from the Construction Fund to the General Fund, and from the General Fund to pay H&D, Inc. \$49,775.04 for Black Road paving project (CCRC pavement policy portion), seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Commissioner Saunders moved to pay bills totaling \$137,216.13, seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Commissioner Ogden moved to pay Michigan Pavement Solutions \$85,800.98 invoice and Poquette Leasing \$3,036.76 invoice, totaling \$88,837.74, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Mr. Harmon will accompany the Department of Natural Resources (DNR) representative to Beaver Island to review proposed sites to mine gravel at DNR pits. Commissioner Roloff asked if CCRC Beaver Island gravel stockpile is gone; Mr. Harmon said it is, adding CCRC currently purchases required gravel from Richie Gillespie.

Commissioner Saunders moved to enter closed session at 10:18 AM to approve September 11, 2006 closed session minutes, seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Returned to regular session at 10:19 AM.

Chairman Way adjourned the meeting at 10:20 AM.

SEPTEMBER 11, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Ron Reinhardt and ~~Shirlene Tripp~~, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Hayes Township residents Bob & Shirlene Tripp, Norwood Township trustee Denny Way and Clipperview Subdivision residents Christopher Morris and Jack & Carol Apol, and Northwest Design Group (NDG) engineer Lucas Porath.

Commissioner Saunders moved to approve August 28, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Ogden.

Page 1, line 48: change “2-3 weeks)” to “2-3 week road closure)”
 Page 1, line 49: change “5-6 weeks)” to “5-6 week road closure)”
 Page 3, line 81: add “in Pine Point Subdivision, Hayes Township” after “street”

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Porath presented two options for Lake Shore Drive reconstruction/drainage improvements, Norwood Township. Option 1: crowning the road to the eastside with a 2% grade, draining water away from private driveways, landscaping and trees to existing ditch. The adverse crown on curves won't affect the low speed/low volume traffic. Existing cross culvert(s) will be replaced if required, along with ditch clean out. Option 2: same as Option 1, except the road would be crowned traditionally and paved. Denny Way said the residents do not want pavement. Mr. Porath will move ahead with Option 1 plans & estimate, presenting to CCRC and Norwood Township Boards prior to the public hearing. CCRC will place gravel under the Township Gravel Share policy.

Mrs. Tripp:

- Noted CCRC employees should take more time filling hard-surface road potholes.
- Complimented Old31/Burnett Road intersection brush removal; visibility is greatly improved.

Mr. Harmon:

- Presented Environmental Consulting Civil Engineering Surveying (EC&S) Phase I Environmental Site Assessment proposal for CCRC Beaver Island property and is expecting another from NDG. He recommended assessment as soon as possible. Commissioner Ogden noted new ASTM Standard E1527-05 effective November 01 2006 and asked if new assessment would have to be preformed after said date. Mr. Harmon will investigate and report.
- Said Ed Wojan highly recommended Michigan Appraisal Company representative Dennis Penfold for CCRC Beaver Island property appraisal. Mr. Harmon contacted Mr. Penfold but has not received the appraisal to date.

Commissioner Ogden moved to transfer \$194,075.28 from the Equipment Fund to the General Fund, and from the General Fund to pay Zaremba Equipment \$194,075.28 for two International cab and chassis received, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – 0 Motion carried.

Commissioner Saunders moved to adopt the following Policy, seconded by Commissioner Ogden.

POLICY TITLE: **INDEX NO.: #77-12**
PURCHASING

CHARLEVOIX COUNTY ROAD COMMISSION
ADOPTED: September 11, 2006

STATEMENT OF POLICY

The Road Commission manager, purchasing agent and staff engineer are authorized to sign purchase orders for annual material purchases.

The Road Commission purchasing agent and staff engineer are authorized to sign emergency purchase orders without Board approval for processing individual items not to exceed \$10,000.

The manager is authorized to sign purchase orders up to \$15,000 (exception: up to \$30,000 for Beaver Island fuel) without Board approval.

The foregoing authorizations are for expenditures applicable to the general fund only.

➤ VOTE: Ayes –Saunders, Way, Ogden Nays – 0 Motion carried.

I certify this is a true Policy copy adopted by the Charlevoix County Road Commission Board at their September 11, 2006 regular meeting.

Shelley Kondrat, Clerk

Recessed at 10:10 AM; resumed at 10:20 AM.

Commissioner Ogden moved to enter closed session at 10:25 AM to discuss union negotiations, seconded by Commissioner Saunders.

➤ VOTE: Ayes – ~~3~~ Saunders, Way, Ogden Nays – 0 Motion carried.

Returned to regular session at 11:55 AM.

Commissioner Reinhardt mentioned Petoskey News-Review "Letter to the Editor" complimenting Mr. Harmon on resolving Walloon Lake complaint.

Commissioner Ogden moved to pay bills totaling \$48,502.62, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 12:05 PM.

AUGUST 28, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon and Shelley Kondrat attended, along with Norwood Township Clipperview Subdivision residents Christopher Morris, Carolyn Navarre, Ken & Anita McIntyre, Northwest Design Group (NDG) engineers Howard Haselschwardt & Lucas Porath, and Petoskey News-Review Reporter Fred Gray.

Commissioner Saunders moved to approve August 14, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Ogden.

Page 1, line 5: add "Hayes Township resident (and landowner adjacent Hyek Road) Charles Bergman,"

Page 1, line 34: delete "and" and add "which is"

Page 3, line 8: add "(if the signs create a hazard)" between "complaints" and "by"

Page 3, line 12: change "US131 requires continual shoulder maintenance at M75 intersection" to "US131 southbound right turn lane at M75 intersection continues to erode"

Page 3, line 13: change "install" to "extend"

➤ VOTE: Ayes - 3 Nays - 0 Motion carried.

Mr. Haselschwardt explained his preliminary drainage studies in Clipperview Subdivision, Norwood Township:

- ✓ The Lake Shore Drive survey (completed by John Ferguson) is very detailed due to flat road surface.
- ✓ Ran profiles (i.e. elevations at centerline, ditch lines and rights-of-way).
- ✓ Is studying where natural drainage was before development to aid with cross culvert locations.
- ✓ Is familiar with MDEQ design requirements, so permits shouldn't be a problem.
- ✓ Will keep Mrs. Navarre informed, who will inform other residents.

Mr. Haselschwardt and Mr. Porath presented plans for 2007 Thumb Lake Road Phase III reconstruction project. The environmental clearance letters were obtained in conjunction with the Phase II project; MDEQ permit is required (already held on-site meeting with MDEQ and the Corps of Engineers). Side road intersections will be curbed, and several complicated matters include:

1. US131 significant intersection improvements – to accommodate future signal if warranted. Mr. Harmon will contact MDOT Traverse City TSC Manager Risé Rasch, P.E. to request funding assistance for possible passing flare/acceleration/deceleration lanes since right-of-way is sufficient.
2. Railroad crossing improvements-though MDOT owns the right-of-way, railroad standards must be considered. There will be an on-site meeting next month.
3. Grading and drainage improvements and widening along the cemetery between Railroad Street and Center Street.
4. Storm sewer with drainage structures – approximately 600' on the south side in the ditch line to redirect the natural stream.
5. Stabilization through the swamp – NDG recommends Geotextile stabilization (\$80,000; 2-3 weeks road closure) due to present 5' sand base over muck; the alternative is peat excavation & swamp backfill (\$450,000; 5-6 weeks road closure).
6. Final plans and easements are due by November 20, 2006 for anticipated February 02, 2007 bid opening.

Mr. Haselschwardt reported MDEQ and Corps of Engineers met at the Holy Island Bridge and gave pre-application advice and opinions (which isn't typical). MDEQ and COE approved the 120' clear span design, along with using wave height design to calculate the dredging depth...now MDOT must concur. NDG will present final type, size & location plan to CCRC Board before submitting.

Commissioner Ogden moved to accept the proposed amended budget effective August 28, 2006, seconded by Commissioner Saunders.

Presented August 28, 2006 Shelley Kondrat, Clerk		2006 PROPOSED BUDGET SUMMARY (AMENDMENT 3)			Page of 1 3
Name of Governmental Unit Charlevoix County Road Commission		Name of Fund Road Fund	Fund No. 201	Budget Year Ending Date: 12-31-06	
FISCAL YEAR JANUARY 1 TO DECEMBER 31, 2006					
REVENUES (AND OTHER SOURCES)					
DEPARTMENT OR CLASSIFICATION		AMOUNT			
PAGE NO.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (12-31-05)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-06 BUDGET	
2	TRANSPORTATION	3,606,253.57	3,605,000.00	3,095,000.00	
2	FEDERAL & STATE REVENUE	1,358,467.39	0.00	0.00	
2	ECONOMIC DEVELOPMENT FUND	0.00	0.00	0.00	
2	TRUNKLINE MAINTENANCE-PRIMARY	472,108.08	400,000.00	400,000.00	
2	COUNTY RAISED REVENUE	462,201.41	1,260,000.00	1,516,824.12	
2	OTHER RAISED REVENUE	11,500.00	0.00	0.00	
2	INTEREST EARNED	34,390.00	33,900.00	34,150.00	
2	SALVAGE SALES	1,509.05	1,500.00	1,794.12	
2	GAIN/LOSS-EQUIPMENT DISPOSALS	53,850.71	100,000.00	100,000.00	
2	PERMIT FEES	35,500.00	35,000.00	35,000.00	
2	OTHER	387.65	250.00	1,000.00	
TOTAL REVENUES		6,036,167.86	5,435,650.00	5,183,768.24	
TOTAL OTHER SOURCES		0.00	0.00	0.00	
TOTAL REVENUES AND OTHER SOURCES		6,036,167.86	5,435,650.00	5,183,768.24	
EXPENDITURES (AND OTHER USES)					
DEPARTMENT OR CLASSIFICATION		AMOUNT			
PAGE NO.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (12-31-05)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-06 BUDGET	
3	HEAVY MAINTENANCE	2,165,759.27	1,105,500.00	1,533,595.22	
3	REGULAR MAINTENANCE	2,637,637.06	2,655,000.00	2,655,000.00	
3	TRUNKLINE MAINTENANCE-PRIMARY	472,108.08	400,000.00	400,000.00	
3	ADMINISTRATIVE EXPENSE (NET)	279,929.98	279,500.00	335,850.00	
3	EQUIPMENT EXPENSE (NET)	44,946.74	-290,000.00	-233,650.00	
3	CAPITAL OUTLAY (NET)	224,244.23	474,439.28	346,574.28	
3	DISTRIBUTIVE EXPENSE	0.00	805,000.00	0.00	
3	OTHER	0.00	0.00	0.00	
TOTAL EXPENDITURES		5,824,625.36	5,429,439.28	5,037,369.50	
OTHER USES		0.00	0.00	0.00	
AMOUNTS NEEDED FOR CONTINGENCIES		0.00	0.00	0.00	
TOTAL EXPENDITURES AND OTHER USES		5,824,625.36	5,429,439.28	5,037,369.50	
CURRENT ESTIMATED OPERATING SURPLUS (DEFICIT)				146,398.74	
ACCUMULATED AVAILABLE UNAPPROPRIATED SURPLUS (DEFICIT) FROM PRIOR YEARS				0.00	
PROJECTED SURPLUS AT END OF BUDGET YEAR				146,398.74	

➤ VOTE: Ayes - 3 Nays - 0 Motion carried.

Commissioner Saunders moved to transfer \$11,200.00 from the Preventive Surface Maintenance fund to the General Fund to pay CCRC portion of Eveline Township and Marion Township sealcoat projects (see attachment), seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Commissioner Roloff:

Said the Recycling Committee received five bids to transport bins to Emmet County. Low bidder North Country Sanitation bid \$195/load, lower than the county has paid the last three years (others ranged as high as \$310/load). The committee can now purchase additional bins.

Said Bud Left feels the Main Street culvert on Beaver Island will not fix his drainage problems. Mr. Harmon assured her it would, explaining the draining catch basin outlet pipe is currently plugged so water backs up.

Commissioner Ogden moved to authorize CCRC attorney Joel Wurster to sign consent judgment, providing Hayes Township attorney Brian E. Graham signs the consent judgment (Re: Martha Jane Oliver, et al v Ransom O. Abel, et al; Charlevoix County Circuit Court Case No. 05-859-20-CH), seconded by Commissioner Saunders. (This lawsuit seeks to vacate a "paper" street in Pine Point Subdivision, Hayes Township).

➤ VOTE: Ayes - 3 Nays - 0 Motion carried.

Mr. Harmon:

- Reported MCRCSIP refund for Charlevoix County is \$61,542.
- Said the issue with AT&T line broken by CCRC crew in January has been settled with no fine.
- Said Lake Shore Drive (Clipperview Subdivision, Norwood Township) property owner will relocate large rock/mailbox combination out of the right-of-way.
- Explained informative Superintendents Seminar at the Kewadin Resort and Casino in Sault Ste. Marie is October 4-5, 2006; the Board approved the manager, the road foremen and the shop foreman to attend.
- Said Mr. Vanek is overseeing final Black Road paving today.

Mr. Gray asked if M75-US131 intersection southbound right turn lane at Walloon Lake junction is a liability without curbing. Mr. Harmon said "no," since the erosion problem is frequently monitored and immediately repaired as necessary. He added, MDOT will complete curbing late this fall or early next spring.

Commissioner Ogden requested Tomkins Road spillway update; Mr. Harmon marked pavement with paint for all required spillways last week; they will be completed with hot mix this week.

Commissioner Saunders:

- Asked for Beaver Island garage/property appraisal update; Mr. Harmon has been unable to schedule appraisal.
- Questioned where the additional \$120,000 will come from to complete Thumb Lake Road reconstruction project; Mr. Harmon will make request at the Local Task Force Meeting.
- Is unable to attend the September 25, 2006 regular Board meeting.

Commissioner Saunders moved to change the Monday, September 25, 2006 9:00 AM regular Board meeting to Friday, September 22, 2006 to allow full Board attendance, seconded by Commissioner Ogden.

➤ VOTE: Ayes - 3 Nays - 0 Motion carried.

Commissioner Ogden moved to change the Monday, October 09, 2006 9:00 AM regular Board meeting to Tuesday, October 10, 2006 in observance of Columbus Day, seconded by Commissioner Saunders.

➤ VOTE: Ayes - 3 Nays - 0 Motion carried.

The 9:00 AM October 10, 2006 regular Board meeting will be held on Beaver Island (location to be announced).

Annual township meetings will be held at 6PM, 7PM, and 8PM for four nights (between October 3rd and 13th, 2006).

Commissioner Saunders moved to pay bills totaling \$134,260.10, seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 11:08 AM.

AUGUST 14, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon and James Vanek attended, along with Hayes Township supervisor and Charlevoix Rod & Gun Club representative Fred Parsons, Hayes Township resident (and landowner adjacent Hyek Road) Charles Bergman, Boyne City Street Superintendent Dennis Jason and Petoskey New-Review reporter Fred Gray

Commissioner Saunders moved to approve July 24, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Ogden.

- Page 1, line 26: change "affected" to "adjoining"
- Page 2, line 58: change "arranged" to "will arrange"
- Page 2, line 74: change "Funds" to "Fund"
- Page 2, line 75: change "continue" to "continues"
- Page 2, line 92: insert "to" after "Fund"

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon presented Hyek Road (Hayes Township) proposed abandonment resolution stating all adjoining property owners have signed the abandonment petition.

RESOLUTION TO ABANDON PORTION OF HYEK ROAD (.50 MILES)

Commissioner Ogden moved to adopt the following **RESOLUTION**, seconded by Commissioner Saunders.

WHEREAS, the Charlevoix County Road Commission has jurisdiction of Hyek Road in Hayes Township, Charlevoix County, specifically described as follows:

That portion of Hyek Road in the Township of Hayes, Charlevoix County, Michigan, described as beginning at the quarter corner common to sections 17 and 20 of Township 34 North Range 7 West, thence westerly along the section line between sections 17 and 20 approximately ½ mile to the section corner common to sections 17, 18, 19 and 20, ~~and which is~~ the point of ending. Total length of road is 2,640 feet or .50 miles.

AND WHEREAS, the above portion of Hyek Road has an undeveloped earth surface, is too narrow for two way traffic, is a dead end, accesses no buildings or dwellings, has been difficult to maintain with current Road Commission equipment, and creates a potential safety hazard for the adjacent Charlevoix Rod and Gun Club's shooting ranges which can currently be accessed unsupervised from Hyek Road; since all adjoining property owners have signed the abandonment petition, the Road Commission Board has included the above reasons to determine the public interest is best served by abandoning the above described road section.

THEREFORE, BE IT RESOLVED, this Board absolutely abandons and discontinues the above described road section for roadway purposes effective August 14, 2006.

HOWEVER, pursuant to Michigan Compiled Law 224.18, this Board reserves a public and private utility easement within the above described right-of-way, whereby utility companies, their agents and contractors have the right to use any manpower and equipment necessary to install, maintain and repair their utilities.

BE IT FURTHER RESOLVED, the Charlevoix County Road Commission Clerk shall provide Resolution copies to the Charlevoix County Register of Deeds, the proper highway authorities, and the Hayes Township Supervisor and Clerk.

Resolution adopted by the following vote:

YEAS: Saunders, Way, Ogden
NAYS: None

I certify this to be a true **RESOLUTION** copy made and adopted at the Charlevoix County Road Commission Boards August 14, 2006 regular meeting.

Shelley Kondrat, Clerk

Mr. Vanek presented Sumner Road Boat Launch replacement August 10, 2006 bid tabulations, stating Bay Township recommends awarding the bid to MDC Contracting, LLC.

Commissioner Saunders moved to award Sumner Road Boat Launch replacement bid (Bay Township) to low bidder MDC Contracting, LLC. (\$12,630.55), plus an estimated \$4,000.00 for concrete plank purchase by the Road Commission and reimbursed by Bay Township, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to designate Commissioner Saunders as voting delegate at the September 6, 2006 County Road Association Self-Insurance Fund (CRASIF) Annual Business meeting, seconded by Chairman Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders moved to designate Road Commission Manager Patrick Harmon as alternate voting delegate at the September 6, 2006 CRASIF Annual Business meeting, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon presented Grand Traverse County Road Commissions “Adopt-A-Highway” program, explaining the Springbrook Hills Association inquired about this type of program for Springvale Road from US131 to Springbrook Hills Subdivision. He explained CCRC would supply trash bags, safety vests and trash collection, as well as purchasing and installing required signs. The Board supports this concept and directed Mr. Harmon to obtain extra liability information from the County Road Association of Michigan (CRAM) and report August 28, 2006.

Commissioner Roloff requested:

- Beaver Island drainage project update. Mr. Harmon said after Labor Day and when the maintenance agreement language is completed, the concrete pipe (currently at the CCRC Beaver Island garage) will be installed.
- Beaver Island garage property appraisal update; Mr. Harmon will order appraisal this week.

Mr. Harmon presented MDOT’s political signs within the rights-of-way policy, stating there is no state statute regarding restricting political signs within road rights-of-way. CCRC handles political sign complaints (if the signs create a hazard) by calling the advertised individual to remove the sign within 24 hours. If not, the Road Commission removes them.

Mr. Ogden:

- Said US131 ~~requires continual shoulder maintenance~~ southbound right turn lane at M75 intersection continues to erode due to MDOT denying CCRC’s request to ~~install~~ extend curbing during the 2005 right turn lane addition.
- Complimented Mr. Vanek on Tomkins Road project, suggesting the following be addressed in future road project specifications:
 - a) Install bituminous spillways at concrete curb endings to prevent gravel shoulder wash outs.
 - b) Install Carsonite posts at concrete curb endings.
 - c) Request property owners to water grass shoulder seed and mulch to ensure growth.
 - d) Adjust completion dates when multiple projects are bid to encourage contractor to complete projects in the order the Road Commission prefers.
- Feels Advance Road ditch near the Hank Grutsch residence may require stone check dams to prevent existing erosion.
- Requested Holy Island Bridge update. Mr. Harmon said the Army Corp of Engineers, MDEQ and DNR Fisheries agree a bridge span length of not less than 120-FT is necessary; Northwest Design Group is currently completing type, size and location plans.

Commissioners Reinhardt and Saunders discussed the County Wide Road Millage defeat and various options for possibly placing it on the 2008 ballot.

Commissioner Saunders moved to pay bills totaling \$735,679.82 (to hold H & D, Inc. check until CCRC receives Eveline and South Arm Township payments), seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – 0 Motion carried.

Mr. Jason discussed Marshall Road drainage problems; Mr. Harmon said storm sewers are required from Trapper Woods Subdivision, connecting to the Anderson Road Boyne City storm sewer system. He will request funding assistance from Eveline & Wilson Townships.

Chairman Way adjourned the meeting at 10:28 AM.

JULY 24, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Eveline Township supervisor John Vron dran and Petoskey News-Review Reporter Fred Gray.

Commissioner Saunders moved to approve July 10, 2006 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders moved to allow Boyne City-Charlevoix Road closure for September 04, 2006 “Horton Bay Bridge Walk” at dusk for approximately 45-60 minutes (Sheriff Department concurs), seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award sealcoat bids to low bidder Michigan Pavement Solutions for \$54,679.12 (Eveline Township for \$19,979.46; Marion Township for \$34,699.66), seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon:

- Said Black Road paving should begin next week.
- Received Hyek Road abandonment petition (Hayes Township) apparently signed by all **affected adjoining** property owners, which if verified, would not require a public hearing. Discussion will be at CCRC regular August 14, 2006 Board meeting; Hayes Township supervisor and Rod & Gun club officer Fred Parsons will be invited.
- Discussed Lake Shore Drive (Norwood Township) and Holy Island bridge (Eveline Township) with Northwest Design Group (NDG) engineer Howard Haselschwardt. They meet with Mr. Vanek, MDEQ, Corp of Engineers and Fisheries tomorrow to discuss and (hopefully) expedite the permit process.
- Approved Thumb Lake Road permit to bury fiber optic cable; NDG engineer Lucas Porath is preparing reconstruction plans to complete Thumb Lake Road Phase III (.80 miles west of US131) in spring 2007. Will present bid specifications for Board review in August 2006.
- Reminded all present CCRC will present 2005 Financial Report to the County Commissioners at their 7:00 PM July 26, 2006 meeting.
- Beaver Island Main Street drainage maintenance agreement is being processed; hoping to complete project next week.

Mr. Vanek reported:

- Advance Road wedge and overlay project-South Arm Township (Project #A459.014-008) is complete.
- Bay Township requested Sumner Road Boat Launch replacement due to ice damaging the current 40-year-old deteriorated concrete.

Commissioner Ogden moved to open Sumner Road Boat Launch replacement bids at 11:00 AM August 10, 2006, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Reinhardt attended all but one of his district township meetings to discuss the \$1 mil primary road millage.

Commissioner Roloff:

- Complimented Beaver Island road conditions.
- Requested CCRC Beaver Island (new) garage update; Mr. Harmon **arranged will arrange** an appraisal.
- Said Thumb Lake beach Magee Road parking lot bids were received. She will have County Clerk Jane Brannon forward bid tabulations to CCRC.

Mr. Gray requested Ironton Ferry lawsuit update; Chairman Way said Carl L. Johnson Company is now discussing a settlement, since Truck and Trailer Specialties, Inc. also filed a lawsuit against the original clutch supplier (Carl L. Johnson Company).

Commissioner Saunders and Mr. Harmon attended July 19-20, 2006 Michigan County Road Commission Self Insurance Pool (MCRCSIP) annual safety meeting in Mt. Pleasant. MCRCSIP reported a \$14 million membership refund (due to good Board management and fewer loss claims); disbursements should be received in September 2006.

Commissioner Saunders found, in speaking with other County Road Commissioners, some are being forced financially 1) to implement permanent lay-offs and hire temporary winter drivers, 2) to not fill vacant positions, 3) to sell Federal funding to pay their bills and payroll, etc. There are thirty-three states with higher road taxes than Michigan, and the Michigan Transportation Funds (the Road Commissions major income source) continues to drop due to diversions to other state agencies and the fuel tax being based on gallons sold rather than on dollars spent.

Commissioner Ogden moved to pay bills totaling \$209,951.17 and single bill to H&D, Inc. for \$14,146.24, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Commissioner Ogden moved to transfer \$31,396.24 from the Construction Fund to the General Fund for Advance Road-Dutchman Bay Road intersection improvements payment to H&D, Inc., seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Recessed at 10:10 AM to view two new Peterbilt cab and chassis; resumed at 10:30 AM.

Commissioner Ogden moved to transfer \$203,267.00 from the Equipment Fund to the General Fund, and from the General Fund to pay Peterbilt Wisconsin \$203,267.00 for two Peterbilt cab and chassis received, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 10:35 AM.

JULY 10, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioner Shirley Roloff, Patrick Harmon, James Vanek and Shelley Kondrat attended.

Commissioner Saunders moved to approve June 26, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Ogden.

Page 2, line 55: change "sealcoat" to "reseal"
Page 2, line 90: change "effective" to "effect"

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to adopt revised Policy #03-1 entitled "HIPPA Compliance" with the following changes:

Page 2, III. (a): change "The Administrative Assistant will have" to "Clerk Shelley Kondrat and/or Manager Patrick Harmon will have"

Page 5, 4. (a): "Administrative Assistant" to "Clerk Shelley Kondrat"; add "Manager Patrick Harmon"

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Roloff:

- Said Charlevoix County Parks and Recreation Committee will review and recommend already opened Thumb Lake beach parking lot bids at their July 12, 2006 meeting; the County Board will review (and most likely award the bid) at the regular July 12, 2006 3:00 PM meeting.
- Requested Main Street drainage update (Beaver Island). Mr. Harmon said County Prosecutor John Jarema commended CCRC retiree Don Cole's assistance; Mr. Harmon will fax more information to Mr. Jarema this afternoon. Property owners indicated through their attorney they will sign deed when language is changed from "easement" to "maintenance agreement"; then Mr. Harmon will arrange drainage improvements and record documents with the Register of Deeds.

Mr. Harmon:

- Presented Ferguson-Chamberlain Associates, Inc. Lake Shore Drive survey (Clipperview Subdivision, Norwood Township). He, Mr. Vanek and residents John and Carol Apol will discuss possible drainage easement and plan revision for this township funded project, followed by review with Northwest Design Group (NDG) engineer Howard Haselschwardt.
- Said the final Millage Committee meeting is July 12, 2006. Reporters are invited and will receive press release; Mr. Harmon will hand deliver "Millage Proposal Letter" to the County Board and send bulk mailing to others.

Mr. Vanek reported:

- Church Road wedge and overlay (Project #A489.001-018): complete.
- Tomkins Road wedge and overlay (Project #A489.015-017): paving is completed; shoulders and driveways will be finished next week.
- Advance Road wedge and overlay project: Eveline Township portion (Project #A459.006-030) is complete; South Arm Township portion (Project #A459.014-008) will be paved within two days (weather permitting), followed by intersection, driveway and shoulder completion.
- Black Road new pavement (Project #A489.009-018): will begin within 2-2 ½ weeks with completion before Labor Day (weather permitting).
- Church Road and Tomkins Road projects final cost close to engineer's estimate.
- Eveline Township supervisor John Vrondran wants to add Wilson Road and Mountain Road to reseal projects; contractor will extend unit costs, plus traffic control.

Commissioner Saunders requested Beaver Island garage property update. Mr. Harmon said St. James Township and the marina are both interested in purchasing; he will obtain property appraisal for Board review.

Commissioner Ogden moved to pay bills totaling \$38,815.85 and single bill to Ferguson-Chamberlain for \$4,490.00, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 11:15 AM.

JUNE 26, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon, Darcy Phelps and Shelley Kondrat attended, along with Boyne City to Charlevoix Citizen's Trail (the trail) committee members Larry Sullivan (also Charlevoix County Planner) & Jerry Corley, Eveline Township supervisor John Vrondran, CCRC retiree Melvyn Thayer & son Richard Thayer and Petoskey News-Review Reporter Fred Gray.

Commissioner Saunders moved to approve June 05, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Ogden.

Page 1, line 43; Page 2, lines 48, 53, 58: Add project numbers to motions
 Page 3, line 102: Add "Heise Road resident" before Steve Smith
 Page 3, line 102: Change "Heise Road" to "the road"

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to approve June 21, 2006 special meeting minutes with the following corrections, seconded by Commissioner Saunders.

Page 1, line 6: Change "Mr. Vanek" to "Mr. Harmon"
 Page 1, lines 9 and 20: Add project numbers to motions
 Page 1, line 26: Change "Mr. Harmon" to Mr. Vanek"
 Page 1, line 26: Change "of the illegal driveway and explained the driveway permit process to make it legal." to "that his driveway was not properly established, and he must have a permit to do so."
 Page 1, line 27: Add "Township" before "Supervisor"
 Page 1, line 28: Change "this illegal" to "Kirby's"

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Sullivan opened discussion on the preliminary concept of a bicycle path within the right-of-way of the Boyne City-Charlevoix Road. The 99-foot right-of-way will help locate the path away from the travel portion of the roadway, except in Horton Bay and the Undine Cemetery, where the right-of-way is 66-feet. Phase I will probably be from Boyne City to Young State Park. He said the US31 bike path was built to AASHTO standards, and the committee is exploring other standards as well. They are supported by the County Parks committee, Top of Michigan Trails Council, City of Boyne City, Boyne and Charlevoix Area Chambers of Commerce, and Evangeline, Bay, Hayes and Charlevoix Townships. The Board said they will work with the committee, but there are many details to discuss (i.e. easements, sight distances, possible crossings, maintenance, educating public on financing).

Commissioner Ogden moved to support the bike path concept in the Boyne City-Charlevoix Road right-of-way (CCRC will have no funding obligation), seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Recessed at 9:45 AM; resumed at 9:55 AM.

Mr. Harmon presented Melvyn Thayer with his retirement plaque and thanked him for his years of service.

10:00 AM: Opened bids for Holy Island and Snyder Roads ~~sealcoat~~ **reseal** (Eveline Township-\$45,976.50 engineers estimate) and Beck, Matchett and Wickersham Roads reseal (Marion Township-no engineers estimate).

<u>Vendor:</u>	<u>Bid (Eveline):</u>	<u>Bid (Marion):</u>	<u>Total Bid:</u>
Michigan Pavement Solutions, LLC (formerly D&D, Inc.):	\$19,979.46	\$34,699.66	\$54,679.12
Fahrner Asphalt Sealers, Inc. (from Wisconsin):	\$20,585.14	\$35,821.06	\$56,406.20
C&C Contractors, L.L.C.:	\$22,287.65	\$38,611.85	\$60,899.50

Mr. Harmon and NDG engineer Howard Haselschwardt will review Holy Island Bridge Type, Size and Location report at 9:00 AM June 28, 2006 with residents Preston Parish & Bill Cameron, who will present report at Holy Island resident July 4th picnic/meeting.

Mr. Harmon:

- Said Judge Pajtas has Beaver Island drainage paperwork to review.
- Said South Arm Township decided to do the complete Advance Road project (3-miles).

Commissioner Saunders moved to authorize the manager to inform H&D, Inc. to complete the last mile of the Advance Road project (South Arm Township, project #A459.014-008) for \$118,354.90 when the manager receives proper township documents (township board minutes approving the one mile portion, or a properly executed township contract), seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mrs. Kondrat scheduled the 2005 CCRC Financial Statements presentation to the Charlevoix County Board at 7:00 PM Wednesday, July 26, 2006.

Commissioner Ogden:

- Inquired if the Insurance Fund is in ~~effective~~ effective; Mrs. Kondrat said it is.
- Reminded Mr. Harmon the shoulder maintainer should be sent to South Arm and Wilson Townships; Mr. Harmon said it is currently being used on US131 and will be on Boyne City-East Jordan Road sometime this week.
- Reported the annual County Board hand-out is being prepared.

Commissioner Ogden moved to pay bills totaling \$140,247.95 (clerk to hold large bills until MTF check arrives, so there are sufficient funds available to meet salaries), seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Mr. Harmon:

- There is legislation to divert \$11 million from the June, July and August 2006 MTF funds to the Secretary of State to finance the issuance of new license plates to replace the current blue plates.
- Reported a Genesee CRC employee working in road right-of-way was struck and killed by a vehicle June 22, 2006.

Chairman Way adjourned the meeting at 11:30 AM.

JUNE 05, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Patrick Harmon, James Vanek, road foremen Randy Thompson & Darcy Phelps, shop foreman Mike Lickfeldt and Shelley Kondrat attended, along with CCRC auditor Fred Gardner.

Commissioner Saunders moved to approve May 18, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Ogden.

Page 1, line 41: Add "Mr. Harmon" before "said"

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to adopt the following Policy, seconded by Commissioner Saunders.

POLICY TITLE:
PURCHASING

INDEX NO.: #77-12

CHARLEVOIX COUNTY ROAD COMMISSION
ADOPTED: June 05, 2006

STATEMENT OF POLICY

The Road Commission manager, purchasing agent and staff engineer are authorized to sign purchase orders for annual material purchases.

The Road Commission purchasing agent and staff engineer are authorized to sign emergency purchase orders without Board approval for processing individual items not to exceed \$10,000.

The manager is authorized to sign purchase orders up to \$15,000 without Board approval.

The foregoing authorizations are for expenditures applicable to the general fund only.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

I certify this is a true Policy copy adopted by the Charlevoix County Road Commission Board at their June 05, 2006 regular meeting.

Shelley Kondrat, Clerk

Commissioner Saunders moved to award Church Road project bid (Bay Township, project #A489.001-018) to low bidder H&D, Inc. (\$93,000.70), seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award Advance Road project bid (Eveline Township, project #A459.006-030) to low bidder H&D, Inc. (\$337,730.00), seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders moved to award Black Road project bid (Marion Township, project #A489.009-018) to low bidder H&D, Inc. (\$185,247.40), seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award Tomkins Road project bid (Wilson Township, project #A489.015-017) to low bidder H&D, Inc. (\$185,590.24), seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon presented slurry seal samples, explaining the cost is not much more than chip seal, and there is no dust or excess stones.

Commissioner Saunders moved to open Holy Island Road & Snyder Road (Eveline Township) and Beck, Matchett & Wickersham Roads (Marion Township) re-seal project bids at 10:30 AM Monday, June 26, 2006, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Recessed at 9:40 AM; resumed at 10:00 AM.

Mr. Harmon:

- Said crew began using small grader with windrow eliminator last week on State Highway shoulders.
- Said Ironton garage crew is currently using DuraPatcher.
- Reported Ellis Road drainage problem is corrected.
- Reported Thumb Lake Road culvert placement east of Valley View intersection is complete.
- Reported Boyne City employees failed to sign-up for the Tuesday through Friday 4-10 workday shift. Mr. Harmon placed a courtesy call to inform the union business representative, who spoke with CCRC union steward Vern Kassuba. The 4-10 work schedule will begin next week since there are now two volunteers and an alternate.
- Appointed Darcy Phelps to replace retiree Melvyn Thayer as Ironton garage road foreman.

Mrs. Kondrat said Charlevoix County deputy clerk Cherie Potter-Browe still hasn't sent account information (i.e. number, start date) for Insurance Fund approved and requested April 24, 2006 by the CCRC Board.

Commissioner Ogden:

- Reminded Mrs. Kondrat to gather annual report pamphlet information. He requested the primary road millage proposal placed in the "Down the Road" section. Commissioner Saunders will present the 2005 financial statements to the Charlevoix County Board.
- Will attend South Arm Township meeting with Mr. Harmon and Mr. Vanek to discuss Dutchman's Bay Road sight distance improvements at Advance Road intersection.

Commissioner Saunders and Mr. Harmon attended the May 10, 2006 Charlevoix County Board Meeting where their Board voted unanimously to place the one-mil increase for primary road improvements proposal on the August primary ballot; Boyne Valley Township opposed the proposal in writing.

Commissioner Way noted **Heise Road resident** Steve Smith trucks/trailers are parked in **Heise Road road** right-of-way (between US31 and Barnard Road, west of Parks Junkyard). Mr. Harmon will have road foreman talk with Mr. Smith.

10:10 AM-Auditor Fred Gardner presented CCRC 2005 Financial Statements.

Mr. Harmon introduced Darcy Phelps as retiree Melvyn Thayer replacement as the Ironton garage foreman.

Commissioner Saunders moved to pay bills totaling \$60,232.39, seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 12:05 PM.

MAY 18, 2006

Vice-Chairman Saunders opened the meeting at 9:00 AM.

Vice-Chairman Saunders, Commissioner Ogden, County Commissioners Ron Reinhardt and Dennis Jason, Patrick Harmon, James Vanek, Mike Lickfeldt and Shelley Kondrat attended, along with Charlevoix County Sheriff George Lasater, Ironton Ferry Coordinator Vance White, Michigan Cat representative Vern Bauer, AIS representative Gary Brown and Payne & Dolan representative Gary Hartman. (Chairman Way was absent).

Commissioner Ogden moved to approve May 08, 2006 regular meeting minutes with the following corrections, seconded by Vice-Chairman Saunders.

Page 1, line 34: add "bids" after "open"
Page 2, line 46: add "to" after "proposal"

➤ VOTE: Ayes – 2 Absent – 1 Nays – 0 Motion carried.

Sheriff Lasater said several citizens and one operator reported vehicles crossing the Ironton Ferry with open intoxicants and children unbuckled, obvious violations. If the ferry is an extension of CCRC roadway, (Prosecuting Attorney John Jarema is currently investigating), the sheriff department will enforce laws. CCRC supports the Sheriff and requested he share this information with the Transportation Committee.

Vice-Chairman Saunders moved to purchase one new 2006 Caterpillar Motor Grader model 140H as bid from Michigan Cat for \$190,135.00, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 2 Absent – 1 Nays – 0 Motion carried.

New wording for Policy 77-12 entitled "Purchasing" will be resubmitted at June 05, 2006 regular Board meeting.

Commissioner Ogden moved to designate Vice-Chairman Saunders as the July 20, 2006 Michigan County Road Commission Self Insurance Pool Annual Business Meeting voting delegate; Pat Harmon is the alternate voting delegate, seconded by Vice-Chairman Saunders.

➤ VOTE: Ayes – 2 Absent – 1 Nays – 0 Motion carried.

Mr. Harmon:

- Said Duke Domke of the Department of Environmental Quality (DEQ) received approved permit for CCRC Ellis Road drainage project. Mr. Domke commended Mr. Vanek for his thoroughness in completing the permit application, as most applications in his district are incomplete and require further documentation. Mr. Harmon said project will cost CCRC approximately \$11,000.
- Would like to organize a committee to create a pamphlet endorsing the 5-year, 1 mil, countywide primary road millage and listing all roads in poor condition; all present concurred. Commissioner Reinhardt said millage would benefit all drivers using CCRC road system; he will attend township Board meetings to endorse road millage proposal.

Recessed at 10:25 AM; resumed at 10:30 AM.

10:30 opened Advance Road (Eveline & South Arm Townships), Black Road (Marion Township), Church Road (Bay Township) and Tomkins Road (Wilson Township) bids. All completion dates are set for August 31, 2006.

<u>ADVANCE/EAST JORDAN ROAD (EVELINE & WILSON TOWNSHIPS)</u>		
(Engineers estimate: Eveline-\$370,340; South Arm-\$350,825; Total-\$721,165)		
	<u>BIDDER</u>	<u>AMOUNT</u>
H&D, Inc.	Eveline	\$337,730.00
	South Arm	<u>\$330,417.00</u>
	TOTAL BID	\$668,147.00
Payne & Dolan	Eveline	\$369,049.00
	South Arm	<u>\$374,898.50</u>
	TOTAL BID	\$743,947.50

<u>BLACK ROAD (MARION TOWNSHIP)</u>	
(No engineers estimate requested)	
	<u>BIDDER</u>
	<u>AMOUNT</u>
H&D, Inc.	\$185,247.40
Payne & Dolan	\$219,930.30

<u>CHURCH ROAD (BAY TOWNSHIP)</u>	
(Engineers estimate – \$109,987)	
	<u>BIDDER</u>
	<u>AMOUNT</u>
H&D, Inc.	\$ 93,000.70
Payne & Dolan	\$100,965.49

<u>TOMKINS (WILSON TOWNSHIP)</u>	
(Engineers estimate – \$220,118)	
	<u>BIDDER</u>
	<u>AMOUNT</u>
H&D, Inc.	\$185,590.24
Payne & Dolan	\$196,281.90

Mr. Vanek:

- Reported Thumb Lake Road drainage problem east of Valley View intersection will be corrected tomorrow by directionally drilling under Thumb Lake Road and installing a 12-inch culvert with CCRC crew supplying traffic control.
- Will send bid tabulations along with contract to townships and cover letter requesting prompt return of signed contract.

Commissioner Ogden moved to pay bills totaling \$165,882.35, seconded by Vice-Chairman Saunders.

➤ VOTE: Ayes – Saunders, Ogden Nays – 0 Absent – Way Motion carried.

Vice-Chairman Saunders adjourned the meeting at 11:25 AM.

MAY 08, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Michigan Cat representative Vern Bauer, Wolverine Tractor representative Gary Piper, JDE Equipment representative Vaughn West, AIS representative Gary Brown and Petoskey News-Review Reporter Fred Gray.

Commissioner Saunders moved to approve April 21, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Ogden.

Page 1, line 36: delete “, which required annual maintenance (township responsibility)”

Page 1, line 40: add “hire a contractor to” between “will” and “bore”

Page 1, line 45: replace “(CCRC will not loose easement.” with “(Board concurred).”

Page 1, line 49: replace “who” with “trucking company”

Page 1, line 51: add “?” after “discipline”

Page 1, line 51: replace “maintain.” with “truck maintenance.”

Page 1, line 53: delete last sentence.

Page 2, line 56: delete “preservation”

Page 2, line 56: change “primary roads only” to “only primary roads”

Page 2, line 67: change “legislature” to “legislation”

Page 2, line 78: change “has heard” to “has not heard”

Page 2, line 79: change “rough engineers estimate” to “engineers rough estimate”

Page 2, line 82: delete lines 82 through 86

Page 2, line 93: add “Donahue” after “Steve”

Page 2, line 94: change “Steve” to “Mr. Donahue”

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Vanek received South Arm Township authorization to bid Advance Road reconstruction project in conjunction with Eveline Township. Bid will include separate township prices and South Arm Township section will have the option to delete up to 2/3 of their project.

Commissioner Ogden moved to open **bids** at 10:30 AM May 18, 2006 for Advance Road project (Eveline & South Arm Townships), Black Road project (Marion Township), Church Road project (Bay Township) and Tomkins Road project (Wilson Township) bids, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden suggested CCRC compose a letter for respective townships to mail to adjacent residents explaining project and temporary inconvenience, as well as project funding.

Mr. Harmon presented Lake Shore Drive (Norwood Township) topography and design quotes.

Commissioner Saunders moved to accept Ferguson & Chamberlain Associates, Inc. proposal **to** complete a topographical survey and existing road alignment for use and planning possible Lake Shore Drive reconstruction (Norwood Township), seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon and Mr. Vanek will review survey information before the Board awards the design phase.

Commissioner Saunders moved to accept the proposed amended budget effective May 08, 2006, seconded by Commissioner Ogden.

2006 PROPOSED BUDGET SUMMARY (AMENDMENT 2)

Name of Governmental Unit Charlevoix County Road Commission	Name of Fund Road Fund	Fund No. 201	Budget Year Ending Date: 12-31-06
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FISCAL YEAR JANUARY 1 TO DECEMBER 31, 2006

REVENUES (AND OTHER SOURCES)		AMOUNT		
DEPARTMENT OR CLASSIFICATION				
PAGE NO.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (12-31-05)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-06 BUDGET
2	TRANSPORTATION	3,606,253.57	3,605,000.00	3,605,000.00
2	FEDERAL & STATE REVENUE	1,358,467.39	0.00	0.00
2	ECONOMIC DEVELOPMENT FUND	0.00	0.00	0.00
2	TRUNKLINE MAINTENANCE-PRIMARY	472,108.08	400,000.00	400,000.00
2	COUNTY RAISED REVENUE	462,201.41	1,221,000.00	1,260,000.00
2	OTHER RAISED REVENUE	11,500.00	0.00	0.00
2	INTEREST EARNED	34,390.00	33,900.00	33,900.00
2	SALVAGE SALES	1,509.05	1,500.00	1,500.00
2	GAIN/LOSS-EQUIPMENT DISPOSALS	53,850.71	100,000.00	100,000.00
2	PERMIT FEES	35,500.00	35,000.00	35,000.00
2	OTHER	387.65	250.00	250.00
TOTAL REVENUES		6,036,167.86	5,396,650.00	5,435,650.00
TOTAL OTHER SOURCES		0.00	0.00	0.00
TOTAL REVENUES AND OTHER SOURCES		6,036,167.86	5,396,650.00	5,435,650.00

EXPENDITURES (AND OTHER USES)		AMOUNT		
DEPARTMENT OR CLASSIFICATION				
PAGE NO.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (12-31-05)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-06 BUDGET
3	HEAVY MAINTENANCE	2,165,759.27	1,105,500.00	1,105,500.00
3	REGULAR MAINTENANCE	2,637,637.06	2,655,000.00	2,655,000.00
3	TRUNKLINE MAINTENANCE-PRIMARY	472,108.08	400,000.00	400,000.00
3	ADMINISTRATIVE EXPENSE (NET)	279,929.98	279,500.00	279,500.00
3	EQUIPMENT EXPENSE (NET)	44,946.74	-290,000.00	-290,000.00
3	CAPITAL OUTLAY (NET)	224,244.23	474,439.28	474,439.28
3	DISTRIBUTIVE EXPENSE	0.00	805,000.00	805,000.00
3	OTHER	0.00	0.00	0.00
TOTAL EXPENDITURES		5,824,625.36	5,429,439.28	5,429,439.28
OTHER USES		0.00	0.00	0.00
AMOUNTS NEEDED FOR CONTINGENCIES		0.00	0.00	0.00
TOTAL EXPENDITURES AND OTHER USES		5,824,625.36	5,429,439.28	5,429,439.28

CURRENT ESTIMATED OPERATING SURPLUS (DEFICIT)	6,210.72
ACCUMULATED AVAILABLE UNAPPROPRIATED SURPLUS (DEFICIT) FROM PRIOR YEARS	0.00
PROJECTED SURPLUS AT END OF BUDGET YEAR	6,210.72

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon:

- Presented completed Flag Road widening project before and after pictures.
- Explained recent Beaver Island gravel purchase was \$11.00 per cubic yard; bids will be taken for large gravel quantity this year to receive competing bids.
- Said shoulder maintainer should be put into use this month.
- Noted union negotiations will soon begin.

Commissioner Ogden moved to change the regular 9:00 AM Monday, June 12, 2006 Board meeting to 9:00 AM Monday, June 5, 2006 to allow full Board attendance, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Recessed at 10:10 AM; resumed at 10:25 AM.

10:30 AM-open bids for one new Tandem-Drive Motor Grader (see bid tabulations attached).

Commissioner Saunders moved to pay bills totaling \$53,521.51, seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 11:10 AM.

APRIL 21, 2006

Chairman Way opened the meeting at 9:00AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioner Ron Reinhardt, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Eveline Township supervisor John Vron dran.

Commissioner Saunders moved to approve April 10, 2006 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders moved to pay Michigan County Road Association Self-Insurance Fund liability insurance bill totaling \$142,939.00, seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Commissioner Ogden moved to establish a separate budgetary fund entitled “Insurance Fund”, depositing \$15,000.00 per month, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Mr. Vanek:

- Said South Arm Township Board approved Advance Road reconstruction, which will be bid with Eveline Township portion, though separate township quotes will be required. Depending on available funds, South Arm Township will have the option to delete up to two-thirds of their portion. Commissioner Ogden suggested Dutchman’s Bay Road intersection improvements during project due to poor sight distance turning south onto Advance Road; Mr. Vanek will prepare separate estimate for South Arm Township consideration. Board will review bid specifications May 08, 2006 with a proposed May 18, 2006 bid opening date and July 31, 2006 completion date.
- Read Norwood Township April 17, 2006 minutes portion: Page 3, 4. (at top) “Lakeshore Road Project – The Charlevoix County Road Commission will be conducting a drainage system study on the road in order to put together a bid that will include both drainage and gravel.” Mr. Vanek explained a topography survey is required to establish property corners before drainage system study can be done. Only the portion south of Cliffdweller Drive will be studied; the north end has sufficient drainage, but requires 6” gravel addition. Suggested solutions requiring easements and tree removal are:
 - Establish drainage basin (ditch) to Lake Michigan.
 - Install in-ground system to Lake Michigan (at least a 24” culvert), ~~which required annual maintenance (township responsibility).~~
 - Construct leaching basin.
- Explained Valley View Subdivision resident water problem wasn’t addressed during Thumb Lake Road reconstruction; CCRC will ~~hire a contractor to~~ bore approximately 70-feet under the road to place a culvert directing water across the road into the swamp (approximately \$3,000-\$5,000).

Mr. Harmon:

- Requested Board permission to sign off on Evangeline Township lawsuit in regards to Wildwood Harbor Road stub still showing on surveys since road relocation (~~Board concurred. CCRC will not loose easement.~~).
- Received Great Lakes Energy easement request across Road Commission Lot #18 (off Johnny Martins Trail), Section 36, Peaine Township, Beaver Island. Piping would be underground.
- Said the Charlevoix County Recycling Committee may purchase a truck to transfer recyclables to Emmet County, ~~who~~ ~~trucking company~~ currently charges \$200 per trip. The Recycling Committee requested CCRC assistance in writing truck specifications, as well as if Recycling Committee employee could report to the CCRC Boyne City garage (but who would provide supervision and discipline?), and if CCRC mechanics could perform ~~maintain~~ ~~truck maintenance~~. The Board directed Mr. Harmon to contact CCRC insurance carriers to discuss request, which may be prohibited by

insurance carriers and MDOT's ACT51. ~~If maintenance approved, all mechanical work would be charged to the Recycling Committee.~~

- Will meet with Boyne City street superintendent Denny Jason April 24, 2006 to discuss county primary road ~~preservation~~ millage proposal. Mr. Harmon will acquire county map showing ~~only~~ primary roads ~~only~~ for voter information. Roads involved include, but are not limited to: Camp Ten Road, Deer Lake Road, Ellsworth Road, Mountain Road, Korthase Road, Boyne City-Charlevoix Road.
- And Mr. Vanek attended the National Association of Civil Engineers (NACE) seminar in Grand Rapids. They benefited from this very interesting seminar and requested to attend the 2007 conference in Milwaukee, Wisconsin.
- Presented Ironton Ferry "OPEN" sign in green and "CLOSED" sign in yellow provided by MDOT.

Recessed at 10:30 AM; resumed at 10:35AM.

Commissioner Reinhardt recently attended Northern Counties Association Meeting and said roughly 50% of counties support increase in road commission board members. If ~~legislature~~ legislation is passed, county boards will make decision in their respective counties.

Commissioner Ogden:

- Requested shoulder maintainer update. Mr. Harmon explained mechanics are readying it for May use when 10-hour days are in effect; it will be used first on Boyne City-East Jordan Road in Wilson and South Arm Townships.
- Asked when annual traffic counts will begin; Mr. Vanek answered next week. Commissioner Ogden may recommend 26' wide road reconstruction next year on higher traffic count roads.

Commissioner Saunders:

- Requested Holy Island Bridge update; Mr. Harmon has ~~not~~ heard anything lately.
- Asked if Mr. Harmon and Mr. Vanek have reviewed Camp Ten Road. Mr. Harmon said ~~rough~~ engineers ~~rough~~ estimate is \$199,000, but Hudson Township clerk Frank Wasylewski may get asphalt expense lowered.

~~CALL GLEN RE.: "STICKY" ROAD TAPE.~~

~~Departure for:~~

- ~~7:00 AM from the Boyne City garage on May 04, 2006 for CRASIF Safety Meeting in Mackinaw.~~
- ~~7:45 AM from the Boyne City garage on May 09, 2006 for 37th District Meeting in Mackinaw.~~

Commissioner Ogden moved to pay bills totaling \$107,622.53, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way said the Ironton Ferry may be re-powered with new technology. He was approached by W. W. Williams representative Steve ~~Donahue~~ (from Cadillac) who said the engine could be replaced in 2007 during the 5-year pull out. ~~Steve Mr. Donahue~~ will explain upgrade and expense at CCRC Board meeting, with the Charlevoix County Transit Board in attendance.

Chairman Way adjourned the meeting at 11:15AM.

APRIL 10, 2006

Chairman Way opened the meeting at 9:00 AM. He thanked Vice-Chairman Saunders for chairing both March 2006 meetings and everyone else for attending and participating.

Chairman Way, Commissioner Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Petoskey News-Review Reporter Fred Gray. (Commissioner Saunders was absent).

Commissioner Ogden moved to approve March 27, 2006 regular meeting minutes with the following corrections, seconded by Chairman Way.

- Page 1, line 5: change "engineer" to "surveyor"
- Page 1, line 17: change "blue prints" to "plans"
- Page 1, line 24: remove "current"

Page 1, line 25: add "(see lines 90-98)" to paragraph.
 Page 1, line 43: add "change the township park will" to "the new proposed township park (located adjacent Porter Creek) will"
 Page 2, line 64: "Commissioner Ogden approved" to "Commissioner Ogden moved to approve"
 Page 2, line 81: change "proposed" to "re-introduced"
 Page 2, line 89: add new paragraph "The Board reviewed the Haselschwardt/Ferguson request (from lines 24 and 26, today's meeting):" after line 88.
 Page 2, line 91: add "(After discussion, the Board directed Mr. Harmon to authorize the Somerset Point emergency driveway construction, as Mr. Harmon described above." after line 95.
 Page 2, line 93 (100): change "Chairman Way" to "Vice-Chairman Saunders"

➤ VOTE: Ayes – 2 Nays – 0 Absent – 1 Motion carried.

Mr. Harmon:

- Explained the CCRC motor grader (#077) was purchased under the buy-back program from Michigan Caterpillar and is now due to be returned for \$115,500 (6 years/8,000 miles). Temporary shop foreman Mike Lickfeldt has prepared bid documents for today's Board review.
- Received Jim Wojan \$2,200 quote to produce 1,000 cyd. clay at Myer's Pit on Beaver Island.
- Said April 05, 2006 annual CCRC safety meeting was successful; CCRC employees attended, as well as Boyne City street employees.
- Requested the County Board place a county-wide primary road millage for 5-years on the next ballot to allow taxpayer decision. Many county primary roads (i.e. Camp Ten Road, Ferry Road, Ellsworth Road, Shadow Trails, Springvale Road, Slashing Road, River Road, Korhase Road, BC-EJ Road) are in poor condition and no funds are available in the foreseeable future. He said 1 mill (estimated at \$1 million per year) would wedge and overlay approximately 5 miles or more per year. Commissioners Roloff and Reinhardt will present to full County Board and report.
- Will attend National Association of County Engineers (NACE) Conference in Grand Rapids this week with Mr. Vanek.
- Reported CCRC frost laws are lifted west of US131 only; will remain in effect 1-2 more weeks east of US131. There wasn't much road damage this year, but quite a few tickets were written (fees go to the State Library Fund). Mr. Harmon found there were no provisions in the Motor Vehicle Code for using the money to repair roads.

Commissioner Reinhardt:

- Attended March 2006 Hudson Township meeting. Hudson Township received CCRC \$199,000 estimate to wedge and overlay Camp Ten Road from Woodward Road south 1.80 miles, and are willing to participate financially. They recently requested and received oil company funds to purchase a new fire truck and would rather CCRC request financial assistance from three oil companies (O.I.L., Aurora and DTE).
- Noted the state is selling mineral leases on over 3,000 acres in Chandler and Melrose Townships.
- Received no winter maintenance complaints this year, other than normal problems experienced during the spring frost season.

Commissioner Roloff requested Beaver Island Main Street drainage correction update. Mr. Harmon said CCRC attorney found past deed language noting the county drain and rights of the public for road purposes. The language was removed two sales ago, but doesn't void CCRC rights. St. James Township supervisor Don Vyse submitted required court papers and is awaiting a reply. Mr. Harmon said replacement pipe (already on Beaver Island) will be approximately 3' longer than original and will have a flared end section and riprap.

Mr. Gray requested CCRC position on the Pavement Surface Evaluation and Rating system (PASER), which Emmet CRC is committed to. Mr. Harmon said CCRC has used the system for 2-3 years on federal funded projects only, and will integrate into complete Charlevoix County road system over time.

Mrs. Kondrat reported auditors Fred Gardner and Brett Luplow conducted audit week of March 27, 2006. Mrs. Kondrat is completing final information and plans for Mr. Gardner to present 2005 CCRC Annual Financial Statements at the May 18, 2006 regular Board meeting.

Commissioner Ogden moved to open bids for one new Tandem-Drive Motor Grader at 10:30 AM Monday, May 8, 2006, seconded by Chairman Way.

➤ VOTE: Ayes – 2 Nays – 0 Absent – 1 Motion carried.

Commissioner Ogden moved to pay bills totaling \$42,512.81, seconded by Chairman Way.

➤ VOTE: Ayes – Way, Ogden Nays – 0 Absent - Saunders Motion carried.

Chairman Way adjourned the meeting at 10:45 AM.

MARCH 27, 2006

Vice-Chairman Saunders opened the meeting at 9:00 AM.

Vice-chairman Saunders, Commissioner Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Ferguson-Chamberlain ~~engineer~~ surveyor John Ferguson, Northwest Design Group (NDG) engineers Howard Haselschwardt & Carlin Fitzgerald, Charlevoix County Planner Larry Sullivan, Eveline Township supervisor John Vron dran and Petoskey News-Review Reporter Fred Gray. (Chairman Way was absent).

Commissioner Ogden moved to approve March 13, 2006 regular meeting minutes with the following corrections, seconded by Vice-Chairman Saunders.

Page 1, line 6: add "Chairman Way was absent"

➤ VOTE: Ayes – 2 Nays – 0 Absent – 1 Motion carried.

Mr. Haselschwardt presented ~~blue-prints~~ plans for Somerset Point (old Advance Power Plant site) and requested a driveway variance for Lake Shore Drive emergency entrance. Commissioner Ogden explained driveway construction cannot deviate from CCRC specifications. Mr. Haselschwardt argued the proposed emergency entrance would have an emergency breakaway gate and used by emergency vehicles only in the event the main entrance gate malfunctions. Mr. Harmon suggested a maintained grass field entrance. Mr. Ferguson noted deed restriction language would ensure emergency vehicle use only and future driveway upgrades built to ~~current~~ CCRC standard specifications. Mr. Harmon will inform Mr. Haselschwardt and Mr. Ferguson of the Boards decision later today (*see lines 90-98*).

Mr. Sullivan requested driveway variances for two Lake Louise Public Park entrances off Magee Road to discourage drivers from parking on tapered aprons and obstructing visibility. Commissioner Roloff said the sole parking lot overflowed only twice in 2005, and peak use was Sunday evenings between five and six. Commissioner Ogden explained driveway construction cannot deviate from CCRC specifications. Mr. Harmon said the "No Parking" signage and speed limit issues are handled by the state police. Mr. Sullivan said the north lot will be constructed before Memorial Day or after Labor Day.

Recessed at 10:10AM; resumed at 10:20AM.

Mr. Vron dran:

- Noticed road signs (i.e. stop signs, yield signs) are placed higher on the posts. Mr. Vanek explained they are placed at MDOT minimum bottom height requirements, including signage at roads intersecting state highways.
- Said proposed Somerset Point development owner (the Owner) has acquired property next to the Advance Store and is interested in purchasing the whole block. Though the ~~new proposed~~ township park (*located adjacent Porter Creek*) will be noted in the deed, his concern is future construction overpopulating the beach area.
- Said the Owner may connect to the City of Boyne City sewer system along Lake Shore Drive and Marshall Road, providing a free tap to adjacent residences. Mr. Harmon will contact Mr. Vron dran when proposal submitted.

Mr. Harmon presented Hudson Township correspondence proposing 50/50 cost share between CCRC and Hudson Township to overlay primary Camp Ten Road from Woodard Road south approximately 1.5 miles. Mr. Harmon feels a 1.5" overlay following a wedge and widening process would preserve this crumbling roadway. The Board supports this project if CCRC funds are available after financial obligations to Holy Island Bridge project and Thumb Lake Road reconstruction are met. Mr. Vanek will prepare bid documents for Board review. Commissioner Reinhardt will attend April 2006 Hudson Township meeting to suggest O.I.L. and Aurora Oil Companies share in the cost.

Mr. Harmon:

- Presented CRAM correspondence regarding legislation proposing county boards take control of road commission operations.
- And Mr. Vanek will meet with final two property owners to obtain permission for Flagg Road clearing and widening project (near Pettigrew Road).
- Explained CCRC employee leave of absence request.

Commissioner Ogden **moved to approved** the manager to handle Leave of Absence if requested, seconded by Vice-Chairman Saunders.

➤ VOTE: Ayes – 2 Nays – 0 Absent – 1 Motion carried.

Commissioner Roloff asked if extra road funds proposed by Governor Granholm could fund all or part of the Boyne City-Charlevoix Road reconstruction project. If so, the Charlevoix County Board would write letters of support. Mr. Harmon explained high priority projects in the newly signed SAFETEA-LU (Federal Highway Program) have higher preference. Any remaining funds would be available for projects already programmed for 2006 through 2009 construction seasons, but must be completed in 2006 or 2007. The Local Task Force (CCRC, transit and cities & village) has already allocated 2006 funds to City of East Jordan street projects and 2007 funds to Thumb Lake Road reconstruction project final phase. Dismissing the fact Representative Kevin Elsenheimer has proposed M75 extension to US31 using Boyne City-Charlevoix Road, CCRC hopes to earmark 2010 ISTEPA funds to Boyne City-Charlevoix Road reconstruction, which requires Local and Regional Task Force approval.

Commissioner Reinhardt explained the rescinded “No Smoking” ordinance will be **proposed re-introduced** in late May.

Commissioner Ogden moved to pay bills totaling \$84,463.20, seconded by Vice-Chairman Saunders.

➤ VOTE: Ayes – Saunders, Ogden Nays – 0 Absent - Way Motion carried.

The Board reviewed the Haselschwardt/Ferguson request (from lines 24 and 26, today’s meeting):

Mr. Harmon supports a field entrance (a grass strip maintained to the shoulder) with private drive blacktop ending at CCRC right-of-way. And deed restrictions will guarantee emergency vehicle use only and future upgrades meet CCRC specifications.

After discussion, the Board directed Mr. Harmon to authorize the Somerset Point emergency driveway construction, as Mr. Harmon described above.

~~Chairman Way~~ Vice-Chairman Saunders adjourned the meeting at 11:55 AM.

MARCH 13, 2006

Vice-Chairman Saunders opened the meeting at 9:00AM.

Vice-Chairman Saunders, Commissioner Ogden, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Crystal Aggregates representative Dave Cutler and Petoskey News-Review Reporter Fred Gray. **(Chairman Way was absent).**

Commissioner Ogden moved to approve February 24, 2006 regular meeting minutes with the following corrections, seconded by Vice-Chairman Saunders.

Page 1, lines 26-27: change “(2006 total mileage is 714.14 primary” to “2006 total mileage is 714.14 (primary”

➤ VOTE: Ayes – 2 Nays – 0 Absent – 1 Motion carried.

Commissioner Ogden moved to approve February 24, 2006 closed session meeting minutes with the following corrections, seconded by Vice-Chairman Saunders.

Page 1, line 7: change “clutches on the Ironton Ferry.” to “clutches purchased October 17, 2002 for the Ironton Ferry (Truck and Trailer Specialties invoice #22412 totaling \$11,667.65).”

➤ VOTE: Ayes – 2 Nays – 0 Absent – 1 Motion carried.

Reviewed annual material bid tabulations. Mr. Harmon:

- Said blades and line painting basically didn’t increase from 2005.
- Stated asphalt, seal coat emulsions and cold patch increased significantly, adding low bidder Unique Paving Materials cold patch produced on-site in 2005 worked well.

- Noted low brine bidder Team Services claimed in 2005 their product is DEQ approved, but papers Mr. Harmon requested were never received. Therefore, Beckman Industries will be awarded bid for dust control on the mainland, and Bay Dust Control will be awarded bid for Beaver Island dust control.

Commissioner Ogden moved to accept all 2006 annual bids and to authorize the manager to purchase materials in the Road Commissions best interest, seconded by Vice-Chairman Saunders.

➤ VOTE: Ayes – 2 Nays – 0 Absent – 1 Motion carried.

Commissioner Ogden moved to accept the proposed amended budget effective March 13, 2006, seconded by Vice-Chairman Saunders.

Presented March 13, 2006 Shelley Kondrat, Clerk		2006 PROPOSED BUDGET SUMMARY			Page of 1 3
Name of Governmental Unit Charlevoix County Road Commission		Name of Fund Road Fund	Fund No. 201	Budget Year Ending Date: 12-31-06	
FISCAL YEAR JANUARY 1 TO DECEMBER 31, 2006					
REVENUES (AND OTHER SOURCES)					
DEPARTMENT OR CLASSIFICATION		AMOUNT			
PAGE NO.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (12-31-05)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-06 BUDGET	
2	TRANSPORTATION	3,606,253.57	3,605,000.00	3,605,000.00	
2	FEDERAL & STATE REVENUE	1,358,467.39	0.00	0.00	
2	ECONOMIC DEVELOPMENT FUND	0.00	0.00	0.00	
2	TRUNKLINE MAINTENANCE-PRIMARY	472,108.08	400,000.00	400,000.00	
2	COUNTY RAISED REVENUE	462,201.41	1,250,000.00	1,221,000.00	
2	OTHER RAISED REVENUE	11,500.00	0.00	0.00	
2	INTEREST EARNED	34,390.00	33,900.00	33,900.00	
2	SALVAGE SALES	1,509.05	1,500.00	1,500.00	
2	GAIN/LOSS-EQUIPMENT DISPOSALS	53,850.71	100,000.00	100,000.00	
2	PERMIT FEES	35,500.00	35,000.00	35,000.00	
2	OTHER	387.65	250.00	250.00	
TOTAL REVENUES		6,036,167.86	5,425,650.00	5,396,650.00	
TOTAL OTHER SOURCES		0.00	0.00	0.00	
TOTAL REVENUES AND OTHER SOURCES		6,036,167.86	5,425,650.00	5,396,650.00	
EXPENDITURES (AND OTHER USES)					
DEPARTMENT OR CLASSIFICATION		AMOUNT			
PAGE NO.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (12-31-05)	PREVIOUSLY APPROVED BUDGET	RECOMMENDED 12-31-06 BUDGET	
3	HEAVY MAINTENANCE	2,165,759.27	1,105,500.00	1,105,500.00	
3	REGULAR MAINTENANCE	2,637,637.06	2,655,000.00	2,655,000.00	
3	TRUNKLINE MAINTENANCE-PRIMARY	472,108.08	400,000.00	400,000.00	
3	ADMINISTRATIVE EXPENSE (NET)	279,929.98	279,500.00	279,500.00	
3	EQUIPMENT EXPENSE (NET)	44,946.74	70,000.00	70,000.00	
3	CAPITAL OUTLAY (NET)	224,244.23	170,000.00	474,439.28	
3	DISTRIBUTIVE EXPENSE	0.00	805,000.00	805,000.00	
3	OTHER	0.00	0.00	0.00	
TOTAL EXPENDITURES		5,824,625.36	5,485,000.00	5,789,439.28	
OTHER USES		0.00	0.00	0.00	
AMOUNTS NEEDED FOR CONTINGENCIES		0.00	0.00	0.00	
TOTAL EXPENDITURES AND OTHER USES		5,824,625.36	5,485,000.00	5,789,439.28	
CURRENT ESTIMATED OPERATING SURPLUS (DEFICIT)				-392,789.28	
ACCUMULATED AVAILABLE UNAPPROPRIATED SURPLUS (DEFICIT) FROM PRIOR YEARS				0.00	
PROJECTED SURPLUS AT END OF BUDGET YEAR				-392,789.28	

➤ VOTE: Ayes – 2 Nays – 0 Absent – 1 Motion carried.

Mr. Gray requested information regarding High-Priority project \$80 million matching fund proposal by Governor Granholm. Mr. Harmon said funds are received through the bonding process since the \$320 million Federal funds are not available for reimbursement for 5-years. Participating Road Commissions pay all interest incurred, and the proposal is only available during 2006- 2007 construction seasons. Mr. Harmon said Melrose Townships Springvale Road and River

Road were submitted but not selected. Boyne City-Charlevoix Road was not submitted because it qualifies for Federal D funding and will be scheduled. Mr. Harmon will keep all informed as proposal progresses.

Mr. Gray asked about selling Federal dollars. Mr. Harmon understands frustration counties have with all requirements roads must meet to qualify for Federal dollars, but he doesn't agree with selling Federal dollars. There are \$3 million in Federal funds unallocated for our region due to no one having the 20% match, but selling for \$0.75 on the dollar is unreasonable and sends the wrong message to our legislators.

Commissioner Ogden moved to pay bills totaling \$118,366.04, seconded by Vice-Chairman Saunders.

➤ VOTE: Ayes – Saunders, Ogden Nays – 0 Absent – Way Motion carried.

Vice-Chairman Saunders adjourned the meeting at 10:00 AM.

FEBRUARY 24, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon, James Vanek, Michael Luchenbill and Shelley Kondrat attended, along with Charlevoix County Prosecuting Attorney John Jarema, Hayes Township trustee & Charlevoix Road & Gun Club Board member Fred Parsons and Zaremba Equipment representatives John Zaremba and Roger Hansen.

Commissioner Saunders moved to approve February 13, 2006 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 1, line 5: change "Sharlene" to "Shirlene"
Page 1, line 22: add "(for Calendar Year 2006)" after "moved"
Page 1, line 24: remove "each"
Page 1, line 30: add "March 7-9," before "2006"
Page 1, line 31: add "in Lansing" before ", seconded"
Page 1, line 31: change "Commissioner Saunders" to "Chairman Way"
Page 2, line 79: change "Relations Economic" to "Relation-Education"
Page 2, line 79: change "Commissioner Saunders" to "Chairman Way"
Page 2, line 88: change "CONTRACTOR" to "BIDDER"
Page 2, line 90: remove "Tom Dodson"
Page 3, line 119: add "The above motion moved the meeting back to the original date."

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon explained 2006 Road Certification Map revisions (2006 total mileage is 714.14 (primary 184.47-local 529.67). Mileage change was made as follows:

DELETE:

- Starting at the seasonal road sign and barricade on Padgett Road (both located .43 miles south of E. Bear River Road in Sections 1 & 2, Melrose Township, and continuing a distance of .30 miles south through the swamp to high ground and hardwoods which is the end of the decertified part, also barricaded).

Commissioner Ogden moved to accept 2006 Certification Map as presented, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders moved to enter closed session at 9:30 AM to discuss pending litigation, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Returned to regular session at 10:20 AM/PM.

Recessed at 10:20 AM; resumed at 10:30 AM.

After comparing February 13, 2006 Heavy-Duty Work-Ready Truck bids, Mr. Luchenbill:

- Recommends purchasing two Peterbilt trucks (one w/slide-in sander & controls) and two International trucks (one w/slide-in sander & controls), both having C13 Caterpillar engines.
- Both meet CCRC specifications and have in-house warranties (Zaremba Equipment will handle International warranty).
- The few minor differences are no concern, and Zaremba Equipment amended their bid to correct frame sizes.

Commissioner Ogden moved to purchase two new 2007 Peterbilt model 357 Trucks as bid from Peterbilt-Wisconsin for \$321,558.00, and two new 2006 International Paystar model 5500i w/C3 Cat engine from Zaremba Equipment for \$312,881.28, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Parsons requested information on Hyek Road portion (Hayes Township) proposed abandonment and its effect on the Charlevoix Road & Gun Club (Club), and if See Road could be extended to Club property. Mr. Harmon explained local See Road doesn't extend to Club property, so right-of-way would have to be acquired before road could be lengthened (approximately 1/8 mile, on section lines 19 & 20), and extension would have to meet CCRC specifications. He added the proposed abandonment can be granted without a public hearing if all adjoining property owners sign proposed Hyek Road abandonment petition.

Commissioner Ogden moved to approve the Horton Bay Parade Committee permit application request to allow Boyne City-Charlevoix Road closure in Horton Bay, July 4, 2006 between 12:15 PM and 2:30 PM (Sheriff Lasater has approved), seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Marion Township clerk Tim Matchett sent written request to pave Black Road under the 2006 Asphalt Share Policy (CCRC portion – approximately \$47,000).

Mr. Harmon thanked Commissioners Roloff and Reinhardt for supporting the county purchasing two of the new CCRC trucks ordered today.

Commissioner Saunders moved to pay bills totaling \$113,121.25, seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – None Motion carried.

Chairman Way adjourned the meeting at 11:15 AM.

FEBRUARY 13, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioners Shirley Roloff and Ron Reinhardt, Patrick Harmon, James Vanek, Mick Luchenbill and Shelley Kondrat attended, along with Hayes Township resident ~~Sharlene~~ **Shirlene** Tripp, Charlevoix County Commissioner candidate Ellis Boal, Truck & Trailer Specialties of Boyne Falls, Inc. representative Butch Cone, M&K Quality Truck Sales representative Steve Waalkes; Peterbilt-Wisconsin representative Chris Heinzen and Zaremba Equipment representative Roger Hansen.

Commissioner Saunders moved to approve January 23, 2006 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way asked if developer contacted Mr. Harmon proposing water and sewer lines installed from Boyne City to the former Wolverine Power Plant site. Mr. Harmon said the new property owner has not contacted him, but explained there are utilities (phone wires, fiber optic cable & a high-pressure gas main) buried within the right-of-way; and Eveline Township supervisor John Vrondran doesn't want their newly reconstructed road torn up.

Commissioner Ogden moved (for Calendar Year 2006) to continue the Township Gravel Share Policy, Re-Seal Share Policy and Engineering Policy, and to offer an Asphalt Pavement Share Policy limited to \$100,000, ~~each~~ on a "first-come first-serve basis", seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to appoint Commissioner Saunders as designated voter and Commissioner Ogden as designated alternate voter for March 7-9, 2006 Annual Cram Meeting in Lansing, seconded by ~~Commissioner Saunders Chairman Way~~.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon:

- Presented FY2006 STP-Rural and TEDG Category D Allocation and FY2007-2010 Targets.
- Presented City of East Jordan proposed Erie Street reconstruction correspondence.
- Said CRASIF Annual Safety Meeting is May 04, 2006 in Mackinaw City. Commissioner Saunders and Mr. Harmon will attend, along with CCRC shop foreman, road foremen and safety coordinator.
- Stated winter 2005-06 expenses through January 31, 2006 are \$517,709.63 (labor, equipment and materials).
- Said truck #024 (1992 Ford stake truck with over 275,000 miles) is leaking anti-freeze into the oil pan. CCRC mechanics determined the long block and the bed need replacing; the Board approved.
- Said CCRC purchased motor grader #077 through the guaranteed buy back program, due in 2006. Michigan Caterpillar salesman Vern Bauer quoted \$115,500 trade-in value, and said replacement grader will not have joystick controls.
- Stated older fleet trucks (#020, #025, #026, #033 and #038) cost from \$4.83 to \$17.19 more to operate per hour than newer Peterbilt trucks (#051, #052, #053 and #054). Commissioners Reinhardt & Roloff requested this information be sent to the Charlevoix County Personnel Committee (Randy Fryberg, Vic Patrick & Ron Reinhardt) and the Building & Grounds and Public Safety Committee (Josh Barnes, Denny Jason and Shirley Roloff), possibly before their next meetings.

Commissioner Roloff:

- Said the Recycling Committee may purchase a truck to deliver Charlevoix County recyclable materials to Emmet County, if CCRC personnel could operate the truck. Mr. Harmon will check with CCRC insurance company, but suggested the county hire a part-time driver with a Commercial Drivers License (CDL). Mr. Harmon said CCRC purchasing agent Ken Howard is currently seeking quotes for outside lighting in the recycling area; Consumers Energy has authorized attaching fixture to their pole.
- Asked about snowmobile driver hurt when he hit a rope across Clover Road, Marion Township. Mr. Harmon explained the rope was across private property in a field outside of CCRC road right-of-way; the snowmobiler was trespassing.

Mr. Boal is attending various official county meetings, and at a forum last night several persons expressed concern about Boyne City-Charlevoix Road condition and discussed Hayes Township diverting their road millage to this project; he requested CCRC post caution signs to forewarn drivers.

Commissioner Saunders authorized clerk Shelley Kondrat to continue on the Finance and Human Resource Committee (F&HR) and the Accounting Manual Revision Committee in 2006, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden authorized Commissioner Wayne Saunders to continue on the Public Relations - ~~Economic - Education~~ Committee (PREC) in 2006, seconded by ~~Commissioner Saunders Chairman Way~~.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Recessed at 10:30 AM; resumed at 10:50 AM.

11:00 am: Open "Four 2007 Heavy-Duty Work-Ready Truck" bids.

<u>CONTRACTOR BIDDER</u>	<u>MANUFACTURER</u>	<u>ENGINE</u>	<u>BID</u>
Tom Dodson Motor City Truck Sales	LT-9513 Sterling	Cat C13	\$585,500.00

M & K Quality Truck Sales	VHD64B200 Volvo	Volvo VED12-395	\$585,672.00
Duthler Truck Center	49645A Western Star Cat C13	\$634,652.00	
Zaremba Equipment, Inc.	49645A Western Star	Detroit Diesel	\$617,332.00
	5500i International	Cat C13	\$625,762.55
	5500i International	Cummins ISX 435	\$621,404.24
	7600 SBA International	Cat C13	\$602,795.72
Peterbilt Wisconsin-Green Bay	357 Peterbilt Cat C13	\$643,116.00	
Truck & Trailer Specialties of Boyne Falls	Equipment for #061 & 062	(per truck)	\$ 51,242.00
	Equipment for #063 & 064	(per truck)	\$ 67,564.00

(NOTE: Equipment prices are included in truck bids)

Mr. Luchenbill will review bids and report February 24, 2006.

Commissioner Saunders moved to pay bills totaling \$60,916.42, seconded by Commissioner Ogden.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Commissioner Saunders moved to rescind the following January 09, 2006 motion, seconded by Commissioner Ogden.

“Commissioner Ogden moved to change 9:00 AM March 27, 2006 regular meeting to 9:00 AM March 31, 2006 for full Board attendance, seconded by Commissioner Saunders.”

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

The above motion moved the meeting back to the original date.

Chairman Way adjourned the meeting at 11:30 AM.

JANUARY 23, 2006

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioner Shirley Roloff, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Northwest Design Group (NDG) engineer Howard Haselschwardt and Eveline Township residents Preston Parrish and Bess Hall.

Commissioner Saunders moved to approve January 09, 2006 regular meeting minutes with the following corrections, seconded by Commissioner Ogden.

Page 1, lines 9 & 20: change “electing” to “for”

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Haselschwardt presented Holy Island bridge replacement engineering proposal. He explained necessary procedures (i.e. Type, Size & Location, permits, design phases, construction engineering) before replacement work begins in 2007. All present discussed different single-lane bridge designs; Mr. Parish said residents are delighted about bridge replacement, requesting only a simple structure fitting the landscape.

Commissioner Ogden moved to accept Northwest Design Group \$38,700 proposal for Holy Island Bridge engineering work, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders moved to authorize manager Patrick Harmon to sign NDG engineering work proposal acceptance, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Roloff requested approximate cost per heavy-duty work-ready truck; Mr. Harmon said \$156,000-\$157,000, noting a bid date is being set because truck manufacturers 2006 build schedules are quickly filling, (2006 built trucks will be titled as 2007 models).

Commissioner Saunders moved to open four 2007 Heavy-Duty Work-Ready Truck bids at 11:00 AM February 13, 2006, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

All present reviewed January 18, 2006 Four-County Task Force updated balance sheet; Mr. Harmon will present final amounts when available. MDOT representative Susan Richardson said federal dollars will increase about 1.5%, with state dollars remaining the same; in essence lowering available local match.

Mr. Harmon and Mr. Vanek will attend April 9-12, 2006 National Association of Civil Engineers (NACE) conference at the Amway Grand Hotel in Grand Rapids, Michigan.

All present discussed financial statement balance; Mr. Harmon noted upcoming expense for CCRC back-up salt.

Commissioner Ogden moved to pay bills totaling \$95,141.69 seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 10:55 AM.

JANUARY 09, 2006

Mrs. Kondrat opened the meeting at 9:00 AM.

Commissioners' Way, Saunders and Ogden, Charlevoix County Commissioner Shirley Roloff, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Petoskey News-Review reporter Fred Gray.

Mrs. Kondrat opened the floor for 2006 Chairman nominations.

Commissioner Ogden nominated Commissioner Way for 2006 Chairman.

Commissioner Saunders moved to close nominations and cast a unanimous ballot ~~electing~~ for Commissioner Way 2006 Chairman, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman Way opened the floor for 2006 Vice-Chairman nominations.

Commissioner Ogden nominated Commissioner Saunders for 2006 Vice-Chairman.

Commissioner Ogden moved to close nominations and cast a unanimous ballot ~~electing~~ for Commissioner Saunders 2006 Vice-Chairman, seconded by Chairman Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

For public purposes, the Board noted CCRC follows Roberts Rules of Order.

Commissioner Saunders moved to approve December 30, 2005 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 4, line 143: do not underline "deteriorate if stored outside"
Page 5, Revenues: change "12-31-05" to "12-31-06"
Page 5, line 153: change "please" to "pleased"
Page 6, 171: change "GI" to "Grade Inspection (GI)"
Page 6, line 198: change "\$0.39" to "\$0.03"

Page 5, line 199: change "mileage" to "millage" and delete "19-"

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to open 2006 Annual Material Bids at 11:00 AM March 01, 2006 for March 06, 2006 Board review, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders moved to change 9:00 AM February 27, 2006 regular meeting to 9:00 AM February 24, 2006 for full Board attendance, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to change 9:00 AM March 27, 2006 regular meeting to 9:00 AM March 31, 2006 for full Board attendance, seconded by Commissioner Saunders.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Saunders moved to change 9:00 AM May 22, 2006 regular meeting to 9:00 AM May 18, 2006 for Manager attendance, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Full Board, Mr. Harmon, Mr. Vanek and Mrs. Kondrat will attend February 07, 2006 37th District Meeting at Audie's Restaurant in Mackinaw City from 7:45 AM to approximately 2:30 PM.

The Board requested township share policy proposal at February 13, 2006 regular meeting.

Commissioner Way asked if Advance Power Plant property developers have contacted CCRC. Home Town Builders owner Ron Turner (contractor) contacted Mr. Harmon and has current CCRC specifications.

Commissioner Ogden moved to pay bills totaling \$28,379.81, seconded by Commissioner Saunders.

➤ VOTE: Ayes – Saunders, Way, Ogden Nays – none Motion carried.

Chairman Way adjourned the meeting at 10:00 AM.