

2002 REGULAR BOARD MEETING MINUTES

PLEASE SCROLL DOWN TO VIEW PREVIOUS DATES

DECEMBER 30, 2002

Chairman Way called the meeting to order at 9:03 AM.

Chairman Way, Commissioners Saunders and Ogden, Patrick Harmon, County Commissioner Carl Price, James Vanek and Shelley Kondrat attended, along with Melrose Township resident George Whitfield, CCRC employee and Ironton garage union steward Patrick Whitley and Eveline Township supervisor Dan Skrzeczkoski.

Commissioner Saunders moved to approve December 09, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

- Page 1, line 11: place an asterisk between "change" and "once"
- Page 1, line 35: change "Overlay and re-seal-Road Commission" to "Asphalt overlay-Road Commission"
- Page 1, line 56: change "sight" to "site"
- Page 2, line 5: add "(\$21,880. estimated cost for design work)." to end of motion.
- Page 2, line 12: remove "sight" after public access in two places.
- Page 2, line 17: remove "sight" after public access.
- Page 2, line 26: change "today was postponed" to "removal was postponed"

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Whitfield resides in Walloon Heights Subdivision, Walloon Lake, Melrose Township, where Mr. Vick is pursuing the closure of Howard Street. In the past, the Road Commission has supported Melrose Township in keeping said Walloon Lake access open to the public, but offered no financial assistance. Mr. Whitfield asked CCRC to reconsider financial support by funding any information required from CCRC Attorney Joel Wurster. Mr. Harmon said defense attorney James Riley and Melrose Township attorney Brian Graham have all required brief preparation information, which will be filed by the January 21st extended due date. The Board pointed-out CCRC has already spent approximately \$1,000.00 due to being named in the lawsuit. ~~Otherwise, Act 51 states public monies cannot be spent on roads not certified by the Road Commission~~ Act 51 does not provide for monies being spent on non-certified roads, and Howard Street was decertified in the 1960's. Mr. Harmon said on a positive note, in a closure all adjoining property owners within a 300' radius must approve, and all other landowners near Howard Street are opposed to the public access closure. Mr. Harmon said Mr. Vick is trying to "steal land from the public" and "shame on him" for not investigating area before purchasing the property; he solely depended on the realtor and the Title Company for legalities.

Mr. Whitley read prepared script, but did not provide a copy to the Road Commission. He said with the arrival of 2003, there are some employee concerns he would like addressed in hopes of better cooperation between CCRC administration and union employees. He is concerned with various management decisions to give unpaid disciplinary time off; leaving CCRC crews shorthanded; time off is counter productive. He feels the traveling public and taxpayers are ultimately the Road Commission bosses, and they should be pleased as much as possible. He would like to see the next contract settled between administration and union employees without lawyer expenditures and before the present contract expires. The Board wants Road Commission employee ~~more~~ morale to be good. They feel Mr. Harmon is fair and discipline is consistent for all employees; there are no double standards for administrative employees. Charlevoix County has the second best safety record in the state, proving employees follow rules, which are firm and fair.

Moved by Commissioner Saunders and supported by Commissioner Ogden to elect CCRC manager Pat Harmon as voting member for 1:00 PM January 09, 2003 TEA-21 Sub-Task Force 10-A Meeting at Antrim County Road Commission located at 319 E. Lincoln Street, Mancelona, MI 49659.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to accept the Fiscal Year January 1 to December 31, 2002 Recommended Year-end Budget proposed by the Clerk as follows, seconded by Commissioner Saunders.

| Presented 12-30-02 Shelley Kondrat, Clerk | | 2002 BUDGET SUMMARY | | | Page 1 | of 3 |
|--|-------------------------------|---------------------------------|----------------------------|---|-----------|---------|
| Name of Governmental Unit Charlevoix County Road Commission | | Name of Fund Road Fund | Fund No. 201 | Budget Year Ending Date: 12-31-02 | | |
| 2002 YEAR-END RECOMMENDED BUDGET | | | | | | |
| REVENUES (AND OTHER SOURCES) | | AMOUNT | | | | |
| DEPARTMENT OR CLASSIFICATION | | AMOUNT | | | | |
| Page No. | ACCOUNT DESCRIPTION | ESTIMATED PRIOR YEAR (12-31-01) | PREVIOUSLY APPROVED BUDGET | RECOMMENDED 12-31-02 BUDGET | | |
| 2 | TRANSPORTATION | 2,940,323.16 | 3,185,000.00 | 3,179,499.29 | | |
| 2 | FEDERAL REVENUE | 215,589.81 | 50,000.00 | 40,787.29 | | |
| 2 | ECONOMIC DEVELOPMENT FUND | 45,231.44 | 0.00 | 0.00 | | |
| 2 | TRUNKLINE MAINTENANCE-PRIMARY | 285,000.00 | 350,000.00 | 320,000.00 | | |
| 2 | COUNTY RAISED REVENUE | 2,260,450.00 | 1,000,000.00 | 1,369,797.92 | | |
| 2 | OTHER RAISED REVENUE | 0.00 | 0.00 | 0.00 | | |
| 2 | INTEREST EARNED | 44,250.00 | 23,000.00 | 26,250.00 | | |
| 2 | SALVAGE SALES | 1,802.40 | 1,000.00 | 1,421.89 | | |
| 2 | GAIN/LOSS-EQUIPMENT DISPOSALS | 0.00 | 3,625.00 | 3,625.00 | | |
| 2 | PERMIT FEES | 23,500.00 | 25,000.00 | 26,000.00 | | |
| 2 | OTHER | 0.00 | 350.00 | 350.00 | | |
| TOTAL REVENUES | | 5,816,146.81 | 4,637,975.00 | 4,967,731.39 | | |
| TOTAL OTHER SOURCES | | 0.00 | 0.00 | 0.00 | | |
| TOTAL REVENUES AND OTHER SOURCES | | 5,816,146.81 | 4,637,975.00 | 4,967,731.39 | | |
| EXPENDITURES (AND OTHER USES) | | | | | | |
| DEPARTMENT OR CLASSIFICATION | | AMOUNT | | | | |
| Page No. | ACCOUNT DESCRIPTION | ESTIMATED PRIOR YEAR (12-31-01) | PREVIOUSLY APPROVED BUDGET | RECOMMENDED 12-31-02 BUDGET | | |
| 3 | HEAVY MAINTENANCE | 2,316,045.34 | 1,300,000.00 | 1,707,339.84 | | |
| 3 | REGULAR MAINTENANCE | 2,197,289.43 | 2,440,000.00 | 2,540,000.00 | | |
| 3 | TRUNKLINE MAINTENANCE-PRIMARY | 320,000.00 | 350,000.00 | 338,000.00 | | |
| 3 | ADMINISTRATIVE EXPENSE (NET) | 255,000.00 | 231,721.83 | 303,996.24 | | |
| 3 | EQUIPMENT EXPENSE (NET) | -215,000.00 | -125,000.00 | -220,000.00 | | |
| 3 | CAPITAL OUTLAY (NET) | 248,075.25 | 400,000.00 | 186,553.68 | | |
| 3 | DISTRIBUTIVE EXPENSE | 645,876.07 | 0.00 | 0.00 | | |
| 3 | OTHER | 2,960.79 | 192.00 | 192.00 | | |
| TOTAL EXPENDITURES | | 5,770,246.88 | 4,596,913.83 | 4,856,081.76 | | |
| OTHER USES | | 0.00 | 0.00 | 0.00 | | |
| AMOUNTS NEEDED FOR CONTINGENCIES | | 0.00 | 0.00 | 0.00 | | |
| TOTAL EXPENDITURES AND OTHER USES | | 5,770,246.88 | 4,596,913.83 | 4,856,081.76 | | |

| | |
|---|--------------|
| CURRENT ESTIMATED OPERATING SURPLUS (DEFICIT) | 111,649.63 |
| ACCUMULATED AVAILABLE UNAPPROPRIATED SURPLUS (DEFICIT) FROM PRIOR YEARS | 1,483,608.93 |
| PROJECTED SURPLUS AT END OF BUDGET YEAR | 1,595,258.56 |

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to accept the Fiscal Year January 1 to December 31, 2003 Recommended Beginning Budget proposed by the Clerk as follows, seconded by Commissioner Saunders.

| | | | | | |
|--|-------------------------------|--|-----------------------------------|---|-------------|
| Presented 12-30-02 Shelley Kondrat, Clerk | | 2003 BUDGET SUMMARY | | | Page 1 of 3 |
| Name of Governmental Unit Charlevoix County Road Commission | | Name of Fund Road Fund | Fund No. 201 | Budget Year Ending Date: 12-31-03 | |
| 2003 BEGINNING RECOMMENDED BUDGET | | | | | |
| REVENUES (AND OTHER SOURCES) | | AMOUNT | | | |
| DEPARTMENT OR CLASSIFICATION | | | | | |
| Page No. | ACCOUNT DESCRIPTION | ESTIMATED PRIOR YEAR (12-31-02) | PREVIOUSLY APPROVED BUDGET | RECOMMENDED 12-31-03 BUDGET | |
| 2 | TRANSPORTATION | 3,179,499.29 | 0.00 | 2,985,000.00 | |
| 2 | FEDERAL REVENUE | 40,787.29 | 0.00 | 1,180,000.00 | |
| 2 | ECONOMIC DEVELOPMENT FUND | 0.00 | 0.00 | 0.00 | |
| 2 | TRUNKLINE MAINTENANCE-PRIMARY | 320,000.00 | 0.00 | 300,000.00 | |
| 2 | COUNTY RAISED REVENUE | 1,369,797.92 | 0.00 | 250,000.00 | |
| 2 | OTHER RAISED REVENUE | 0.00 | 0.00 | 0.00 | |
| 2 | INTEREST EARNED | 26,250.00 | 0.00 | 22,000.00 | |
| 2 | SALVAGE SALES | 1,421.89 | 0.00 | 2,000.00 | |
| 2 | GAIN/LOSS-EQUIPMENT DISPOSALS | 3,625.00 | 0.00 | 0.00 | |
| 2 | PERMIT FEES | 26,000.00 | 0.00 | 25,000.00 | |
| 2 | OTHER | 350.00 | 0.00 | 0.00 | |
| TOTAL REVENUES | | 4,967,731.39 | 0.00 | 4,764,000.00 | |
| TOTAL OTHER SOURCES | | 0.00 | 0.00 | 0.00 | |
| TOTAL REVENUES AND OTHER SOURCES | | 4,967,731.39 | 0.00 | 4,764,000.00 | |
| EXPENDITURES (AND OTHER USES) | | AMOUNT | | | |
| DEPARTMENT OR CLASSIFICATION | | | | | |
| Page No. | ACCOUNT DESCRIPTION | ESTIMATED PRIOR YEAR (12-31-02) | PREVIOUSLY APPROVED BUDGET | RECOMMENDED 12-31-03 BUDGET | |
| 3 | HEAVY MAINTENANCE | 1,707,339.84 | 0.00 | 1,600,000.00 | |
| 3 | REGULAR MAINTENANCE | 2,540,000.00 | 0.00 | 2,250,000.00 | |
| 3 | TRUNKLINE MAINTENANCE-PRIMARY | 338,000.00 | 0.00 | 300,000.00 | |

| | | | | |
|---|------------------------------|--------------|------|--------------|
| 3 | ADMINISTRATIVE EXPENSE (NET) | 303,996.24 | 0.00 | 279,000.00 |
| 3 | EQUIPMENT EXPENSE (NET) | -220,000.00 | 0.00 | 0.00 |
| 3 | CAPITAL OUTLAY (NET) | 186,553.68 | 0.00 | 335,000.00 |
| 3 | DISTRIBUTIVE EXPENSE | 0.00 | 0.00 | 0.00 |
| 3 | OTHER | 192.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 4,856,081.76 | 0.00 | 4,764,000.00 |
| OTHER USES | | 0.00 | 0.00 | 0.00 |
| AMOUNTS NEEDED FOR CONTINGENCIES | | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES AND OTHER USES | | 4,856,081.76 | 0.00 | 4,764,000.00 |
| CURRENT ESTIMATED OPERATING SURPLUS (DEFICIT) | | | | 0.00 |
| ACCUMULATED AVAILABLE UNAPPROPRIATED SURPLUS (DEFICIT) FROM PRIOR YEARS | | | | 1,483,608.93 |
| PROJECTED SURPLUS AT END OF BUDGET YEAR | | | | 1,483,608.93 |

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to accept manager Patrick Harmon January 01, 2003 proposed wage increase for non-union employees as follows, seconded by Commissioner Saunders.

Payroll/Accounts Payable Clerk

Wage range \$9.62 - \$13.13 per hour
Present hourly wage \$9.62 per hour
Manager shall hold any increase per hour until April 10, 2002 Anniversary Date.

Road Foremen

Wage range \$14.42 - \$17.58 per hour
Present hourly wage \$16.07 per hour
January 1, 2003 \$0.25 per hour increase

Stock Clerk a/k/a/ Purchasing Agent

Wage range \$12.02 - \$15.35 per hour
Present hourly wage \$14.88 per hour
January 1, 2003 \$0.25 per hour increase

Set wage rate range for Administrative Assistant at \$14.00 - \$15.38 per hour

All other Administrative Staff shall remain at 2002 hourly wage rate as follows:

- Board Clerk \$17.78 per hour
- Staff Engineer (non-registered) \$18.81 per hour
- Skilled Foreman (certified mechanic) \$17.67 per hour
- Manager Salary \$61,285.00 annually

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Skrzeczkoski asked about 2003 township share policy status. The Board will present decision at January 27, 2003 regular meeting, but assured all present 2002 project obligations will be honored.

Commissioner Saunders moved to ~~inform townships of township share policy intentions~~ consider township share policies at January 27, 2003 meeting, seconded by Commissioner Ogden. (Township supervisors and clerks will receive written CCRC decision).

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon presented excerpt from November 10, 1958 CCRC Board meeting with Glenwood Beach Subdivision resolution (see attachment). He added Shop Foreman Mick Luchenbill will have all necessary vehicles upgraded with battery disconnect switches before the April 2003 Michigan County Road Association Self-Insurance Pool (MCRCSIP) compliance date.

Mr. Vanek presented yearly construction expenditures and 2002 year-end construction, sealcoat and gravel project status reports.

Chairman Way spoke with Beaver Island resident Robert Gillespie, who praised CCRC employees Dave Adams and Darrell Butler work performance.

Commissioner Ogden moved to pay bills totaling \$126,730.94, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to allow Clerk to pay 2002 invoices through 12-31-02 with Manager approval, seconded by Commissioner Ogden.

Vote: Ayes – 3
Nays – 0
Motion carried.

Chairman Way adjourned the meeting at 11:45 AM.

DECEMBER 9, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Eveline Township supervisor Dan Skrzeczkoski.

Commissioner Saunders moved to approve November 25, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 2, line 9: delete “and” before “s”
Page 4, line 32: change “multi-land” to “multi-lane”
Page 4, line 38: change “once again make this suggestion, but promises nothing.” to “communicate request to County Board.”

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon presented statewide uniform Mobile Home Permit, explaining another public hearing isn't required because permit was included in original public hearing. He said several eastern counties didn't adopt uniform permit due to fee schedule.

Commissioner Ogden moved to accept and adopt statewide uniform Mobile Home Transport Permit as presented and recommended by manager Patrick Harmon, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon, Mr. Vanek and full Board will attend the 1:00 PM January 9, 2003 TEA-21 Sub-Task Force 10-A Meeting. Mr. Harmon and Mr. Vanek will prepare paperwork this week.

Commissioner Ogden talked with Antrim County Road Commission manager and their cost share policies are:

- Paving gravel roads-Road Commission pays 50% of total base work cost, township pays 50% of total base work cost plus 100% asphalt cost.
- Asphalt overlay ~~and re-coat~~-Road Commission pays 25% of total cost, township pays 75% of total cost.
- Antrim County CRC obtains all asphalt requests, then receives a single asphalt bid in March for the entire year paving projects.

Commissioner Ogden moved to reschedule the regular 9:00 AM December 23, 2002 meeting to 9:00 AM Monday, December 30th, 2002 due to year end procedures, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mrs. Kondrat presented current financial statement.

Mr. Harmon presented Moore and Bruggink and St. James Township American Society of Civil Engineers-2002 Quality of Life-Michigan Section plaque, and picture comparisons. He will forward to St. James Township to display in their township hall.

10:00 AM: Northwest Design Group (NDG) representatives Howard Haselschwardt and Lucas Porath to review Thumb Lake Road crossing Boyne River (north branch) proposal. Mr. Haselschwardt said MDOT concluded soil borings in fall 2002, and stream crossing permit application will take 1-3 months. He added the Boyne River crossing design would match the eventual Thumb Lake Road reconstruction design, and recommended CCRC be concerned with long-term structure maintenance during design selection. Mr. Vanek compared ~~sight~~ site to Ferry Road crossing Porter Creek project and Thumb Lake Road detour is sufficient, with proposed project beginning after July 18, 2003. He will report how CCRC will receive grant funds at future meeting.

Commissioner Ogden moved to accept Northwest Design Group Thumb Lake Road crossing Boyne River proposal as presented, seconded by Commissioner Saunders. (\$21,880. Estimated cost for design work).

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Haselschwardt, Mr. Harmon and Mr. Vanek met with the DNR and the Lake Louise Association at the Thumb Lake Road public access ~~sight~~. The DNR is contemplating major public access ~~sight~~ reconstruction and will consider driveway relocation for safer sight distance.

Mr. Skrzeczkoski:

- Said a citizen wishes to moor his private boat at Bracey Road right-of-way ending at Lake Charlevoix, and to park his personal vehicle at the public access ~~sight~~ next summer. Mr. Harmon has received no such request, and said the Army Corp of Engineers may issue a permit providing the Road Commission grants permission, which Mr. Harmon would never approve.

- Thanked Mr. Harmon for the quick response to his Washington Street ditching request; CCRC completed the job the following day.
- Asked about Advance speed limit sign. Mr. Harmon said the State Police recommendation is in Lansing awaiting approval, and CCRC will post it as soon as the traffic control order is received.
- Asked about 2002-03 weekend snowplowing this year. Mr. Harmon said 2001-02 snowplow policy will be followed, with local roads being snowplowed on weekends only when necessary.
- Asked if the Ironton Ferry was out of the water. Mr. Harmon said ~~today~~ removal was postponed today because 30-mph winds were predicted for this afternoon, but it will be dry-docked in Boyne City this week.

Mr. Harmon reported sending Administrative Assistant Katie Clark to a 2-day Traverse City newsletter writing seminar, with hopes a newsletter will be generated quarterly beginning next spring.

Commissioner Saunders asked if Kings Highway and Sloptown Road, Peaine Township, Beaver Island grants were approved. Mr. Harmon has received no authorization to date, but reported the Donnegal Bay Trail, St. James Township, Beaver Island grant has been approved, with Moore and Bruggink currently completing compliance paperwork.

Commissioner Ogden moved to pay bills totaling \$29,067.05, seconded by Commissioner Saunders.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Chairman Way adjourned the meeting at 11:40 AM.

NOVEMBER 25, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Melrose Township road chairman Errol Lee and residents Mary Erb and John Platenik, Eveline Township supervisor Dan Skrzeczkoski and Petoskey News-Review reporter Fred Gray.

Commissioner Saunders moved to approve November 11, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 1, line 11: delete “replace “(amount includes performance bond -\$3498.00 deletion, and three optional package additions: \$260.00+\$310.00+\$500.00),” October 28, 2002 motion should read: Commissioner Ogden moved to award 2003 \$144,574.00 Motor Grader bid to low bidder Michigan Caterpillar as follows, (amount includes performance bond -\$3,498.00 deletion, and three optional package additions: \$260.00+\$310.00+\$500.00) seconded by Commissioner Saunders, followed by the November 11, 2002 table.

Page 1, TABLE: change Line 3 bid from “\$3,498.00” to “DELETED”

Page 2, line 24: change “land to land” to “land to lane”

Page 3, line 9: change “reconstruction” to “reconstruct”

Page 3, line 21: change “Lake” to “Lakes”

Page 3, line 33: delete “county”

Page 3, line 50: change “Gary” to “Gerry”

Page 3, line 55: add “(addition on page 5, lines 28 & 29)” to paragraph.

Page 4, line 2: change “precedence” to “precedent”

Page 4, line 17” change “there” to “their”

Page 6, line 2: change “, less liquidated damages.” to “\$34,052.00, (includes liquidated damages).

Page 6, line 9: change “which is unfortunate for” to “while”

Page 6, line 10: change “is flatlined” to “remains flat”

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Mr. Lee, on behalf of Melrose Township supervisor Mike Webster, said Plaintiffs Mr. & Mrs. Vice are appealing Howard Street road ending Circuit Court decision. He requested CCRC to support Melrose Township, to which the Board replied they always have morally, but not financially. This is a platted road not on CCRC certification map, so public funds cannot be expended whatsoever to preserve said public access. Mrs. Erb said the public has used Howard Street since 1932 when her family relocated a block away. Mr. Harmon talked with Attorney Generals office attorney James Riley on November 22, 2002 and Mr. Riley requires assistance in answering two questions on the brief from Melrose Township attorney Brian Graham and CCRC attorney Joel Wurster. Mrs. Erb read correspondence from Mr. Riley (see copy attached, along with George V. Whitfield correspondence copy), and explained Mr. Riley is very familiar with road ending problems. She added Howard Street received routine maintenance before it was paved. The Board instructed Mr. Harmon to investigate if riparian rights exist on a platted road, if so, an abandoned road under riparian rights would revert first to the township, then to the DNR before the landowner could obtain it according to a law written about three years ago.

Mr. Platenik said a statute dictates what has to be done, so how can roads ending at lakes be overtaken...with no questions asked. He said somebody must raise hell to preserve public lake accesses. It was decided Mr. Harmon would obtain a quote from Mr. Wurster, and the township may fund his charges (quote: \$1,000.00 to \$2,000.00). The Board reaffirmed MTF cannot be spent on non-certified roads, but CCRC will continue supporting Howard Street preservation.

Commissioner Ogden moved to approve the following annual meeting minutes, seconded by Commissioner Saunders.

Norwood Township October 30, 2002 annual meeting minutes with the following changes:

- Page 1, line 10: change "do" to "due"
- Page 1, line 20: change "adjusted" to "relaxed" AND "doable" to "affordable"
- Page 1, line 28: change "raise" to "rise"

South Arm Township October 30, 2002 annual meeting minutes with the following changes:

- Page 1, line 15: change "an executive order is passed in Road Commission favor." to "more money comes from Lansing."
- Page 1, line 17: change "re-seal" to "paving"
- Page 1, line 31: change "8:30" to "7:30"
- Page 1, line 45: change "to" to "for" and add ~~and~~ "s" to "truck"

Melrose Township October 30, 2002 annual meeting minutes with the following changes:

- Page 1, line 9: delete "township tax income; unfortunately"
- Page 1, line 12: change "7:00" to "7:30"
- Page 1, line 21: change "abandoned" to "for abandonment"
- Page 1, line 29: change contractor Joe Briedenstein is planning" to "the Breidenstein family plans"

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to amend previously corrected Boyne Valley township annual meeting minutes as follows, seconded by Commissioner Saunders.

- Page 1, line 14: change "Cemetery Road" to "Cherry Hill Road"
- Page 1, line 31: change "Greiger Road" to "Grygier Road"

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Skrzeczkoski:

- Found October 30, 2002 revised Uniform Traffic Code (UTC) doesn't have to be adopted by townships unless they have their own police department. Road Commissions, however, must adopt the updated UTC before the Sheriff Department has the authority to use it.
- Asked if excess 29A re-seal chips were swept on Bracey Road. Mr. Harmon was satisfied upon inspecting Bracey Road after the intersection and residential areas were swept. Mr. Vanek will add sweeping and access chip removal to future multi-layer re-seal bids.

- Said Eveline Township may contact Moore and Bruggink engineer Gary Vogt to aid with governmental funding assistance for Lake Shore/Ferry Road widening (4' per lane) from Boyne City limits to the Ironton Ferry. He said bike tours and everyday non-motorized pedestrian traffic using Lake Shore/Ferry Road continues to grow, and paved, wider shoulders would assist with keeping them off the traveled portion. After discussion, Mr. Skrzeczkoski said Eveline Township would budget one to two miles widening per year until the widening is completed.
- Asked if newly wedged Ridge Road would be re-sealed in 2003; Mr. Harmon said this commitment would be completed under the township share policy.
- Said Eveline Township is considering 2003 Loomis Road reconstruction.

Recessed at 10:20; resumed at 10:35 AM.

Commissioner Saunders moved to adopt the following Resolution, seconded by Commissioner Ogden.

UNIFORM RESOLUTION FOR ADOPTING BENEFIT PROGRAM "E"
INCREASE TO BE EFFECTIVE ON ADJUSTMENT DATE JANUARY 1, 2003

MUST BE FILED WITH MERS BY DECEMBER 5, 2002.
 To be effective for calendar 2003

1. As authorized by Section 20 of the MERS Plan Document as revised the Charlevoix County Road
 (Participating Municipality)

Commissioner 1501 adopts for the following (circle only A or B):
 (Municipality No.)

A

All retirees and beneficiaries.

B. Retirees and beneficiaries in Divisions: _____
 Specify Division Number(s)

2. The increase will be (circle only A or B; if B, complete as indicated):

A

Traditional (For all who retired on or before December 31, 2001, as computed in the actuary's cost analysis).

Two percent (2%) of the retirement allowance payable immediately prior to the adjustment date, for each complete calendar year since the last adjustment date for which Benefit E was adopted, or effective date of retirement allowance, whichever is shorter.

B. Flexible (Retired on or before _____, _____).

Adjustment to retirement allowances based upon either (i) OR (ii):

(i) _____% adjustment factor; OR \$_____ fixed monthly dollar increase.

OR

(ii) For each complete calendar year since the effective date of retirement allowance, or _____ years (specify number of complete calendar years), whichever is less, _____% adjustment factor; OR \$_____ fixed monthly dollar increase.

I certify that this Resolution was adopted by the Charlevoix County Road Commission Board
 Governing Body

at its meeting held on November 25, 2002 by the following vote:

AYES: Way, Saunders, Ogden
 NAYS: None.

Dated: _____, 2002

Signature of Authorized Official

Title

Commissioner Ogden praised Mr. Vanek for his engineer estimates being close to the actual bids and costs.

Commissioner Ogden moved to award Pinehurst Shores and Pine Boulevard road reconstruction bid to low bidder H&D, Inc. for \$99,940.35, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to authorize Chairman Doug Way and Manager Patrick Harmon to sign Thumb Lake Road reconstruction project MDOT contract (bid opening December 06, 2002), seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon presented Boyne Mountain Road and Cliffdweller Road abandonment; Commissioner Ogden will re-write resolution for future Board review.

Mr. Harmon said he and shop foreman Mick Luchenbill will attend MCRCSIP Loss Control meeting from 9:00 AM-noon December 18, 2002 at Cheboygan CRC. He said the meeting deals with battery disconnect switches on equipment stored in garage facilities, adding CCRC trucks are already updated, leaving only the backhoe, loaders and mower/tractors without battery disconnect switches.

Commissioner Saunders moved to transfer \$82,597.89 from the Re-seal Fund to the General Fund for CCRC expenses of following 2002 re-seal projects, seconded by Commissioner Ogden.

| | |
|---|-------------------|
| Bay Township (Horton Bay Road North): | \$10,527.23 |
| Boyne Valley Township (Deer Lake Road): | +29,302.47 |
| Eveline Township (Peninsula Road): | + 8,928.57 |
| Hudson Township (Camp 10 Road & Huffman Lake Road): | <u>+33,839.62</u> |
| TOTAL TRANSFER: | \$82,597.89 |

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden suggested CCRC draft a clear Emergency Response Plan for future adoption.

Chairman Way said several residents have inquired why Antrim CRC runs two trucks simultaneously on each snowplow route and CCRC does not. Mr. Harmon said CCRC cannot due to lack of manpower and equipment, adding CCRC routes are set-up with one truck each, assisting other drivers when their routes are finished. Commissioner Ogden pointed-out Oakland CRC only staggers two to three trucks together on multi-lane highways.

All present discussed packet for 7:30 PM November 25, 2002 MTA Meeting (see attachment).

Mr. Harmon asked Commissioner Price about CCRC being added as a line item in their 2003 budget. Commissioner Price will ~~once again make this suggestion, but promises nothing~~ communicate request to County Board.

Commissioner Ogden moved to pay bills totaling \$115,175.05, seconded by Commissioner Saunders.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Chairman Way adjourned the meeting at 12:00 noon.

NOVEMBER 11, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Patrick Harmon, County Commissioner Carl Price, James Vanek and Shelley Kondrat attended, along with Boyne USA representative David L. Beyer and Wade-Trim representative Chuck Christy in place of Dave Drews.

Commissioner Saunders moved to approve October 28, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 2, line 1: add "low bidder" before "Michigan Caterpillar"

Page 2, line 1: ~~replace "(amount includes performance bond \$3,498.00 deletion, and three optional package additions: \$260.00 + \$310.00 + \$500.00)," with "as follows" and add:~~

| DESCRIPTION | | MICHIGAN CAT Mike May & Rob McCallum | |
|-------------|---|--|------------|
| | | CAT 140H II 2003 | |
| | | BID | |
| Line 1 | Net cost to Charlevoix County Road Commission for 1 unit: (F.O.B.) Boyne City Garage | \$ | 175,414.00 |
| Line 2 | 6 Year or 10,000 hours power train warranty (add) | \$ | 13,090.00 |
| Line 3 | Cost of Performance Bond for Guaranteed Repurchase Price (add) | DELETED \$3,498.00 bid amount \$ 3,498.00 | |
| Line 4 | First Cost (1+2+3) | \$ | 192,002.00 |
| Line 5 | Trade-In Allowance (The Charlevoix County Road Commission reserves the right to trade any or all units). Unit #76 1992 Cat 140G VHP Motor Grader, Serial # 72V15222, approx. 13,400 hours (subtract) | \$ | 45,000.00 |
| Line 6 | Cost with trade-in (4-5) | \$ | 147,002.00 |
| Line 7 | "Guaranteed Repurchase Price" at end of 6 operational years or 10,000 operational hours whichever comes first (subtract) | \$ | 106,000.00 |
| Line 8 | Total Cost to the Road Commission after "Guaranteed Repurchase" (6-7) | \$ | 41,002.00 |
| Line 9 | Delivery | Delivery in 63 - 70 days after bid award. | |
| Line 10 | Warranties and period to be furnished by the bidder and/or manufacturer: | 12 months/5,000 hours total machine included. 60 months/7,500 hours power-train \$2,380.00 72 months/8,500 hours power-train \$7,490.00 | |
| Line 11 | Optional Terms of Sale, Financing, or Leasing: | Financing available at 4% APR | |
| Line 12 | Special tools and/or training required for routine maintenance, diagnosis and adjustment of the proposed equipment: | None. | |
| Line 13 | Service requirements for the proposed equipment: | No special maintenance requirements. | |

Page 2, line 12: change "laying" to "lying"

Page 2, line 15: change "not" to "no"
Page 2, line 29: add "Ironton" before "garage,"
Page 2, line 30: delete "; are the drivers killing time?" from sentence.
Page 2, line 38: change "legally raise" to "access"; change "cities/villages" to "cities and villages"; delete "and transit can."
Page 3, line 27: change "increase" to "increased"
Page 3, line 39: change "find corners" to "determine certifiable distance"

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to approve the following annual meeting minutes, seconded by Commissioner Saunders:

Hudson Township October 21, 2002 annual meeting minutes with the following changes:

Page 1, line 25: change "Studor" to "Studer"
Page 1, line 26: change "order" to "ordered"
Page 1, line 27: change "obligations" to "that"
Page 1, line 28: change "are" before Mountain Road to "can be improved, the Road Commission has committed to repairing"

Boyne Valley Township October 21, 2002 annual meeting minutes with the following changes:

Page 1, line 28: change "in" to "into"
Page 1, line 31: change "Grieger" to "Greiger"
Page 2, line 1: change "land" to "~~land~~" "lane"
Page 2, line 23: change "slight Old Mackinaw Trail relocation," to "Old Mackinaw Trail minor relocation,"
Page 2, line 32/33: change "75%" to "88%" and change "25%" to "12%"
Page 2, line 36: change "will" to "might" and delete "due to Governor Engler diverting money to other funds, and he is planning to "raid" the critical bridge fund again."

Evangeline Township October 22, 2002 annual meeting minutes with the following changes:

Page 1, line 7: change "detaining" to "postponing"
Page 1, line 23: change "boarder line" to "borderline"
Page 1, line 31/32: change "75%" to "88%" and change "25%" to "12%"
Page 1, line 34/35: change "will" to "might" and delete "due to Governor Engler diverting money to other funds, and he is planning to "raid" the critical bridge fund again."
Page 1, line 54: change "prepared" to "prepare"

Marion Township October 22, 2002 annual meeting minutes with the following changes:

Page 1, line 8: change "what" to "when"
Page 1, line 26: change "Masco" to "Mascho"
Page 1, line 34" change "boarder line" to "borderline"
Page 1, line 50: change "raise" to "rise"
Page 2, line 2/5: delete" Commissioner Ogden explained eleven Charlevoix County townships now have road millages and CCRC is feeling "boarder line" financially overwhelmed. Mr. Harmon said if CCRC Township share financial responsibilities continue to increase, it might have to cancel one of the policies, but CCRC will honor its current commitments."
Page 2, line 9: change "(200' section)" to "(800' section)"

Hayes Township October 22, 2002 annual meeting minutes as presented.

Chandler Township October 29, 2002 annual meeting minutes with the following changes

Page 1, line 32: add "should" between "County Board" and "step"
Page 1, line 33: change "Board" to "Boards"
Page 2, line 1: add "and Mr. Howard" after "Mr. Matz"
Page 2, line 5: delete "with" after "Harmon said"
Page 2, line 15: change "Melrose" to "Chandler"
Page 2, line 29: delete "Mr. Howard" at end of paragraph

Eveline Township October 29, 2002 annual meeting minutes with the following changes

Page 1, line 33: delete "Road" after "Sequanota"
Page 1, line 46: change "road" to "roads"; delete "can even"; change "consider" to "considering"
Page 2, line 9: move "Mr. Harmon said CCRC requires ISTEAs funds through 2006 to complete the approximately 9.5 mile, \$2 million Thumb Lake Road reconstruction project; 2003 appropriated funds will ~~reconstruction~~ reconstruct only about one-half the project length." to end of paragraph on line 6.

Wilson Township October 29, 2002 annual meeting minutes with the following changes

Page 1, line 8: change "project," to "projects,"
Page 1, line 18: change "reconstruction" to "reconstruct"
Page 1, line 30: delete "bottom coarse is showing through and requested" from sentence

VOTE: Ayes – 3
Nays – 0
Motion carried.

All present reviewed Great Lakes Chloride correspondence requesting they be added to CCRC annual material bidders list for calcium chloride.

9:45 AM: Mr. Christy said Wade-Trim resurveyed Boyne Mountain Rd. relocation on behalf of Boyne USA. Survey shows county deeded right-of-way for Boyne Mountain Road, Cliff Dweller Road and Brown Road, and is warranted. Mr. Harmon said past Boyne Mountain Road should be completely abandoned, and a fresh legal description should be written for newly reconstructed Boyne Mountain Road from US131 to M75. Mr. Vanek agrees this would "wipe the slate clean." Commissioner Ogden said the description should be very clear, showing feet and/or miles and call roads by name.

Boyne USA representative Ed Grice has inquired if signs required on Boyne Mountain Road could be wooden and imprinted to match Boyne USA private signs. He also inquired if Boyne USA could place private directional signs in county road right-of-way. The Board said ~~county~~ signs must meet Michigan Manual of Uniform Traffic Control Devices. And Boyne USA must agree if private signs in road right-of-way are damaged during maintenance, CCRC will not be financially responsible for replacement. Mr. Harmon and Mr. Vanek will meet with Mr. Grice to agree on county signs to be used.

Mr. Christy asked if snowmobiles would be exempt from riding on new Boyne Mountain Road right-of-way. The Board felt this wouldn't be fair, since snowmobiles are allowed on all other Charlevoix County road rights-of-way. The Board would like CCRC Attorney Joel Wurster to review all sign questions and decisions before approval is given.

Mr. Harmon said MDOT requires improvement at the M75 and Boyne Mountain Road intersection; changes will be completed in 2003. The Board instructed Mr. Harmon to acquire a written Boyne USA financial agreement for said intersection improvements.

Recessed at 10:15 AM. Resumed at 10:30 AM.

10:30 AM: Winter 2002-03 Annual Snowmobile Meeting, attended by Charlevoix County Sheriff George Lasater, Boyne USA representative David L. Beyer and Jordan Valley Trails representatives Scott D. Way & ~~Gary~~ Gerry Argetsinger.

Mr. Harmon pointed out proposed addition he would like to incorporate into motion for snowmobiles being allowed on Charlevoix County road rights-of-way. The State Police Department and Charlevoix County Sheriff Department agrees additional verbiage would aid law enforcement. (addition on page 5, lines 28 & 29).

Mr. Harmon read Boyne USA letter requesting snowmobiles being banned from traveling Boyne Mountain Road rights-of-way. Mr. Harmon doesn't want to set ~~precedence~~ precedent that would "open the door" for townships and individual property owners to request exemption. He suggested denying request for one year and review Boyne USA documented problems at winter 2003-04 Annual Snowmobile Meeting. Mr. Beyer argued Boyne USA has always had problems with snowmobiles riding on airport, cross-country ski trails, etc. Mr. Harmon said these areas are not in CCRC road right-of-

way jurisdiction; adding Section 82.119 states riding snowmobiles on airport strips, traveled portion of roads and ski slopes, along with others, is illegal.

Sheriff Lasater presented statistics from winter 2001-02 to all present, noting the majority happened mostly on trails and on private property. Statistics are:

- 1 Fatal Accident
- 10 Personal Injury Accidents
- 2 Property Damage Accidents
- 99 Verbal Warnings for various infractions such as; Riding with out trail permit, trespassing on private land, operating on highway/roadway, minor operating snowmobile
- 8 Citations written for operating without trail permit, and 1 citation for driving snowmobile while ~~there~~ their license was suspended, and 1 citation for operating on public highway
- 14 complaints of snowmobiles trespassing
- Recovered 1 stolen snowmobile for Antrim County
- Located 2 people who were lost on the snowmobile trail

Scott Way thanked the county agencies for their support. He said strict law implementation tremendously helps with the snowmobile trail system; adding 2000-01 private property owner complaints went from 47 to only 14 in 2001-02. He thanked the Sheriff for having a full-time officer patrolling the trails, making it safer for the average family to enjoy. Mr. Way asked if a speed limit can be set on snowmobile trails; Sheriff Lasater said no because riders invariably disobey it. Mr. Gray asked if riders are ticketed for intoxication; Sheriff Lasater said they are.

Commissioner Ogden moved to allow snowmobiles on Charlevoix County road rights-of-way for a 12-month period, meeting Michigan State statutes and penalties as listed below. Also, to support the Sheriff Department efforts to seek a DNR grant, seconded by Commissioner Saunders.

Sec. 82119. A person shall not operate a snowmobile upon a public highway, land used as an airport or street, or on a public or private parking lot not specifically designated for the use of snowmobiles except under the following conditions and circumstances:

(a) A snowmobile may be operated on the right-of-way of a public highway, except a limited access highway, if it is operated at the extreme right of the open portion of the right-of-way and with the flow of traffic on the highway. However, a snowmobile may be operated on the right-of-way of a public highway against the flow of traffic if the right-of-way is a snowmobile trail designated by the department in the plan developed pursuant to section 82106(2) and is approved by the state transportation department and the department. Snowmobiles operated on the right-of-way of a public highway, as provided in this subdivision, shall travel single file and shall not be operated abreast except when overtaking and passing another snowmobile. In the absence of a posted snowmobile speed limit, a snowmobile operated on the right-of-way of a public highway, as provided in this subdivision, shall be limited to the speed limit posted on the public highway.

(b) A snowmobile may be operated on the roadway or shoulder when necessary to cross a bridge or culvert if the snowmobile is brought to a complete stop before entering onto the roadway or shoulder and the driver yields the right-of-way to an approaching vehicle on the highway.

(c) In a court action in this state where competent evidence demonstrates that a vehicle that is permitted to be operated on a highway pursuant to the Michigan vehicle code, Act No. 300 of the Public Acts of 1949, being sections 257.1 to 257.923 of the Michigan Compiled Laws, is in a collision with a snowmobile on a roadway, the driver of the snowmobile involved in the collision shall be considered prima facie negligent.

(d) A snowmobile may be operated across a public highway other than a limited access highway, at right angles to the highway, for the purpose of getting from 1 area to another when the operation can be done in safety and another vehicle is not crossing the highway at the same time in the same general area. An operator shall bring his or her snowmobile to a complete stop before proceeding across the public highway and shall yield the right-of-way to all oncoming traffic.

(e) Snowmobiles may be operated on a highway in a county road system that is not normally snowplowed for vehicular traffic and on the plowed right-of-way or shoulder when no right-of-way exists on a snowplowed highway in the county road system, outside the corporate limits of a city or by the county road commission having jurisdiction. Upon the request of a county road commission that has designated all county roads outside the corporate limits of a city or village for snowmobile use, the state transportation department shall erect at county road commission expense and shall

maintain, in accordance with the Michigan manual of uniform traffic control devices standards, the basic snowmobile sign unit together with a supplemental panel stating "permitted on right-of-way or shoulder of all Charlevoix County roads - Act 74 of P.A. 1968" at the county line on all state trunk line highways and county roads.

(f) A duly constituted law enforcement officer of a local unit of government or the state may authorize use of a snowmobile on a public highway or street within his or her jurisdiction when an emergency occurs and conventional motor vehicles cannot be used for transportation due to snow or other extreme highway conditions.

(g) A snowmobile may be operated on a highway or street for a special event of limited duration conducted according to a prearranged schedule only under permit from the governmental unit having jurisdiction. The event may be conducted on the frozen surface of public waters only under permit from the department.

(h) A city or village by ordinance may designate 1 or more specific public highways or streets within its jurisdiction as egress and ingress routes for the use of snowmobiles. A city or village acting under the authority of this subdivision shall erect and maintain, in accordance with the Michigan manual of uniform traffic control devices standards, a sign unit giving proper notice of the designation.

Additionally, snowmobiles shall ride single file as far to the right side of the roadway as possible, and obey all traffic laws, including the basic speed law as set forth in the Michigan Vehicle Code Section 257.627.

VOTE: Ayes - 3
Nays - 0
Motion carried.

Winter 2002-03 Annual Snowmobile Meeting ended at 11:00 AM.

Recessed at 11:00 AM. Resumed at 11:10 AM.

Mr. Harmon reported:

- 2 new Peterbilt Tandem Truck cab and chassis were delivered last week, Truck & Trailer will equip them before year-end.
- Iron Bridge reconstruction is complete and weight limit sign will be placed when maximum tonnage determined.
- Boyne City garage waste oil furnace quote was incorrect size, correct furnace size actually purchased was \$400.- \$500. above original quote.
- New truck drivers began work today. Commissioner Ogden asked if they are properly trained. Mr. Harmon took time with them himself this morning, and foremen will train and go over plow routes with each driver. Commissioner Saunders asked if they are trained to operate equipment. Mr. Harmon said someone would physically ride with them for snowplow training.
- Mr. Harmon and Ken Howard will meet December 10, 2002 with MDOT representative to discuss salt usage. CCRC Salt Storage Building cost share should be available by the end of December.

Mr. Vanek:

- Presented construction status report to all present. Chairman Way praised Mr. Vanek for the positive Nine Mile Point resident correspondence; Commissioner Saunders added Mr. Vanek deserves recognition, and it reflects well on the Road Commission.
- Reported C.H. Smith, Inc. completed Sutliff Pit gravel reprocessing Friday, November 8, 2002 @ 2:30 PM and all tests passed. The final quantity is 36,483 tons, for which Mr. Smith will be paid \$34,052.00, ~~less~~ (includes liquidated damages).
- Reported H&D, Inc. will skip patch three Advance Road sections, but asked them not to do Camp Ten snowmobile crossing until spring 2003.

Mrs. Kondrat reported CCRC CPA Fred Gardner did inventory count last week and praised Ken Howard's excellent records. Mrs. Kondrat, along with Mr. Harmon, discussed asphalt share policy and expenditure problems with Mr. Gardner. He highly recommended a budget line item for said policy to cap CCRC share for future years. Townships gain funding each year because valuations are rising, ~~which is unfortunate for~~ while the Road Commission ~~whose~~ income ~~is~~ flat/line remains flat. The Board will review township share policies and suggest townships do wedging and overlay

projects to let CCRC "catch its breath". Chairman Way invited Mr. Gray to the 7:30 PM November 25, 2002 MTA Meeting at the Boyne City senior center.

Commissioner Ogden moved to pay bills totaling \$583,924.73, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Chairman Way adjourned the meeting at 12:00 noon.

OCTOBER 28, 2002

Chairman Way called the meeting to order at 9:06 AM.

Chairman Way, Commissioners Saunders and Ogden, Patrick Harmon, County Commissioner Carl Price, James Vanek and Shelley Kondrat attended, along with AIS representative Mike May, Michigan Cat representative Vern Bauer, Eveline Township supervisor Dan Skrzeczkoski, and Petoskey News-Review reporter Fred Gray.

Chairman Way thanked Commissioner Price personally for re-appointing Keith Ogden to another 6-year Road Commission Board term. Commissioner Saunders, Mr. Harmon, Mr. Vanek and Mrs. Kondrat concur.

Commissioner Saunders moved to approve October 15, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 1, heading: add another line reading "Meeting Held at Peaine Township Hall"
Page 1, line 5: change "Beaver Island" to "township"
Page 1&2 (budget): add all amounts into "Previously Approved Budget" column (revenues and expenses)
Page 2, line 17: change "have" to "has"
Page 3, line 42: change "Metzler" to Meszler"

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to approve the following annual meeting minutes, seconded by Commissioner Saunders:

October 15, 2002 Peaine Township annual meeting minutes as presented.

October 15, 2002 St. James Township annual meeting minutes with the following changes:

Page 1, line 43: change "to" to "for"

VOTE: Ayes – 3
Nays – 0
Motion carried.

Full Board, Mr. Harmon, Mr. Vanek and Mrs. Kondrat will attend November 12, 2002 37th Road Commissions Association meeting in Mackinaw City.

Peaine Township supervisor John Works, Jr. informed Mr. Harmon all Beaver Island abandoned vehicles have been moved to St. James Township property.

Commissioner Ogden moved to set 2002 Annual Snowmobile Meeting for November 11, 2002 @ 10:30 AM, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to transfer \$50,563.36 from the Construction Fund to the General Fund for CCRC asphalt share portion of following 2002 projects, seconded by Commissioner Saunders.

9-Mile Point: \$17,837.64
 Reynolds Road: \$18,045.87

Stolt Road: \$14,679.85

Total Transfer: \$50,563.36

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Mr. Harmon and Mr. Luchenbill presented Motor Grader bid tabulations and recommended awarding bid to Michigan Caterpillar, less \$3,498.00 Performance Bond, plus engine pre-cleaner @ \$260.00, louvered Engine enclosures @ \$310.00 and mid-frame lights @ \$500.00.

Commissioner Ogden moved to award 2003 \$144,574.00 Motor Grader bid to low bidder Michigan Caterpillar as follows, (amount includes performance bond -\$3,498.00 deletion, and three optional package additions: \$260.00+\$310.00+\$500.00) seconded by Commissioner Saunders.

| DESCRIPTION | | MICHIGAN CAT Mike May & Rob McCallum | |
|-------------|--|---|------------|
| | | CAT 140H II 2003 | |
| | | BID | |
| Line 1 | Net cost to Charlevoix County Road Commission for 1 unit: (F.O.B.) Boyne City Garage | \$ | 175,414.00 |
| Line 2 | 6 Year or 10,000 hours power train warranty (add) | \$ | 13,090.00 |
| Line 3 | Cost of Performance Bond for Guaranteed Repurchase Price (add) | DELETED | |
| Line 4 | First Cost (1+2+3) | \$ | 192,002.00 |
| Line 5 | Trade-In Allowance (The Charlevoix County Road Commission reserves the right to trade any or all units). Unit #76 1992 Cat 140G VHP Motor Grader, Serial # 72V15222, approx. 13,400 hours (subtract) | \$ | 45,000.00 |
| Line 6 | Cost with trade-in (4-5) | \$ | 147,002.00 |
| Line 7 | "Guaranteed Repurchase Price" at end of 6 operational years or 10,000 operational hours whichever comes first (subtract) | \$ | 106,000.00 |
| Line 8 | Total Cost to the Road Commission after "Guaranteed Repurchase" (6-7) | \$ | 41,002.00 |
| Line 9 | Delivery | Delivery in 63 - 70 days after bid award. | |
| Line 10 | Warranties and period to be furnished by the bidder and/or manufacturer: | 12 months/5,000 hours total machine included. 60 months/7,500 hours power-train \$2,380.00 72 months/8,500 hours power-train \$7,490.00 | |
| Line 11 | Optional Terms of Sale, Financing, or Leasing: | Financing available at 4% APR | |
| Line 12 | Special tools and/or training required for routine maintenance, diagnosis and adjustment of the proposed equipment: | None. | |
| Line 13 | Service requirements for the proposed equipment: | No special maintenance requirements. | |

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Recessed at 9:55 AM; resumed at 10:10 AM.

Mr. Skrzeczkoski:

- Commended Bracey Road and Peninsula Road re-seal project, but questioned excess slag ~~laying~~ lying loose on Bracey Road. Mr. Harmon suspects multiple re-seal projects don't require as much slag on second and third layer. Mr. Skrzeczkoski feels it is a liability and should be removed and not thrown into lawns during winter maintenance; Mr. Harmon said the Board has discussed renting or buying a sweeper, but ~~not~~ no decision has been made. Mr. Skrzeczkoski is concerned about 2003 Ridge Road re-seal project; Mr. Harmon said it is a single seal and will have no excess slag.
- Received a complaint a major hole is developing on new Ridge Road blacktop. Mr. Vanek drove the project and found nothing.
- Said Loeb Road looks great; Commissioner Saunders noted overlay is more durable with no excess material; and though the cost is higher, the road surface life is greatly improved. He added CCRC might be forced financially to make township share policy changes, they will be revisited after 2002 year-end. Mr. Skrzeczkoski feels said policies are a great asset to road projects and should be adjusted to benefit all townships; possibly change could be fair terms: set CCRC amounts or CCRC percentage. He feels if Eveline Township and others statewide loudly voice gas tax increase support, new representatives may support it.
- Noted wedging projects greatly improve roads. Mr. Harmon agrees and said \$30,000.00 per mile is much less than \$250,000.00 per mile for reconstruction.
- Said Eveline Township newsletter is sent to residents highlighting where road millage is spent.
- Receives resident complaints on roads near Ironton garage, which are being bladed "too much." Example: Roberts Road west is bladed 3-4 times per week. ~~are the drivers killing time?~~
- Is glad Road Commission Board will attend November 25, 2002 Michigan Township Association (MTA) meeting to discuss road financing problems and brainstorm solutions to continue road improvements countywide. He added Eveline Township general fund has assisted with past road improvements, but non-road related issues requiring funding are arising.

Commissioner Saunders invited Mr. Skrzeczkoski to attend November 07, 2002 Local Task Force Meeting, which is the only (possibly) additional CCRC funding for road improvements (and they must qualify). Additionally, CCRC cannot ~~legally raise~~ assess tax revenue like the cities and villages ~~cities/villages and transit can~~. Hopefully with township support, the voting parties can agree on percentages for each entity so CCRC can make future plans (i.e. Thumb Lake Road completion, Boyne City-Charlevoix Road in full, etc.).

Mr. Harmon presented and explained Lookout Point plat amendment land division request, St. James Township, Beaver Island, which he recommends.

Commissioner Ogden moved to allow Chairman Way to sign Lookout Point land division act, St. James Township, Beaver Island, as presented, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Price asked for Pincherry Road relocation update. Mr. Harmon said H&D, Inc. is preparing a future presentation, at which time a survey will be presented showing new road elevations, explaining procedure, etc. Commissioner Price asked about culvert replacement. Mr. Harmon said Tip of the Mitt called and may assist financially due to Horton Creek headwaters; present old, cement culvert may be filled with concrete or completely removed by a contractor. It will be replaced with a 15" plastic culvert with a corrugated metal outer layer (estimated cost: \$10,000.00 to \$15,000.00). Commissioner Price requested something be done before winter 2002-03 so snowplows and vehicles do not run off roadway.

Mr. Harmon:

- Presented Evangeline Township supervisor Doug Shields correspondence to Springwater Beach residents explaining benefits to add gravel in next spring.
- Presented 9:00 AM November 20, 2002 Local Road Alternative Meeting Invitation from Emmet County; Chairman Way, Commissioners Saunders and Ogden, Patrick Harmon, James Vanek and Shelley Kondrat will attend.
- Reported Boyne City garage 1988 waste oil furnace is inoperable and Mr. Luchenbill received \$3,995.00 quote on a new 200,000 BTU waste oil furnace, with \$400.00 gun unit trade-in. Oil furnace helps heat building; last winter infrared heaters weren't turned on until February 2002. Mr. Luchenbill will perform installation to save labor costs.

Mr. Vanek:

- Reported Iron Bridge wooden deck installation began last Friday; he presented updated pictures.
- Reported C.H. Smith, Inc. is reprocessing Sutliff Pit 23A manufactured gravel; Wade-Trim is performing compliance testing. 13,000 tons had been reprocessed on Saturday, with CCRC receiving 13 approved tests. The completion date is extended to November 15, 2002.
- Said M&M Contracting, NDG, MDOT field manager Judy Browning and he discussed and agreed on final figures. Hudson Township billing is to date until final audit amount is received from state.
- Said Magee Road intersecting Thumb Lake Road improvement estimated at \$40,000.00, which would shorten Thumb Lake Road reconstruction project. Mr. Harmon suggested letting bids and if estimates are low, maybe intersection improvement can be included.
- Recommended hiring NDG engineer Howard Haselschwardt, who did a great job on Ferry Road crossing Porter Creek, to engineer Thumb Lake Road crossing Boyne River project; bridges are his area of expertise. Federal 75% grant and Clean Michigan Initiative Act 25% grant should pay approximately \$40,000.00; CCRC is responsible for engineering. The Board support Mr. Vanek's recommendation.

Chairman Way, Commissioners Saunders and Ogden will attend 7:00 PM October 28, 2002 MTA meeting.

Mrs. Kondrat presented MERS Benefit E 2% increase proposal; the Board instructed her to get actual increased cost for retirees and present November 11, 2002.

Commissioner Saunders moved to transfer \$163,456.82 from the Equipment Fund to the General Fund to pay for Truck #057 & #058 cab and chassis (\$77,629.00 each), and fixed angle plows for each (\$4,099.41 each), seconded by Commissioner Ogden.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Commissioner Ogden said Looze Road end stub at Peninsula Grange isn't certified, but CCRC continues maintenance. Commissioner Ogden and Mr. Harmon will meet on-site to ~~find corners~~ determine certifiable distance before drivers are reeducated.

Chairman Way asked how Cemex gravel holds up fixing sand holes, steep grades, shoulders, etc. Mr. Harmon feels the gravel holds up well.

Commissioner Ogden moved to pay bills totaling \$488,212.32, seconded by Commissioner Saunders.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Chairman Way adjourned the meeting at 12:50 PM.

PLEASE NOTE: Following the regular meeting, the Board, Mr. Harmon and Mrs. Kondrat conducted new Boyne Mountain Road field inspection; all were pleased with the outcome.

OCTOBER 15, 2002

Chairman Way called the meeting to order at 9:15 AM.

Chairman Way, Commissioners Saunders and Ogden, Patrick Harmon, County Commissioner Shirley Roloff, James Vanek and Shelley Kondrat attended, along with Beaver Island road crew Dave Adams and Darrell Butler, St. James Township Clerk Jean Palmer, ~~Beaver Island~~ township maintenance person Marty Kuligoski, and St. James Township residents Ken Taylor & Kirk D. McBride.

Commissioner Saunders moved to approve September 23, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 2, line 6: delete "sight" after Pinehurst Shores Subdivision
 Page 2, line 32: change "admit" to "recognize" after Mr. Harmon and Mr. Vanek

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Commissioner Ogden moved to adopt the presented Record Retention Schedule, seconded by Commissioner Saunders.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Commissioner Saunders moved to accept the Fiscal Year January 1 to December 31, 2002 Budget proposed by the Clerk as follows, seconded by Commissioner Ogden.

| Presented 10-15-02 Shelley Kondrat, Clerk | | 2002 BUDGET SUMMARY | | | Page of 1 3 |
|--|-------------------------------|---------------------------------|----------------------------|---|----------------|
| Name of Governmental Unit Charlevoix County Road Commission | | Name of Fund Road Fund | Fund No. 201 | Budget Year Ending Date: 12-31-02 | |
| 2002 3RD QUARTER RECOMMENDED CHANGES | | | | | |
| REVENUES (AND OTHER SOURCES) | | | AMOUNT | | |
| DEPARTMENT OR CLASSIFICATION | | | AMOUNT | | |
| Page No. | ACCOUNT DESCRIPTION | ESTIMATED PRIOR YEAR (12-31-01) | PREVIOUSLY APPROVED BUDGET | RECOMMENDED 12-31-02 BUDGET | |
| 2 | TRANSPORTATION | 2,940,323.16 | 2,685,000.00 | 3,185,000.00 | |
| 2 | FEDERAL REVENUE | 215,589.81 | 200,000.00 | 50,000.00 | |
| | ECONOMIC DEVELOPMENT FUND | 45,231.44 | 0.00 | 0.00 | |
| 2 | TRUNKLINE MAINTENANCE-PRIMARY | 285,000.00 | 300,000.00 | 350,000.00 | |
| 2 | COUNTY RAISED REVENUE | 2,260,450.00 | 1,000,000.00 | 1,000,000.00 | |
| 2 | OTHER RAISED REVENUE | 0.00 | 0.00 | 0.00 | |
| 2 | INTEREST EARNED | 44,250.00 | 37,000.00 | 23,000.00 | |
| 2 | SALVAGE SALES | 1,802.40 | 2,000.00 | 1,000.00 | |
| 2 | GAIN/LOSS-EQUIPMENT DISPOSALS | 0.00 | 3,625.00 | 3,625.00 | |
| 2 | PERMIT FEES | 23,500.00 | 25,000.00 | 25,000.00 | |
| 2 | OTHER | 0.00 | 0.00 | 350.00 | |
| TOTAL REVENUES | | 5,816,146.81 | 4,252,625.00 | 4,637,975.00 | |
| TOTAL OTHER SOURCES | | 0.00 | 0.00 | 0.00 | |
| TOTAL REVENUES AND OTHER SOURCES | | 5,816,146.81 | 4,252,625.00 | 4,637,975.00 | |
| EXPENDITURES (AND OTHER USES) | | | AMOUNT | | |
| DEPARTMENT OR CLASSIFICATION | | | AMOUNT | | |
| Page No. | ACCOUNT DESCRIPTION | ESTIMATED PRIOR YEAR (12-31-01) | PREVIOUSLY APPROVED BUDGET | RECOMMENDED 12-31-02 BUDGET | |
| 3 | HEAVY MAINTENANCE | 2,316,045.34 | 1,300,000.00 | 1,300,000.00 | |
| 3 | REGULAR MAINTENANCE | 2,197,289.43 | 2,240,000.00 | 2,440,000.00 | |
| 3 | TRUNKLINE MAINTENANCE-PRIMARY | 320,000.00 | 330,000.00 | 350,000.00 | |
| 3 | ADMINISTRATIVE EXPENSE (NET) | 255,000.00 | 225,000.00 | 231,721.83 | |
| 3 | EQUIPMENT EXPENSE (NET) | -215,000.00 | -175,000.00 | -125,000.00 | |
| 3 | CAPITAL OUTLAY (NET) | 248,075.25 | 400,000.00 | 400,000.00 | |

| | | | | |
|---|----------------------|--------------|--------------|--------------|
| 3 | DISTRIBUTIVE EXPENSE | 645,876.07 | 0.00 | 0.00 |
| 3 | OTHER | 2,960.79 | 0.00 | 192.00 |
| TOTAL EXPENDITURES | | 5,770,246.88 | 4,350,000.00 | 4,596,913.83 |
| OTHER USES | | 0.00 | 0.00 | 0.00 |
| AMOUNTS NEEDED FOR CONTINGENCIES | | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES AND OTHER USES | | 5,770,246.88 | 4,350,000.00 | 4,596,913.83 |
| CURRENT ESTIMATED OPERATING SURPLUS (DEFICIT) | | | | 41,061.17 |
| ACCUMULATED AVAILABLE UNAPPROPRIATED SURPLUS (DEFICIT) FROM PRIOR YEARS | | | | 1,483,608.93 |
| PROJECTED SURPLUS AT END OF BUDGET YEAR | | | | 1,524,670.10 |

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to open Motor Grader bids on Friday, October 25, 2002 at 10:00 AM, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon recommended the Board reject the H&D, Inc. Donnegal Bay Trail, St. James Township, Beaver Island bid per MDOT October 03, 2002 letter. The State was concerned with receiving only one bid, claimed environmental clearances weren't done on time and pre-bid meetings were not held so all contractors are well informed. The project will have to be re-bid and may only receive one bid again. Mrs. Palmer said Mr. Vogt has numerous calls into the State, but none have been returned. Mr. McBride suggested not re-bidding until all specifics are met. Mr. Harmon explained the State controls the procedures and they must be followed exactly or federal funds could be withheld.

Commissioner Ogden moved to reject Donnegal Bay Trail project bid, St. James Township, Beaver Island, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon said Ernest Miller (whose attorney is Wayne Richard Smith) might serve CCRC with a lawsuit regarding St. Louis Club Road right-of-way (listed on Mr. Miller's survey) ending at Walloon Lake. The Road Commission accepted aforementioned right-of-way in the McNitt Act, but the road was never physically built. Mr. Miller purchased the property one year ago and wishes to tear down the existing house and replace it with a new home but Bay Township denied construction request due to size of lot, which would be large enough if abandonment occurs and property reverts to Mr. Miller. Bay Township opposes abandonment, since they continue their fight to secure public road lake endings. The Board agreed to support Bay Township, but cannot commit financially.

Mr. Harmon said gravel was found on Beaver Island private property and Mr. Works is trying to secure agreement with landowner to move processor there when gravel is depleted at existing location. New location has clay and everything to process 23A manufactured gravel.

Mr. Vanek gave all present construction update, explaining three contractors are in liquidated damages, though he has given credit for three rain-days.

10:00 AM -open Pinehurst Shores project bids, Evangeline Township (Engineers estimate \$105,000.00).

| <u>CONTRACTOR</u> | <u>BID AMOUNT</u> | <u>COMPLETION DATE</u> |
|---------------------------|-------------------|------------------------|
| H&D, Inc. | \$ 99,940.35 | June 30, 2003 |
| Manthei Development Corp. | \$106,072.75 | June 30, 2003 |
| Tri-County Excavating | \$124,934.00 | June 30, 2003 |

10:00 AM – open Ironton Garage winter 2002-03 Ice Control Sand bids (2,000-tons).

| <u>CONTRACTOR</u> | <u>UNIT PRICE</u> | <u>TOTAL BID</u> | <u>DELIVERY DATE</u> |
|-------------------|-------------------|------------------|----------------------|
| Drenth Brothers | \$3.64/ton | \$7,280.00 | October 31, 2002 |
| H&D, Inc. | \$4.10/ton | \$8,200.00 | October 31, 2002 |

Commissioner Ogden moved to accept Drenth Brothers Ironton garage 2,000-ton ice control sand bid at \$3.64/ton, totaling \$7,280.00, seconded by Commissioner Saunders

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Mr. Harmon reported he and Mr. Vanek signed contract with C.H. Smith, who will begin Sutliff Pit gravel reprocessing today. CCRC stock clerk Ken Howard will be present when belt scale test is run for calibration. Wade-Trim will conduct gravel testing; they have a trailer on-site to be available during the complete reprocessing operation. The new completion date is November 15, 2002. Upon approved completion, liquidated damages will be figured due to original September 30, 2002 completion date.

Mr. Harmon said the road foremen have begun using crew cards. Commissioner Ogden talked with Road Commission for Oakland County maintenance director Tom ~~Motzler~~ Meszler and they are implementing a computerized system, which will eventually be required by MDOT for state performance.

Commissioner Saunders moved to pay bills totaling \$197,058.88, seconded by Commissioner Ogden.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Mr. Vanek said the Iron Bridge completion date is today and Wayne Boss said it should be done.

Chairman Way adjourned the meeting at 10:25 AM.

SEPTEMBER 23, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Wade-Trim representatives Chuck Christie & Dave Drews and Petoskey News-Review reporter Fred Gray.

Commissioner Ogden moved to approve September 09, 2002 regular meeting minutes with the following changes, seconded by Commissioner Saunders.

Page 1, line 44: change “Shelton” to “Sholten”
 Page 2, line 29: change “before projects begin stating there is no guarantee how long improvements will last.” to “stating substandard construction will not guarantee longevity.”

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Commissioner Saunders moved to transfer \$33,515.66 from the Construction Fund to the General Fund for CCRC share portion of following 2002 projects, seconded by Commissioner Ogden.

| | |
|-----------------------|-------------|
| Shadow Trails: | \$18,416.33 |
| Ridge Road: | \$ 2,993.33 |
| Iron Bridge: | \$ 4,550.00 |
| Wickersham Road: | \$ 3,200.00 |
| Pleasant Valley Road: | \$ 4,356.00 |
| Total Transfer: | \$33,515.66 |

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon stated Donnegal Bay Trail project additional funding is approved. Mrs. Kondrat highly recommended having St. James Township detailed contract signed, which would be consistent with other township project procedures. The Board instructed Mr. Harmon to call Transportation Economic Development and Enhancement Office Administrator Jacqueline Shinn to find out how project funds are distributed.

9:30 AM: Wade-Trim representatives Chuck Christie and Dave Drews to discuss proposed Brown Road realignment, Boyne Valley Township. Mr. Drews presented plans and explained Blue Green Corporation proposed 3-phase site-condominium project at Boyne Mountain. The plans were redesigned from the first draft so parking spaces are not encroaching in CCRC road right-of-way. The Board agreed to certify proposed realigned Brown Road by motion if developer builds the road to CCRC specifications. Existing Brown Road will be abandoned, converting right-of-way to Blue Green Corporation, in exchange for relocated Brown Road 66' deeded right-of-way to CCRC (with no expense to CCRC).

Mr. Drews asked if there were future plans to re-seal gravel Church Street, Boyne Valley Township. Mr. Harmon explained CCRC only certifies .10 miles at the hilltop, the remainder is the Village of Boyne Falls jurisdiction, and he has heard nothing from the village to date.

Mr. Drews explained Brown Road and Boyne Mountain Road would each have entirely new legal descriptions and there would be a cul-de-sac turn around where Cliffdweller Road ends upon project completion. Mr. Harmon reminded him certification requires the legal descriptions in feet or tenths of miles, along with a formal dedication.

Mr. Harmon:

- presented crew cards and maps reviewed and selected by both CCRC road foremen and himself.
- said Shop Foreman Mick Luchenbill will have Grader specifications prepared for October 15, 2002 review; he will prepare Patch Wagon and Tractor Mower specifications for a future meeting.

Mr. Vanek:

- informed all present the Boyne River crossing Thumb Lake Road Hazard Mitigation Grant (FEMA money) he applied for has been approved; and the \$25,000.00 Clean Michigan Initiative Grant would be the local match money; leaving CCRC financially responsible for only the engineering. The Board instructed Mr. Vanek to investigate how project funds are distributed.
- met with Evangeline Township several times about Pinehurst Shores subdivision road improvements. The residents have agreed to a special assessment district (handled solely by Evangeline Township). CCRC will hold a contract with Evangeline Township.
- and Mr. Harmon met with Tri-County representatives at Pleasant Valley Road project ~~eight~~, and all problems have been resolved.
- said Stolt Road base course paving is done; Burgess Road undercut should begin this week, and Nine-Mile Point was started this past Saturday. He noted all three projects have September 27, 2002 deadlines.

Commissioner Saunders moved to open Pinehurst Shores subdivision project bids, Evangeline Township, at 10:00 AM Tuesday, October 15, 2002, seconded by Commissioner Ogden. Bids are due by 3:00 PM Friday, October 11, 2002.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to open Ironton Garage winter 2002-03 Ice Control Sand bids (2,000-tons) at 10:00 AM Tuesday, October 15, 2002, seconded by Commissioner Saunders. Bids are due by 3:00 PM Friday, October 11, 2002.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mrs. Kondrat reviewed financial situation with all present, explaining year-end funds should be audit acceptable. She noted fringe benefits (medical, dental, retirement, disability, vacation, sick, etc.) are becoming a heavy burden to CCRC.

Commissioner Saunders inquired about September 09, 2002 Black Road resident complaints. After meeting with resident representative Jerry Meggison, Mr. Harmon and Mr. Vanek ~~admit~~ recognize resident complaints are valid. Chairman Way and Mr. Harmon meet with Marion Township supervisor Bud Boss tomorrow to discuss primary Black Road improvement funding.

Commissioner Saunders moved to hold the Local Task Force meeting at 7:00 PM Thursday, November 07, 2002 at Boyne City city hall, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Chairman Way talked with Brown Road, Hayes Township resident Ben Cunningham, who will grant CCRC a turn-around permit for 5-years. Mr. Harmon and Mr. Vanek will attempt to find survey pins to measure length.

Commissioner Ogden moved to pay bills totaling \$251,220.26, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Chairman Way adjourned the meeting at 11:45 AM.

SEPTEMBER 9, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Katie Clark attended, along with Marion Townships Black Road residents: Ethel Jean Caudill, Albert Elliott, Garrett Miller, Arlie Caudill, Tom Thorp, Ron Ryvicki, Jerry Meggison, Tim Matchett and Terri Thorp and Eveline Township Supervisor Dan Skrzeczkoski.

Commissioner Ogden moved to approve August 27, 2002 regular meeting minutes with the following changes, seconded by Commissioner Saunders.

Page 1, line 19: Add an "s" to resident
Page 1, line 22: Change "produced" to "constructed"
Page 1, lines 27 & 28: Delete "The Board was uncomfortable with spending public funds on private property"
Page 3, line 29: Delete "Said" and add "Road Commission Attorney" after Mr. Wurster
Page 3, line 31: Change "loose" to "lose"
Page 3, line 34: Add "brought by the Charlevoix Area Hospital" after "lawsuit"
Page 4, line 1: Add "Mr. Harmon said" before "Wilson"
Page 4, line 24: Change "loosing" to "losing"

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Way opened the floor to Marion Townships Black Road residents:

Several residents voiced their concerns regarding safety of Black Road. The Board explained townships are responsible for local roadwork and the section in question is a primary road. CCRC has no available funds to reconstruct Black Road primary section, but will place "Rough Road" signs immediately, Mr. Harmon and Mr. Vanek will meet with Black Road resident Jerry Meggison to determine what drainage work is required, and Mr. Harmon and Mr. Way will schedule a meeting with Marion Township Supervisor Bud Boss to see if Township will assist CCRC with funding. If Township agrees to financially assist, CCRC will take Black Road reconstruction to bid this fall for 2003 construction season.

Dan Skrzeczkoski

- Requested Annual Township Meetings schedule. The Board decided meetings would be October 21, 22, 29 & 30 @ 6:00 PM, 7:00 PM & 8:00PM each night.
- Commented on Antrim County M-66 seal-coat after finish. A downstate contractor used a vacuum to remove excess gravel. Mr. Harmon said CCRC does not have the same sophisticated equipment to vacuum after CCRC seal-coat projects.
- Presented Phelps Road residents signature sheet to release right-of-way, along with a Cost Sharing Agreement (see attached).
- Asked when Bracey Road seal-coating would begin. Mr. Harmon said it would begin after Deer Lake Road is finished.
- Inquired about speed limit in Advance. Mr. Harmon is meeting with Sgt. ~~Sholten~~ Sholten on September 11 and hopes to have an answer.

Commissioner Price asked if the Dura-patcher had been used this summer. Mr. Harmon said it was used on Camp Ten Road and various other county roads.

Mr. Harmon:

- One bid, from H & D, was received for Donnegal Bay Trail project. Mr. Harmon presented St. James Township letter saying they accept the bid. M-DOT informed Mr. Harmon bid could be awarded contingent upon M-DOT's final approval, at which time construction may begin. Mr. Ogden asked if St. James Township has secured 100% funding. Mr. Harmon said no. The Board decided to wait until funding is secured and M-DOT's final approval is received before awarding bid.
- Presented CCRC and Boyne USA Brown Road Site Condominium Parking Encroachment Agreement (see attached).

Commissioner Ogden moved to accept CCRC and Boyne USA Brown Road Site Condominium Parking Encroachment Agreement seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders reported CCRC has the 2nd lowest county insurance rates in the state of Michigan.

Mr. Vanek:

- Black and Loeb Roads are complete.
- Pleasant Valley Road: Tri-County has not finished clean up. Mr. Vanek will speak with Tri-Count Excavating owners Ben Sackrider and Phil Vandermus to discuss and resolve this matter.
- H&D will start Nine Mile Point Road this week.
- Mr. Harmon and Mr. Vanek toured new Deer Lake Meadow Court that CCRC now has jurisdiction over.

Commissioner Ogden:

- Asked if Steve Smith had responded to amended contract. Mr. Harmon said a letter was sent to him informing him he has until September 30, 2002 to finish Sutliff Pit gravel production.
- Asked for progress on crew cards. Mr. Harmon does not want the foremen to be tied up in the office with paperwork any longer than they already are. Mr. Ogden feels the foremen should do their best job of being concise and consistent.

Commissioner Saunders:

- Asked if Joe Timsak's case had closed. Mr. Harmon said no, there is a hearing on September 12 at circuit court. Dave Adams, Shelley Kondrat and Gary Voogt are subpoenaed to testify.
- Recommended issuing a letter to townships ~~before projects begin stating there is no guarantee how long improvements will last~~ stating substandard construction will not guarantee longevity.

Commissioner Way:

- Asked how many roads are unfinished on the gravel policy. Mr. Harmon reported Eveline Township is done, Chandler will be next, followed by Boyne Valley, Wilson and Evangeline. Many roads will not be completed this year.
- Spoke with Beaver Island resident, Erik Hodgson, who said Darrel Butler, is doing a great job.

Commissioner Saunders moved to approve bills totaling \$280,703.86 and pay bills when the funds become available seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays –
Motion carried.

Commissioner Saunders requested Shelley Kondrat prepare a financial statement for each Regular Board Meeting until township payments are received.

Chairman Way adjourned the meeting at 11:50 AM.

AUGUST 27, 2002

Chairman Way called the meeting to order at 1:00 PM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Hayes Township resident Ben Cunningham and Charlevoix County GIS Coordinator Christopher Blough.

Commissioner Saunders moved to approve August 12, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 4, line 37: change “2000.” to “2001.”
Page 4, line 43: change ‘Attend’ to “Attended”

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Cunningham resides at the Brown Road dead-end, Hayes Township. He presented his neighbors survey, and explained CCRC used to snowplow Brown Road to his pole barn driveway and turn around. In the mid-1980's, another person built a full-time residents past the “dead end” and requested county snowplow services from former manager Fred Welch. Mr. Cunningham authorized Mr. Welch's proposed cul-de-sac turn-around on his private property. What actually took place is the road extended beyond their agreed location and goes into Mr. Cunningham's privately owned field for the turn around (the cul-de-sac was never ~~produced~~ constructed). In April 2002, Mr. Cunningham met on-site with Mr. Harmon and Mr. Vanek. Mr. Cunningham explained the new residence driveway is partially on his private property, and he would like something in writing from the Road Commission stating the extension is not certified, it is private property. He doesn't want to loose the property through the “Road By User” law. Mr. Harmon suggested he fill-out a county turn-around permit, since plowing is being done on private property approximately 100 yards past certification. ~~The Board was uncomfortable with spending public funds on private property.~~

Mr. Cunningham also plans to relocate Brown Road to the actual right-of-way at his expense. Mr. Harmon told him to obtain a legal survey before relocation, and to keep Hayes Township supervisor Tim Boyko informed. Mr. Cunningham will discuss relocation with his neighbor, who will have to relocate his driveway from Mr. Cunningham's property. The Board instructed Mr. Harmon to confirm with CCRC Attorney Joel Wurster and report at September 09, 2002 meeting. Mr. Cunningham may attend same meeting with update.

1:30 PM-open Parsons Road project bids, Norwood Township (Engineers estimate \$17,160.00).

| <u>CONTRACTOR</u> | <u>BID AMOUNT</u> | <u>COMPLETION DATE</u> |
|--------------------------|--------------------------|-------------------------------|
| H&D, Inc. | \$18,703.00 | October 25, 2002 |

Commissioner Ogden moved to award \$18,703.00 Parsons Road project bid (Norwood Township) to H&D, Inc., seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Blough presented a map sample, explaining the GIS Committee is developing new county certification maps which show address number ranges and distinguishes primary roads from local roads and gravel roads from paved roads, etc. Mr. Blough noted Mr. Vanek attends the GIS meetings and has greatly assisted the progress. Mr. Blough explained the Global Positioning System (GPS) Equipment, which would be used for new driveway locations, culvert locations, sign inventory, road material types, etc. CCRC would be the primary user, though the GIS Committee will cost share 50/50 because the GPS is very helpful in assigning new house numbers. The GIS Department will provide training, technical support and assistance to CCRC. The Road Commission share is \$2,950.00.

Commissioner Ogden moved to authorize the manager to spend not more than \$3,000.00 to jointly purchase GPS equipment expense with the Charlevoix County GIS Department as explained by Chris Blough, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to award \$39,090.11 Pincherry Road wedging/overlay bid (Bay Township and Hayes Township) to H&D, Inc., seconded by Commissioner Ogden (Engineers estimate \$32,000.00 before asphalt depth increased).

Vote: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to award \$26,917.90 Deer Lake Road wedging/overlay bid (Boyne Valley Township) to H&D, Inc., seconded by Commissioner Saunders (Engineers estimate \$26,000.00). Will tar and chip in conjunction with H&D, Inc.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Deer Lake Road will be re-sealed by CCRC manpower in conjunction with H&D, Inc. wedging/overlay.

Commissioner Ogden moved to change 9:00 AM October 14, 2002 regular Board meeting to 9:15 AM October 15, 2002 at the Peaine Township Hall, seconded by Commissioner Saunders, (to observe Columbus Day).

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Vanek and Mrs. Kondrat proposed using Construction Funds for CCRC Asphalt Share policy expense, since it is construction. The Board agreed.

Commissioner Saunders moved to authorize Mr. Harmon to sign the State Highway Department Maintenance Agreement, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon:

- ~~Said~~ Mr. Wurster, Road Commission Attorney, informed Mr. Harmon the Brown Road site condominium parking encroachment is acceptable; he is preparing a document to file with the Register of Deeds so Boyne USA understands up front they could ~~lose~~ lose the spaces in the future.
- Reminded the Board the H&D, Inc. Pincherry Road on-site meeting will be immediately following today's meeting.
- Received the Park Street lawsuit, brought by Charlevoix Area Hospital, from Circuit Court last Friday. County Commissioner Shirley Roloff informed him there is residential opposition. Mr. Harmon informed her CCRC has already held a public hearing and abandoned the Park Street portion under their jurisdiction; CCRC has no control over the Park Street portion in Boulder Park.
- Said CCRC won the Howard Street lawsuit (Melrose Township).
- Mr. Harmon said Wilson Township resident Tom Griffin said Tri-County Excavating gouged his paved driveway and a neighbors tip-up curb during Pleasant Valley Road wedding project. Mr. Vanek will investigate.

Mr. Vanek:

- Reported Reynolds Road paving (Hudson Township) is complete except for small clean-up work.
- Reported Wickersham Road undercut and paving project (Marion Township) is complete except for seed and mulch completion.
- Tri-County will begin Stolt Road project tomorrow.
- Said Black Road .25 mile undercut (between Ferry Road jog) may be financially feasible next construction season pending a mild winter season.
- Said widening Black Road to 24' during reconstruction would be difficult due to major dirt work required between Ferry Road and Marion Center Road.

The Board directed Mr. Harmon to send final notification letter to Steve Smith (reviewed by Mr. Wurster), giving him a deadline response date.

The Board agreed to support the County Road Association Self-Insurance Fund (CRASIF) incumbents.

A resident approached Chairman Way about re-sealing Marion Center Road shoulders from the city limits to the new school. Mr. Harmon said \$50,000.00 to pave existing gravel shoulders 4' wide shoulders for 1.5 miles on both sides wouldn't currently be financially feasible for CCRC.

Chairman Way noticed grass and weed growth around guardrails more than before. Mr. Harmon explained this is yet another downfall from ~~losing~~ losing the Camp Pellston prison crew, who controlled the problem in the past.

Commissioner Saunders moved to pay bills totaling \$224,218.54, seconded by Commissioner Ogden.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Chairman Way adjourned the meeting at 3:05 PM.

The Board, Commissioner Price, Mr. Harmon, Mr. Vanek and H&D, Inc. representatives to meet for on-site review at H&D, Inc. Pincherry Road property.

AUGUST 12, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Eveline Township supervisor Dan Skrzeczkoski and Chandler Township property owner Nick Kamensky.

Commissioner Saunders moved to approve July 22, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

- Page 1, line 41: change "if the bike path" to "if the Waller Road bike path, Charlevoix Township,"
- Page 1, line 43: change "clearly designating, with signs, it a" to "properly signed"
- Page 2, line 10: change "Commissioners' " to "Commissioners"
- Page 2, line 20: change "to Sanderson Road" to "Sanderson Road (north of Ferry Road to Lake Charlevoix"
- Page 2, line 24: change "widen shoulders." to "widen pavement through curve areas."

Page 2, line 30: change "get it done as soon as he can." to "write Traffic Control Order (TCO) as soon as he can."
 Page 2, line 36: change "last meeting." to "last township meeting."
 Page 2, line 45: change "directed" to "requested"
 Page 2, line 45: change "have" to "mow"
 Page 2, line 45: delete "cut" after "Norwood Corners"

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Commissioner Ogden moved to accept Clerks recommended 2002 Budget change as follows, seconded by Commissioner Saunders.

| Presented 07-22-02 | | 2002 BUDGET SUMMARY | | | Page of 1 3 | |
|--|-------------------------------|---------------------------------|----------------------------|--------------------------------------|----------------|--|
| Shelley Kondrat, Clerk | | | | | | |
| Name of Governmental Unit Charlevoix County Road Commission | | Name of Fund Road Fund | Fund No. 201 | Budget Year Ending Date: 12-31-02 | | |
| 2002 2ND QUARTER RECOMMENDED CHANGES | | | | | | |
| REVENUES (AND OTHER SOURCES) | | AMOUNT | | | | |
| DEPARTMENT OR CLASSIFICATION | | | | | | |
| Page No. | ACCOUNT DESCRIPTION | ESTIMATED PRIOR YEAR (12-31-01) | PREVIOUSLY APPROVED BUDGET | RECOMMENDED 12-31-02 BUDGET | | |
| 2 | TRANSPORTATION | 2,940,323.16 | 0.00 | 2,685,000.00 | | |
| 2 | FEDERAL REVENUE | 215,589.81 | 0.00 | 200,000.00 | | |
| | ECONOMIC DEVELOPMENT FUND | 45,231.44 | 0.00 | 0.00 | | |
| 2 | TRUNKLINE MAINTENANCE-PRIMARY | 285,000.00 | 0.00 | 300,000.00 | | |
| 2 | COUNTY RAISED REVENUE | 2,260,450.00 | 0.00 | 1,000,000.00 | | |
| 2 | OTHER RAISED REVENUE | 0.00 | 0.00 | 0.00 | | |
| 2 | INTEREST EARNED | 44,250.00 | 0.00 | 37,000.00 | | |
| 2 | SALVAGE SALES | 1,802.40 | 0.00 | 2,000.00 | | |
| 2 | GAIN/LOSS-EQUIPMENT DISPOSALS | 0.00 | 0.00 | 3,625.00 | | |
| 2 | PERMIT FEES | 23,500.00 | 0.00 | 25,000.00 | | |
| 2 | OTHER | 0.00 | 0.00 | 0.00 | | |
| TOTAL REVENUES | | 5,816,146.81 | 0.00 | 4,252,625.00 | | |
| TOTAL OTHER SOURCES | | 0.00 | 0.00 | 0.00 | | |
| TOTAL REVENUES AND OTHER SOURCES | | 5,816,146.81 | 0.00 | 4,252,625.00 | | |
| EXPENDITURES (AND OTHER USES) | | AMOUNT | | | | |
| DEPARTMENT OR CLASSIFICATION | | | | | | |
| Page No. | ACCOUNT DESCRIPTION | ESTIMATED PRIOR YEAR (12-31-01) | PREVIOUSLY APPROVED BUDGET | RECOMMENDED 12-31-02 BUDGET | | |
| 3 | HEAVY MAINTENANCE | 2,316,045.34 | 0.00 | 1,300,000.00 | | |
| 3 | REGULAR MAINTENANCE | 2,197,289.43 | 0.00 | 2,240,000.00 | | |
| 3 | TRUNKLINE MAINTENANCE-PRIMARY | 320,000.00 | 0.00 | 330,000.00 | | |
| 3 | ADMINISTRATIVE EXPENSE (NET) | 255,000.00 | 0.00 | 255,000.00 | | |
| 3 | EQUIPMENT EXPENSE (NET) | -215,000.00 | 0.00 | -175,000.00 | | |
| 3 | CAPITAL OUTLAY (NET) | 248,075.25 | 0.00 | 400,000.00 | | |
| 3 | DISTRIBUTIVE EXPENSE | 645,876.07 | 0.00 | 0.00 | | |
| 3 | OTHER | 2,960.79 | 0.00 | 0.00 | | |
| TOTAL EXPENDITURES | | 5,770,246.88 | 0.00 | 4,350,000.00 | | |

| | | | |
|---|--------------|------|--------------|
| OTHER USES | 0.00 | 0.00 | 0.00 |
| AMOUNTS NEEDED FOR CONTINGENCIES | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES AND OTHER USES | 5,770,246.88 | 0.00 | 4,350,000.00 |
| CURRENT ESTIMATED OPERATING SURPLUS (DEFICIT) | | | -97,375.00 |
| ACCUMULATED AVAILABLE UNAPPROPRIATED SURPLUS (DEFICIT) FROM PRIOR YEARS | | | 1,483,608.93 |
| PROJECTED SURPLUS AT END OF BUDGET YEAR | | | 1,386,233.93 |

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Kamensky owns property on seasonal Ashman Hill Road, Chandler Townships. He and 2 other property owners are retiring and planning to become permanent residents within 3 years. Mr. Kamensky would like to establish right-of-way for tree removal, roadway widening and Magee Road intersection sight distance improvement. Mr. Kamensky mentioned buying a bond for the construction period. Mr. Harmon supports Mr. Kamensky, and instructed him to obtain a legal survey (Mr. Harmon or Mr. Vanek will take right-of-way staking process pictures). Mr. Kamensky was given CCRC Seasonal Road and Tree Cutting Policy copies and instructed to obtain property owner permission for tree removal. Mr. Harmon requested Mr. Kamensky inform and update Chandler Township supervisor Dennis Howard on his intentions and progress.

Commissioner Ogden moved to transfer \$200,000.00 from the Salt Storage Building Fund to the General Fund for cash assistance until sufficient township monies are received to repay the Salt Storage Building Fund (effective July 30, 2002), seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Supervisor Wayne Boss informed Mr. Harmon Norwood Township would fund Parsons Road 22A base gravel under CCRC township share policy. Mr. Harmon will inquire if 22A can be obtained from Drenth Brothers for said project. Mr. Vanek will write bid for Parsons Road paving, shoulder work and traffic control. He will oversee CCRC crew during culvert replacement and compaction.

Commissioner Ogden moved to change 9:00 AM August 26, 2002 regular meeting to 1:00 PM August 27, 2002, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to open Parsons Road project, Norwood Township bids at 1:30 PM August 27, 2002, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Vanek said Hudson Township approved awarding Iron Bridge rehabilitation to low bidder Boss Building Company. CCRC will fund ½ of sandblasting cost.

Commissioner Ogden moved to award Iron Bridge rehabilitation, Hudson Township, to low bidder Boss Building Company for \$24,820.00, seconded by Commissioner Saunders (Engineers estimate \$30,000.00).

VOTE: Ayes – 3
Nays – 0

Motion carried.

Mr. Skrzeczkoski asked why CCRC didn't purchase an old gravel train (a pup), which would haul 20-25 cyd each trip compared to 5 or 10 cyd per trip. He said the whole rig would be quite inexpensive.

10:00 AM-open Deer Lake Road widening and overlay bids (from Deloy Road north 1650'), Boyne Valley Township, attended by H&D, Inc. representative Mike McCain (Engineers estimate \$26,000.00). (Asphalt \$39.97/cyd and Jim estimated \$36.00/cyd).

| <u>CONTRACTOR</u> | <u>BID AMOUNT</u> | <u>COMPLETION DATE</u> |
|-------------------|-------------------|------------------------|
| H&D, Inc. | \$26,917.90 | October 18, 2002 |

Asphalt was the difference between the Engineers estimate and the bid; Mr. Vanek figured \$36.00/ton and H&D, Inc. quoted \$39.97/ton.

Recessed at 10:00 AM.

Resumed at 10:15 AM.

Mr. Skrzeczkoski:

- Complimented CCRC on Gaunt Road gravel project and Ridge Road wedging project. He noted cars are already overriding Ridge Road 5-foot paved shoulders and requested white fog line painting next year after re-seal complete.
- Asked about the Advance Road speed limit sign. Mr. Harmon said Sgt. Sholton must complete the Traffic Control Order (TCO) before the speed limit can be signed and enforced. Mr. Skrzeczkoski asked if the speed limit sign could be placed before the Snyder Road curve; Mr. Harmon said the sign must be placed within the lawful parameters...curves are supposed to dictate the speed.
- Said there are a problem with Eveline Township dry hydrants on Ferry Road at both sides of the Ironton Ferry. Sailboats entering the cove hit and crack the plastic pipe. Mr. Harmon said there are several underground power lines on both sides and moving the dry hydrant pipe by the corner of the Ferry would be next to impossible. He highly recommended Mr. Skrzeczkoski contact Miss Dig to mark it if Eveline Township continues to consider that area.
- Said Ferry Road north of Sanderson Road would be Eveline Townships next project, and would like to meet Mr. Vanek for on-site review.
- Will sign and return Bracey Road contract to Mrs. Kondrat as soon as possible. He continues to investigate Gaunt Road gravel contract.

Commissioner Price has received no recent complaints. Commissioner Saunders heard the County Board may purchase 160 acres in Hudson township. Commissioner Price heard elusive information about it, but nothing lately.

Mr. Harmon said John Platenik has requested Road Commission correspondence stating he attended recent CCRC meeting and CCRC cannot financially assist Bear River Road ending at Walloon Lake. He would also like CCRC position on said subject in writing. Commissioner Ogden suggested writing letter to Mr. Platenik thanking him for attending the meetings and generously providing information to the manager and the Board.

H&D, Inc. representative Glen Hodgkiss met with Mr. Harmon and Mr. Vanek at H&D Pincherry Road pit for on-site review. H&D is proposing to temporarily relocate Pincherry Road for public travel safety while mining their adjacent pit property, which drops down 30' from existing Pincherry Road. H&D will restore Pincherry Road to original location, and current Pincherry Road hill will be decreased, improving current site distance problems. H&D, Inc. will assume all financial responsibility. Mr. Harmon suggested the Board review and discuss the situation on-site at the next regular meeting.

Mr. Harmon received the Donnegal Bay Trail (bike path), St. James Township, Beaver Island bid proposal from project engineer Moore and Bruggink, Inc. Mr. Vanek reported they have already advertised an 11:00 AM September 04, 2002 bid opening in CCRC boardroom. Mr. Harmon explained the trail encroaches on road right-of-way in areas, but a greenbelt will be maintained between the trail and the road. The Board instructed Mr. Harmon they will not award bid until township contract is signed stating CCRC has no financial responsibility in the project whatsoever, including engineering expenses.

Commissioner Ogden moved to allow the manager, the engineer and the clerk to open proposed Donnegal Bay Trail, St. James Township, Beaver Island bids 11:00 AM September 04, 2002, seconded by Commissioner Saunders. (Moore and Bruggink, Inc. engineers estimate is \$141,620.00, plus \$20,000.00 for engineering fees).

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon:

- Stated H&D, Inc. finished Sutliff Pit gravel production one day early. He will give C.H. Smith representative Steve Smith one more chance to remanufacture to specification, the gravel he produced in Sutliff Pit in ~~2000~~ 2001. If Mr. Smith doesn't comply with request, he will be asked to remove his bulldozer.
- Said County Commissioner Roloff has received several phone calls expressing major concerns about Park Street and Upright Street abandonments, Charlevoix Township. The Road Commission Board may be approached in the future and Mr. Harmon reminded all present the public hearing was held by law to allow anyone the opportunity to agree or object.
- ~~Attended~~ Attended the Muskegon Safety Conference last week and learned some things CCRC must comply with, which he will note at the next Safety Meeting.

Mr. Vanek:

- Said Boyne USA is planning more expansion through a time-share condominium company. The plans include relocating Brown Road, and the parking lot will encroach slightly on road right-of-way in 2 areas, but a greenbelt and manicured lawn will be maintained, along with curbed intersections. The Board instructed Mr. Vanek to have CCRC Attorney Joel Wurster review the situation before a decision is made.
- Reported (1) Reynolds Road base course was completed Saturday, and the topcoat will be completed today; (2) Tri-County Excavating will begin Pleasant Valley wedging and undercut project this week; (3) Boyne Valley Township and Hayes Township re-seal projects are completed.

Commissioner Ogden moved to designate Commissioner Saunders voting delegate at the County Road Association Self-Insurance Fund (CRASIF) Annual Meeting, seconded by Chairman Way.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to designate Commissioner Ogden alternate voting delegate at the County Road Association Self-Insurance Fund (CRASIF) Annual Meeting, seconded by Chairman Way.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon explained CCRC has the second lowest rate in Michigan (.67%) next to Washtenaw County (.60%). This is a very respectable figure, considering many counties are 1.1% and above.

Commissioner Ogden

- Complimented the Rogers Road wedging project, but because shoulders are already washing away, he suggested spillways or shoulder paving down hills on comparable future projects, and questioning the area foreman about area problems; seasonal areas, flooding areas; etc.
- Reminded Mr. Harmon not to overlook crew card review.

Commissioner Saunders received a Miles Road resident call about the poor road condition. Mr. Harmon talked with the same man and told him Miles Road was built over bad material, but CCRC has no available reconstruction funds. He suggested approaching the South Arm Township Board at their regular meeting.

Chairman Way asked if there is a problem hauling 23A gravel from the Cemex plant. Mr. Harmon said there is not, and hopes to have it all hauled-out by the end of next summer.

Recessed at 12:15 PM for lunch and for Mrs. Kondrat to review accounts payable bills.
Resumed at 1:15 PM.

Commissioner Saunders moved to pay bills totaling \$82,743.96, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to pay bills totaling \$110,077.76, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Chairman Way adjourned the meeting at 1:20 PM.

JULY 22, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon and Katie Clark attended, along with Eveline Township Supervisor Dan Skrzeczkoski.

Commissioner Saunders moved to approve July 08, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 1, line 22: Change "Ironton Bridge" to "Iron Bridge".
Page 1, line 49: Change "lawnmowers" to "roadside mower".

VOTE: Ayes – 3
Nays – 0
Motion carried.

The Northern Michigan Association of Road Commissioners 78th Annual Meeting on September 4-6, 2002 at the Grand Traverse Resort was discussed. Commissioners' Way, Saunders & Ogden along with Mr. Harmon will be attending. There will be no need for overnight accommodations. Mr. Harmon will have Shelley Kondrat make the arrangements.

Mr. Harmon suggested discussing agenda item #3 at the August 12 meeting so Mrs. Kondrat could discuss it in detail.

Commissioner Price noted that the Charlevoix County Road Commission crews have been doing a great job with all of the work from recent storms.

Mr. Harmon asked the board to set a bid date for next meeting for Deer Lake Road. Mr. Harmon noted that Boyne Mountain has offered to pay for wedging the portion of Deer Lake Road that runs in front of the Beach House, approximately 1650 feet. Commissioner Ogden asked if material underneath the existing road surface was in good condition. Mr. Harmon said it was in good condition. Commissioner Saunders asked if it would be 24' wide pavement, Mr. Harmon said yes.

Commissioner Ogden made a motion for an August 12, 2002 bid proposal for Deer Lake Road at 10:00 AM, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Bike Path: Commissioner Saunders questioned if the Waller Road bike path, Charlevoix Township would result in greater liability for the road commission. Mr. Harmon said using a four inch white line to separate automobile traffic from pedestrian/bike traffic and ~~clearly designating, with signs, it a~~ properly signed bike route would reduce liability.

Mr. Harmon presented a supplemental agreement from attorney Joel Wurster for C.H Smith. Mr. Harmon asked the board to review the document and to offer suggestions. Because there are discrepancies in the amount of gravel already produced, it was decided that C.H. Smith would only be allowed to rerun the pile that is there and pay at a rate of \$1.94 per cubic yard minus liquidated damages. Before work begins C.H Smith is required to provide proof of certification that

his belt scale has been re-calibrated. As a secondary precaution, staff engineer, James Vanek will be required to conduct random sampling and to check belt scale on a daily basis.

Mr. Harmon brought a thank you letter regarding Darrell Butler to the attention of the Commissioners. Mr. Harmon sent a copy to Mr. Butler and will place one in his personnel file.

Mr. Skrzeczkoski joined the meeting at 9:50 AM.

Bid openings for Iron Bridge rehabilitation, Hudson Township.

| <u>Contractor</u> | <u>Bid</u> |
|-----------------------|-------------|
| Boss Building Company | \$24,820.00 |
| Allied Land Services | \$29,500.00 |

Engineer's estimate was \$30,000. Mr. Harmon mentioned that Iron Bridge was on the CCRC bridge inventory and we would be required to do maintenance sooner or later. He asked the board to consider paying half of the sandblasting and painting for Iron Bridge while Hudson Township paid the other half. Mr. Saunders added that Hudson Township has been doing a great job allocating their money for improvement of roads and encouraged the board to support this effort. Commissioners' Way and Ogden agreed and instructed Mr. Harmon to research the matter and a decision would be made at a later date. Mr. Harmon will have Mr. Vanek do bid tabulations and present them to Hudson Township for their approval.

Dan Skrzeczkoski:

- Holy Island residents now want their roads brined, previously the residents opposed this. Mr. Harmon will make sure this gets done, also he will have Melvyn Thayer check to see if the roads need to be bladed.
- Ridge Road: The contractor working on this project is using a local pit without a permit. He suggested adding a line to bid proposals addressing this issue.
- Sanderson Road: Mr. Skrzeczkoski received a call from a resident in a new development, they are interested in paving ~~to~~ Sanderson Road (north of Ferry Road to Lake Charlevoix) and possibly paying for the entire project. Mr. Harmon said he was spoken to regarding this matter too. Mr. Skrzeczkoski suggested doing an estimate from the pavement to the end of their property and then doing another estimate from the seasonal road sign to the road ending at the lake.
- Ridge Road: Commented on how good the road turned out especially through the curves. The township added an additional \$5000.00 to widen ~~shoulders~~ pavement through curve areas.
- Bracey Road has been approved for seal coating and the 2-track portion needs to be graded.
- Phelps Road: Mr. Harmon said first we have to verify contract between the township and the resident and then it's the resident's responsibility to pay for survey costs and to have the three additional land owners sign off and agree to the release of the right-of-way. Mr. Harmon is concerned the landowner on the north side of the road may object and advised Mr. Skrzeczkoski to look into that.
- Inquired about the Advance speed limit sign, Mr. Harmon said Sgt. Sholton has been busy, but will ~~get it done~~ write the Traffic Control Order (TCO) as soon as he can.
- Roberts and Shaw Road: Asked when graveling would be done for those roads and questioned using Cemex gravel. Mr. Harmon said that would begin as soon as the seal coat projects are finished and added that Cemex gravel is in spec and will be used on the shoulders.

Commissioner Saunders commended Mr. Skrzeczkoski with the way he handled the last township meeting.

Commissioner Ogden informed the board that Brian Gutowski, of the Emmet County Road Commission, invited CCRC to their board meeting on August 2, 2002 (Friday) at 9:00am. Commissioners' Saunders, Ogden and Way along with Mr. Harmon will attend.

Commissioner Saunders received a call from County Commissioner Vic Patrick regarding the poor condition of Miles Road north of Ellsworth Road. Mr. Harmon will look into the matter.

Commissioner Way ~~directed~~ requested Mr. Harmon to mow ~~have~~ the grass near the guardrail at Norwood Corners ~~cut~~ because it is hindering visibility.

Parsons Road: It was discussed that Norwood Township would pay for the gravel and CCRC will pay for 3" asphalt. Mr. Harmon said, pending the contract, the project would start mid October.

Commissioner Ogden moved to pay bills totaling \$236,023.51, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Way asked for an update on the Lionel McClanaghan accident and on Joe Timsak. Mr. Harmon said he had nothing to report on Mr. McClanaghan. Mr. Timsak was supposed to plea on July 12, it was postponed to July 19 and is now scheduled for July 26.

Chairman Way adjourned the meeting at 11:07 AM.

JULY 8, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Petoskey News-Review reporter Fred Gray.

Commissioner Saunders moved to approve June 24, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 1, line 55: add “added to limestone gravel” between “chips” and “placed”
Page 2, line 51: change “Hudson Townships were purchased.” to “Hudson Townships do not qualify.”
Page 3, line 12: change “Mr. Vanek will attempt” to “Mr. Vanek plans”
Page 3, line 26: delete paragraph and restate as “Commissioner Saunders said recent township share policies have greatly enhanced Road Commission and Township cooperation.”

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Vanek said Hudson Township requested Iron Bridge rehabilitation bids. Proposed bid packet was discussed by all.

Commissioner Ogden moved to open ~~reopen~~ Iron Bridge rehabilitation bids, Hudson Township, at 10:00 AM Monday, July 22, 2002, seconded by Commissioner Saunders. (Engineers estimate: \$30,000.00).

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Price has received no road complaints; he complimented CCRC roadside mowing.

Mr. Harmon:

- Met on Beaver Island with Mr. Vanek and bike path project engineer Gary Vogt last week. The Road Commission will receive grant funds and St. James Township match funds and pay the contractor direct. MDOT allows the Grade Inspection (GI) to be done over the telephone, but Federal Guidelines must be followed. The project will probably be done in spring or summer 2003.
- Met with Mr. Vanek and C.H. Smith, Inc. owner Steve Smith this morning. Mr. Smith wants to reprocess the 2001 out of specification Sutliff Pit 23A Aggregate he produced and bring it into spec. He will have either Northwest Design Group or Wade-Trim test reprocessed gravel during the entire process. The Board directed Mr. Harmon to have CCRC Attorney Joel Wurster prepare a pre-work contract draft for presentation at July 22, 2002 Board meeting.
- Is awaiting Peaine Township and St. James Township liability insurance policy copies with Bob's Equipment Company and CCRC underwritten on it, then Beaver Island roadside mowing can begin.
- Reported the new Beaver Island employee, Darrell Butler, is doing an excellent job.
- Recently met with Mr. Luchenbill and Peterbilt-Wisconsin representative Dan Brunner. Mr. Brunner said Peterbilt Tennessee plant may strike and delay CCRC truck production. If strike occurs, Mr. Brunner will attempt to have CCRC trucks built at their Texas or Canadian factory.

Commissioner Way spoke with Antrim CRC Clerk Dale Farrier. Antrim CRC recently purchased 2 John Deere ~~lawnmowers~~ roadside mowers with hydraulic arms and air-conditioned cabs, both for just over \$110,000.00. Mr. Harmon said CCRC shop foreman Mr. Luchenbill is currently writing specifications; he will obtain Antrim CRC specifications as well.

Mr. Vanek said H&D, Inc. began Ridge Road project today, with a schedule to continue one project at a time until all projects are complete.

Commissioner Ogden moved to designate Commissioner Saunders MERS 56th Annual Meeting Voting Delegate, seconded by Chairman Way.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to designate Commissioner Ogden MERS 56th Annual Meeting Alternate Voting Delegate, seconded by Chairman Way.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden crossed Thumb Lake Road yesterday and asked if spillways are planned along some of the long downgrades. Mr. Harmon and Mr. Vanek said there will be no spillways, the shoulders will be paved instead to prevent erosion.

Commissioner Saunders moved to pay bills totaling \$187,464.11, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Chairman Way adjourned the meeting at 10:07 AM.

JUNE 24, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Shirley Roloff, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Eveline Township supervisor Dan Skrzeczkoski.

Commissioner Saunders moved to approve June 10, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 1, line 6: change “Beemon and Petoskey” to “Beemon, Petoskey”

Page 1, line 6: add “and Melrose Township resident John Platenik.”

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to award the following project bids, seconded by Commissioner Saunders.

| <u>PROJECT</u> | <u>TOWNSHIP</u> | <u>CONTRACTOR</u> | <u>BID</u> |
|-----------------------|-----------------|-----------------------|--------------|
| Burgess Road | Hayes | Tri-County Excavating | \$196,464.92 |
| Burnett Road | Hayes | H&D, Inc. | \$ 16,903.25 |
| Nine-Mile Point Drive | Hayes | H&D, Inc. | \$102,280.96 |
| Stolt Road | Hayes | Tri-County Excavating | \$ 96,005.91 |
| Reynolds Road | Hudson | H&D, Inc. | \$ 69,225.96 |
| Rogers Road | South Arm | H&D, Inc. | \$ 62,866.56 |

| | | | |
|------------|--------|-----------|--------------|
| Black Road | Marion | H&D, Inc. | \$ 60,709.00 |
| Loeb Road | Marion | H&D, Inc. | \$ 63,294.00 |

VOTE: Ayes - 3
Nays - 0
Motion carried.

Commissioner Ogden moved to award Pleasant Valley Road project, Wilson Township, to Tri-County Excavating for \$88,610.85, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon presented Bob’s Equipment Company \$50.00 per hour bid to mow Beaver Island roadsides. Mr. Harmon explained CCRC tractor couldn’t be sent until late summer, which is too late in the tourist season. The Board agreed this is a management decision.

The Board discussed Michigan County Road Commission Self-Insurance Pool (MCRCSIP) Board of Director candidates, which will be voted upon at the July 18, 2002 MCRCSIP Annual Business meeting.

All present discussed crew card documentation draft proposals. Changes will be made and re-evaluated at a future meeting.

Mr. Skrzeczkoski:

- Asked about the Advance speed limit. Mr. Harmon has heard nothing, but will call State Police Sgt. Sholton.
- Asked to have stone chips added to limestone gravel placed on Roberts Road east, Shaw Road towards Sequanota Road, and possibly on Brock Road, which continues to be slippery after heavy rain. He will have 2002 road project information available after tomorrow nights Eveline Township 7:00 PM annual meeting.
- Asked if re-seal would begin soon. Mr. Harmon said CCRC requires a signed Bracey Road re-seal commitment before materials are ordered.
- Asked when Ridge Road project would begin. Mr. Vanek said H&D, Inc. hasn’t given notice, but must complete project by August 31, 2002. Mr. Skrzeczkoski, Mr. Harmon, Mr. Vanek and H&D, Inc. representative will meet on-site to discuss shoulder widening costs through s-curves.

10:00 AM-Pincherry Road overlay bid opening, Bay Township and Hayes Township (cost-share between townships), attended by H&D, Inc. representative Tom Fryszynski. (Engineer’s estimate: \$32,000.00 before asphalt depth increased).

| <u>CONTRACTOR</u> | <u>BID AMOUNT</u> | <u>COMPLETION DATE</u> |
|------------------------------------|-------------------|------------------------|
| Rieth-Riley Construction Co., Inc. | \$49,923.42 | September 30, 2002 |
| H&D, Inc. | \$39,090.11 | September 30, 2002 |

10:00 AM-Spring 2002 Used Vehicle or Equipment bid opening.

| <u>BIDDER</u> | <u>BID ITEM #1</u> | <u>BID ITEM #2</u> |
|-----------------|--------------------|--------------------|
| Edward Fouchia | \$3,025.00 | NO BID |
| Ray Miner | \$2,500.00 | NO BID |
| Andrew Kosc | \$2,135.00 | NO BID |
| Joseph E. Smith | \$ 900.00 | \$600.00 |

Commissioner Saunders moved to sell bid item #1 to high bidder Edward Fouchia for \$3,025.00 and bid item #2 to high bidder Joseph E. Smith for \$600.00, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Chairman Way thanked Commissioner Roloff for attending. She thanked all present and said she supports the Road Commission Board and Mr. Harmon. She said there will be a household hazardous waste collection this fall at the Road

Commission location, and asked to hold a recycling meeting in CCRC boardroom to discuss recycling committee collection requirements.

Mr. Harmon presented \$325.00 estimate for Beaver Island router to produce road name signs, which does not include bits (Peaine and St. James Townships will purchase bits). Mr. Harmon researched township obligation to purchase road name signs, only documentation states townships are financially responsible for specialty signs (examples: "Hidden Drive" – "Children Playing" – "Deaf Person Area" – "Blind Person Area" – etc.).

Commissioner Saunders moved to purchase a router for Beaver Island townships for road name sign production, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon presented snowshoe bid tabulations, explaining two bids were received and accepted. Bid item #2 and #4 were not bid upon, and were returned to the stockroom to be included in future auction/sale.

Mr. Harmon and Emmet County Road Commission Engineer-Manager Brian Gutowski met with the Gaylord DNR last week and were informed the State is not allowing any new gravel pits on property the State purchased, only on tax reverted State owned land. Unfortunately the State property on Bear River Road and the "Cobb-Mitchell" State property in Boyne Valley, Chandler and Hudson Townships ~~were purchased~~ do not qualify. Emmet County Road Commission may trade 12 acres for fisheries for Bear River Road property, then Road Commissions can cooperatively have gravel produced.

Mr. Harmon received notice the federal enhancement grant is approved for proposed Beaver Island bike path, which must meet all federal requirements. He said Ed Wojan may have new subdivision roads paved to county specifications in conjunction with bike path project. Mr. Vanek will make sure base meets county specifications and has no weak areas before paving is allowed. Mr. Harmon will ensure St. James Township contract is signed and understood before letting bids. (Engineer's estimate is \$140,000.00).

Mr. Harmon and Mr. Vanek are meeting with the DNR Thursday to discuss proposed guardrail installation on seasonal Great Lakes Road where all-terrain vehicles have torn-up area, causing erosion. Funding will be soil and erosion federal money, and Tip of the Mitt is involved. When guardrail installation is complete, area will be restored and seeded to stop erosion.

Mr. Harmon said Beaver Island brine application began Sunday morning by Beckman contracted trucking company, which saved the island townships \$4,000.00.

Mr. Vanek ~~will attempt~~ plans to present gravel and re-seal projects with construction status reports each month. He said 2002 re-seal projects should be completed, but gravel projects may carry into 2003 season. Commissioner Ogden suggested getting contractor estimates to possibly assist with future gravel projects. Mr. Harmon said the problem with sub-contracting is "out-of-pocket" expense.

Mr. Harmon assembled Iron Bridge rehabilitation crossing Sturgeon River estimate. Hudson Township has pledged \$25,000.00 toward bridge repairs, and he suggested CCRC assist by funding painting since it is maintenance and Iron Bridge is listed on CCRC bridge inventory.

Mrs. Kondrat presented annual MDOT Engineering reimbursement form for signatures

Commissioner Ogden said Melrose Township supervisor Mike Webster is running for the State House of Representatives on the Democratic ticket; against Ken Bradstreet.

Commissioner Saunders said ~~when he was first appointed to the Road Commission Board, there was no Road Commission/Township project teamwork. Fairly recent township share policies have greatly enhanced CCRC/Township cooperation. He added past problems with re-seal projects were not caused by bad employee workmanship, the problems were caused by bad material~~ recent township share policies have greatly enhanced Road Commission and Township cooperation.

Commissioner Saunders said a new conservation building in Gaylord deals with nuisance wildlife. He gave Mr. Harmon their business card to investigate possibility of Beaver Island beaver control assistance.

Recessed at 12:30 PM for lunch.

Resumed at 1:25 PM.

Commissioner Saunders moved to pay bills totaling \$253,512.32, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Chairman Way adjourned the meeting at 1:30 PM.

JUNE 10, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Site Planning representative Ron Freed, Evangeline Township zoning administrator Chuck Stewart, Charlevoix County Drain Commissioner Joanne Beemon ~~and~~ Petoskey News-Review reporter Fred Gray and Melrose Township resident John Platenik.

Commissioner Saunders moved to approve May 28, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 2, line 12: change "Boulder Park that the Road Commission has no jurisdiction over and must be abandoned through Circuit Court." to "Boulder Park abandonment procedure must be channeled through Circuit Court."

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Freed and Mr. Stewart presented and explained Evangeline Township Glenwood Beach Park site plan to all present. Mr. Harmon said parking spaces would be in road right-of-way, but the township will maintain a green strip between the road and the parking spaces.

Commissioner Ogden moved to accept Evangeline Township Glenwood Beach Park site plan as presented, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Stewart explained Evangeline Townships Kim Park pathway is in, signs are placed, and a removable fence has been constructed for ingress/egress (at Nelson Road end). He thanked the Road Commission for their assistance throughout the project.

Mrs. Beemon said she ran for Drain Commissioner on a conservationist ticket to protect lakes and streams. She said developers today are responsible for drainage and storm water run-off, but were not responsible when developing low lands in the past. Mrs. Beemon has worked very hard to develop responsible and strict rules so the storm water officer can hold developers responsible when water won't spill-out. She hopes legislation will be passed to hold unethical developers accountable. If law is updated, problems won't be created as regularly and drainage districts will not have to be set up as often. Mrs. Beemon is here to work cooperatively and requested CCRC Board to advocate for proper storm water runoff and sedimentation.

Mr. Platenik presented new evidence packet to all present concerning resident fencing off Bear River Road ending right-of-way at Walloon Lake. In the past, the MUCC fought to keep this road right-of-way, but the defendant won in appellate court. Mr. Harmon will attempt to schedule a meeting with Judge Pajtas, Mr. Platenik and himself to discuss why Judge

Pajtas changed his mind from ruling in the peoples favor in circuit court to ruling in the defendants favor in appellate court. Mr. Platenik will present Judge Pajtas with every deed in the area, all of which exclude the 66' road right-of-right. The Board doesn't agree with road closures, but can't control the appellate court decision. The Road Commission will not spend money trying to regain control of lost roads because there is already a fund shortage to maintain certified roads. Mr. Platenik will contact the MUCC to request their support in reopening this case and will report to Mr. Harmon.

Commissioner Ogden moved to designate Commissioner Saunders voting delegate at July 18, 2002 Michigan County Road Commission Self-Insurance Pool's Annual Business Meeting, seconded by Chairman Way.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to designate Commissioner Ogden alternate delegate at July 18, 2002 Michigan County Road Commission Self-Insurance Pool's Annual Business Meeting, seconded by Chairman Way.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to open Pincherry Road overlay bids at 10:00 AM June 24, 2002, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Vanek presented May 28, 2002 bid tabulations for Hayes Township, Marion Township and South Arm Township projects. He said respective township Boards will contact him with their recommendations, which he will present to the Road Commission Board at their regular June 24, 2002 meeting.

Commissioner Saunders moved to award Reynolds Road bid, Hudson Township, to H&D, Inc. for \$69,225.96, seconded by Commissioner Ogden (engineer's estimate \$80,000.00).

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon:

- Presented MDOT letter approving TEA Enhancement funding for Donnegal Bay Road bike path, St. James Township, Beaver Island. Mr. Harmon said CCRC will pay the contractor, and the State will send reimbursement upon receipt of pay voucher. Mrs. Kondrat inquired who would pay difference if project runs over. The Board directed Mr. Harmon to meet with engineer Gary Voogt and will have St. James Township funding contract signed before bid letting.
- Explained to Mrs. Beemon CCRC Act51 funds can only be spent in road rights-of-way, and Six Mile Lake Road resident water problem is on private property.
- Presented letter from Donnegal Bay Road subdivision residents, Beaver Island, requesting address signs. He said many Beaver Island roads have no road name signs, let alone address signs. He has talked with both township supervisors, who requested the Road Commission assist in funding purchase of township router to make wooden road signs, which they use throughout Beaver Island. Mr. Harmon will have CCRC stock clerk Ken Howard investigate prices to be presented at June 24, 2002 regular meeting.
- New Beaver Island employee will be on-board as soon as pre-employment physical information is received.

Mr. Vanek reported paving is completed on Shadow Trails project, Evangeline Township. Tri-County Excavating will finish shoulders, topsoil and seed & mulch this week.

Commissioner Saunders asked about request to upgrade Undine Road with forest road funds. Mr. Harmon found the Road Commission must make road improvements using forest road funds if a logger makes an advance request, but the logger is responsible to restore the road to improved conditions if damage is caused during logging operation.

Commissioner Saunders requested a copy of the law stating Road Commissions fund road sign names. Mr. Harmon will fulfill request.

Chairman Way reminded all present to attend the Charlevoix County Board at 9:30 AM Wednesday, June 12, 2002 to present CCRC 2001 financial report.

Commissioner Ogden moved to pay bills totaling \$83,247.06, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to pay H&D, Inc. \$39,674.85 billing for Reycraft Road project and \$31,425.68 for Camp Sherwood Road project, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Chairman Way adjourned the meeting at 11:20 AM.

MAY 28, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Eveline Township supervisor Dan Skrzeczkoski and Petoskey News-Review reporter Fred Gray.

Commissioner Saunders moved to approve May 13, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 1, line 49: delete “the middle of a swamp and”
Page 1, line 54: change “decipher” to “review”
Page 2, line 51: change “reconsider” to “upgrade”

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to open 2002 Spring Used Vehicle/Equipment bids at 10:00 AM June 24, 2002, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Vanek received Eveline Township Board correspondence requesting H&D, Inc. be awarded Ridge Road bid.

Commissioner Ogden moved to award Ridge Road (Eveline Township) \$149,745.72 wedging bid to H&D, Inc. (August 31, 2002 completion date; Engineer’s estimate \$163,400.00), seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Vanek received Marion Township Board correspondence requesting Manthei Development be awarded Wickersham Road bid.

Commissioner Saunders moved to award Wickersham Road (Marion Township) \$42,048.00 undercut and paving bid to Manthei Development (August 31, 2002 completion date; Engineer’s estimate \$43,150.00), seconded by Commissioner Ogden.

VOTE: Ayes – 3

Nays – 0
Motion carried.

The Board informed Randy Thompson, newly appointed Boyne City garage foreman, he is a supervisor for the men and the public, which can be a difficult job. Discipline is necessary at times, and employees must carry out their job assignments. Employees must be treated equally, firm and fair. Mr. Thompson said this is what the work agreement is for. The Board informed him the public may try to argue or push him around at times, but Mr. Thompson must try to give an explanation and be courteous without arguing. If the person continues to argue, they instructed Mr. Thompson to just walk away, get in his vehicle and leave. Mr. Thompson expressed concern about drivers not being able to stop for coffee except at break time, and only when they are in the vicinity of a store. He feels when they are on a gravel haul, snowplowing, etc. they should be able to quickly stop for coffee when they drive by a store, especially when working long hours. Commissioner Ogden said he is out and about often and whenever he comes upon a CCRC employee, they are pretty much doing their job. He thanked Mr. Harmon and the foremen for keeping employees on task; he said the Board just expects an honest days work from all employees. Mr. Thompson has been temporary foreman and understands the importance of proper paperwork, especially on time cards. He continually checks the log to address public complaints and concerns in a timely manner. He will schedule DuraPatcher road repairs as frequently as possible, weather permitting. Mr. Harmon reiterated treating all employees equal and to deal with discipline as it happens.

10:00 AM-Public hearing to abandon Park Avenue portion and Upright Street portion, Charlevoix Township, attended by Charlevoix Township trustees Nancy Rajewski and Dale Glass, supervisor Oscar P. Stroud, firefighters Ed Holms and Jerry Puhl, residents Julia Leedy Baer and Charles Michael Baer, Charlevoix Area Hospital representative Roger Sievertson and Performance Engineering representative Chuck Stein.

Mr. Harmon explained the purpose of this public hearing is the proposed Charlevoix Area Hospital petition to abandon Park Avenue portion and Upright Street portion, Section 27, Charlevoix Township. He presented proposed abandonment engineering design for review. Mr. Harmon said there is a portion of Park Avenue in the plat of Boulder Park ~~that the Road Commission has no jurisdiction over and must be abandoned~~ abandonment procedure must be channeled through Circuit Court.

After Mr. Sievertson explained the 2-stage project proposal, Mr. Holms expressed concern with fire department accessibility. Mr. Sievertson said there is access off Garfield Avenue or Lakeshore Drive, and all but two Park Avenue residents support the project. He explained the abandonment would allow the hospital to become a campus, and public safety would be greatly improved, which is a major concern.

Mr. Puhl asked if alternatives have been considered, such as lowering the speed limit, road markings, signing, etc. Mr. Harmon explained the speed limit determination procedure and feels it wouldn't be changed, and past signing hasn't slowed traffic or enhanced safety whatsoever. Mr. Sievertson said the proposed plan is good for the majority.

Mrs. Rajewski said the fire chief has valid concerns, but Mr. Sievertson presented the proposed abandonment and plans to the Charlevoix Township Board and they foresee no problems and support the proposal. Mr. Puhl asked how this would affect the Road Commission. Mr. Harmon said in the past, the snowplow could usually only plow one lane width due to vehicles being parked on both sides of Park Avenue. He said there would be a cul-de-sac built that will accommodate the largest Road Commission truck with a plow on and a fire truck.

RESOLUTION TO ABANDON ROAD

Commissioner Ogden moved to adopt the following RESOLUTION, seconded by Commissioner Saunders.

WHEREAS, the Charlevoix County Road Commission has jurisdiction of the roads described herein as Parcel 1 and Parcel 2, Charlevoix Township (see Ranger & Associates, Licensed Professional Surveyors survey attached).

AND WHEREAS, the Road Commission has analyzed public transportation requirements, and, as there are two adequate available alternate routes, the Board has determined it is in the best public interest to absolutely abandon Parcel 1 and Parcel 2, Charlevoix Township,

THEREFORE, BE IT RESOLVED, this Board absolutely abandons and discontinues the above described road sections for roadway purposes effective May 28, 2002.

However, pursuant to Michigan Compiled Law 224.18, this Board reserves a public utility easement within the right-of-way of the above described roads being abandoned by this resolution. Public utilities and their agents and contractors shall have the right to install, maintain, and repair such utilities within this easement and to use motor vehicles within the easement to the extent such vehicles are necessary or beneficial to install, maintain or repair such utilities.

BE IT FURTHER RESOLVED, the Charlevoix County Road Commission Clerk shall provide RESOLUTION copy to the Charlevoix County Register of Deeds, to the proper highway authorities, to the Charlevoix Township Supervisor and to the Charlevoix Township Clerk.

I hereby certify the Charlevoix County Road Commission Board adopted this RESOLUTION May 28, 2002 with the following vote:

YEAS: Way, Saunders, Ogden

NAYS: None.

Shelley Kondrat, Clerk

Mr. Puhl said primary Bells Bay Road portion (between US31 and Medusa entrance) is rapidly deteriorating to the point where serious maintenance is required. He inquired if CEMEX could assist financially since their trucks are causing the majority of the damage. Mr. Harmon feels a 1½" overlay would resolve the problem. Mr. Glass will convey this suggestion to the Charlevoix Township Board. Mr. Vanek estimated \$60,000.00 for 1½" overlay on the approximately 1.25 mile section. Mr. Harmon will arrange a meeting with Charlevoix Township, CEMEX and the Road Commission for financial discussion.

Mr. Skrzeczkoski:

- Inquired as to the proposed lowered Advance speed limit. Mr. Harmon has heard nothing to date.
- Asked when Eveline Township dust control will begin. Mr. Harmon said Eveline Township is next on the list and will probably begin this week, weather permitting. CCRC will grade roads just before brine application. Mr. Skrzeczkoski gave Mr. Harmon maps with pink highlights showing where brine is to be applied.
- Asked if township line road brine costs were split between townships. Mr. Harmon said they are.
- Asked when Loomis Road gravel projects would begin. Mr. Vanek reported pitrun has already been placed as a base and gravel will be placed on top.
- Said Gaunt Road was disked very unevenly and he would like the surface smoothed out when the weather clears and before gravel addition.
- Asked about Ridge Road project; Mr. Vanek said the bid was awarded this morning. Mr. Skrzeczkoski said Eveline Township might request to have the s-curve section widened since bids were lower than expected.
- Requested Bracey Road re-seal estimate.
- Reported Spinnaker Lane in Charlevoix Shore Estates Subdivision, west of Commodore Drive, has a dip in the pavement where the culvert is settling. Mr. Harmon will investigate and report.
- Asked about Ferry Road culvert placement. Mr. Harmon said the section would be skip paved after the soft spot settles, and an overlay will be placed on the other section where there is a dip from the 2001 culvert replacement.
- Invited all present to attend the Eveline Township Annual Meeting at 7:00 PM June 25, 2002 because roads will be a hot topic.

11:00 AM-Bid opening, attended by Tri-County Excavating representative Phil, C.H. Smith representative Steve Smith, Rieth-Riley representative Tom Redman, H&D, Inc. representative Mike McCain.

| | | |
|---|--|--|
| BURGESS ROAD, HAYES TOWNSHIP: (Engineer's estimate \$228,500.00) | CONTRACTOR Tri-County Excavating H&D, Inc. C.H. Smith, Inc. Manthei Development | TOTAL BID \$196,464.92 \$201,458.28 \$201,540.00 \$242,445.00 |
| BURNETT ROAD, HAYES TOWNSHIP: (Engineer's estimate \$24,400.00) | CONTRACTOR H&D, Inc. Rieth-Riley | TOTAL BID \$ 16,903.25 \$ 19,984.00 |
| NINE-MILE POINT DRIVE, HAYES TOWNSHIP: (Engineer's estimate \$124,650.00) | CONTRACTOR H&D, Inc. | TOTAL BID \$102,280.96 |

| | | |
|---|-----------------------|------------------|
| | Tri-County Excavating | \$108,547.50 |
| | C.H. Smith, Inc. | \$110,234.20 |
| STOLT ROAD, HAYES TOWNSHIP: | CONTRACTOR | TOTAL BID |
| (Engineer's estimate \$100,800.00) | C.H. Smith, Inc. | \$ 93,725.90 |
| | Tri-County Excavating | \$ 96,005.91 |
| | H&D, Inc. | \$ 97,125.10 |
| | Manthei Development | \$115,110.50 |
| REYNOLDS ROAD, HUDSON TOWNSHIP: | CONTRACTOR | TOTAL BID |
| (Engineer's estimate \$80,000.00) | Tri-County Excavating | \$ 68,678.55 |
| | H&D, Inc. | \$ 69,225.96 |
| ROGERS ROAD, SOUTH ARM TOWNSHIP: | CONTRACTOR | TOTAL BID |
| (Engineer's estimate \$84,000.00) | H&D, Inc. | \$ 62,866.56 |
| | Rieth-Riley | \$ 71,044.39 |
| BLACK ROAD, MARION TOWNSHIP: | CONTRACTOR | TOTAL BID |
| (Township Received Estimates) | H&D, Inc. | \$ 60,709.00 |
| | Rieth-Riley | \$ 71,876.82 |
| LOEB ROAD, MARION TOWNSHIP: | CONTRACTOR | TOTAL BID |
| (Township Received Estimates) | H&D, Inc. | \$ 63,294.00 |
| | Rieth-Riley | \$ 76,287.47 |

Mr. Vanek will tabulate bids, present to respective townships and present award requests at future CCRC Board meeting.

Commissioner Ogden:

- Received a legitimate request from East Jordan resident Jack Vincent, requesting a 55-mph speed limit sign placed when leaving East Jordan city limits in the northbound lane on Advance-East Jordan Road. He said there is already a signpost placed.
- Presented proposed draft letter to South Arm Township regarding Rogers Road.

Commissioner Saunders:

- Asked about resident request to expend forest road funds to upgrade Undine Road. Mr. Harmon hasn't received all information to date.
- Asked if Greensky Hill shoulder paving was complete. Mr. Vanek said it is, and Ironton garage foreman will have crew place dirt behind tip-up curve.
- Asked if Grand Traverse Band of Ottawa and Chippewa Indians have said anything more about the Road Commission accepting jurisdiction of Native American roads off Ranney Road. Mr. Harmon has heard nothing.
- Asked if 2002-03 winter bulk rock salt was ordered from bids. Mr. Harmon said the bids were high and he chose to go with bids being let by MDOT.

Mr. Harmon reported the Beaver Island road maintenance by the mainland crew is going great.

11:40 AM-Northwest Design Group, Inc. (NDG) representatives Howard Haselschwardt and Lucas Porath to present Thumb Lake Road project/cost estimate. Mr. Haselschwardt furnished a complete Thumb Lake Road project preliminary plan submittal copy to the Road Commission and presented a spoken summary to the Board. The current design is from the county line to Camp Ten Road and is estimated at \$1.8 million; from the county line to Slashing Road is estimated at \$1.1 million. He explained the job includes complete reconstruction with guardrail, tip-up curb and widened paved shoulders in various locations. Mr. Haselschwardt has spoken with DNR officials regarding boat launch driveway location and paving. The proposed Magee Road intersection design meets the 3R guidelines, but not AASHTO guidelines. The Board requested an estimate to meet AASHTO site distance guidelines at Magee Road intersection. Plan document review and grade inspection will be scheduled for June 2002 with October 04, 2002 bid letting and proposed May 2003 construction onset.

Commissioner Saunders moved to pay bills totaling \$91,977.06, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0

Motion carried.

Commissioner Ogden moved to authorize the manager to create the position of Administrative Assistant to the Manager, effective June 01, 2002, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Chairman Way adjourned the meeting at 12:40 PM.

MAY 13, 2002

Chairman Way called the meeting to order at 9:00 AM

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Petoskey News-Review reporter Fred Gray.

Commissioner Saunders moved to approve April 22, 2002 regular meeting with the following changes, seconded by Commissioner Ogden.

- Page 2, line 16: change “two (2) culverts” to “two culverts”
- Page 2, line 20: change “verbiage.” to “format.”
- Page 2, line 55: add “(west of Sequanota Road)” after “Phelps Road”
- Page 3, line 3: change “, Mr. Vanek assured request.” to “, Mr. Vanek will honor the request.”
- Page 3, line 21: change “volunteers” to “employees”

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to open following bids at 11:00 AM May 28, 2002, seconded by Commissioner Saunders.

| | |
|---|--|
| <u>Hayes Township:</u> Burgess Road Burnett Road Nine Mile Point Stolt Road | <u>Hudson Township:</u> Reynolds Road <u>Marion Township:</u> Black Road Loeb Road <u>South Arm Township:</u> Rogers Road |
|---|--|

VOTE: Ayes – 3
Nays – 0
Motion carried.

Evangeline Township resident Pam Chipman did not arrive to discuss Shadow Trails condition. Mr. Harmon had spoken with her on the telephone and explained to the Board her request to use the Thumb Lake Road funding for Shadow Trails reconstruction; he explained to her that Shadow Trails does not qualify for same funding. She said she pays plenty of taxes and Shadow Trails should be reconstructed; he informed her the Road Commission does not receive any personal property taxes, and the respective township controls township road millages.

Mr. Harmon presented Burt Moeke Hardwoods, Inc. correspondence requesting seasonal Undine Road upgraded with forest road funds (see copy attached). Mr. Harmon explained Undine Road is very sandy with a steep incline off Boyne City-Charlevoix Road, but is easily accessible with a four-wheel-drive vehicle. Mr. Harmon will check with Antrim C.R.C., Emmet C.R.C. and Otsego C.R.C. regarding their policies to upgrade seasonal roads with gravel at logging company requests and contact C.R.A.M. representative Ron DeCook on the proper forest road fund expenditures. Mr. Harmon will report his findings at a future Board meeting.

South Arm Township supervisor Bob Christensen gave Mr. Harmon Clayton and Gail Denny (South Arm Township residents) correspondence copy when attended the May 08, 2002 South Arm Township meeting (see copy attached). Commissioner Ogden and Mr. Harmon did on-site review and said they built their home in ~~the middle of a swamp and~~ a major drainage area, which is approximately 10' below the road surface. Mr. Harmon explained the area is all-natural and the slopes are steep, but suggested the residents could possibly dig a ditch down to the lake. Mr. Harmon added the culvert replaced an existing defective culvert. Mr. Harmon presented his proposed letter to Charlevoix County Drain Commissioner Joanne Beeman stating problem is mostly off the road right-of-way and for her to ~~decipher~~ review the situation (see copy attached).

Mr. Harmon:

- Presented Jean's Lawn Service bid to maintain Beaver Island garage lawn. The Board concurred this is a management decision.
- Met with H&D, Inc. representative Tom Fryszynski, who prepared paving estimates for several Kings Highway intersections, Peaine Township, Beaver Island. All but two may be funded with proposed Kings Highway paving project.

The Board, Mr. Harmon, Mr. Vanek and Mrs. Kondrat will attend the June 12, 2002 Charlevoix County Commissioners meeting to present CCRC 2001 financial statements.

10:00 AM – open bids for Pleasant Valley Road wedging (Engineer's estimate \$95,000.00) and Wickersham Road undercut and paving (Engineer's estimate \$43,150.00), attended by H & D, Inc. representative Vince Carpenter and Tri-County Excavating representative Phil Vandermus.

| <u>PROJECT</u> | <u>CONTRACTOR</u> | <u>AMOUNT</u> |
|----------------------|-----------------------|---------------|
| Wickersham Road | Manthei Development | \$42,098.00 |
| | Tri-County Excavating | \$48,052.00 |
| | H & D, Inc. | \$50,744.20 |
| Pleasant Valley Road | Tri-County Excavating | \$88,610.85 |
| | H & D, Inc. | \$90,633.85 |

Mr. Vanek will present bid tabulations to townships, then present township decisions to Board.

Commissioner Price:

- Asked if the DuraPatcher Road Repair Machine is being used yet this season. Mr. Harmon said it had been, but the rain last week has detained it.
- Asked about Old 31 milling repairs. Mr. Vanek said H&D, Inc. did the project last Saturday. All that remains is to pave the shoulder wider by Green Sky Hill Road.
- Said there is a culvert broken off and laying on the bank on Pincherry Road by H&D, Inc. property. The rest of the culvert is buried, but no longer serves a purpose. Mr. Harmon will have culvert removed.

10:30 AM – open Winter 2002-03 Bulk Rock Salt bids.

| <u>CONTRACTOR</u> | <u>GARAGE</u> | <u>EARLY SALT PRICE/TON</u> | <u>LATE SALT TOTAL PRICE</u> |
|-----------------------------|---------------|---------------------------------|----------------------------------|
| Detroit Salt Company | Boyne City | \$42.61 | \$42.61 |
| | Ironton | \$42.61 | \$42.61 |
| North American Salt Company | Boyne City | \$42.42 | \$45.94 |
| | Ironton | \$42.42 | \$45.94 |

Mr. Vanek:

- Presented Hudson Township written request for revised Iron Bridge estimate. He said Fred Welch, P.E. did preliminary estimate and requested contracting him. The Board agreed.
- Said NDG representative Howard Haselschwardt will present Thumb Lake Road estimate at May 28th, 2002 regular meeting. Commissioner Ogden suggested Mr. Vanek take soil borings from two low spots by the Christian Community on the outbound lane.
- Attended the County Engineers conference last week and said the product from Clark Highway that CCRC had placed on snowmobile crossings was rated the best. He reported the material could be used on new construction, which will be done during the Thumb Lake Road project.

Commissioner Ogden:

- Reminded Mr. Harmon to ~~reconsider~~ upgrade crew cards.
- Asked what will be done with snowshoes. Mr. Harmon is going to have bid form prepared, to be opened at the June 10, 2002 regular meeting.

Commissioner Saunders:

- Asked if \$3,187.47 was correct amount still owed to CCRC for BC-EJ Road reconstruction (from Pearsall Road to East Jordan city limits). Mrs. Kondrat said it was.
- Was approached by a Marion Township resident, complaining CCRC grader turns around in his driveway and tears it up. He asked if CCRC employees are allowed to turn around on private property. Mr. Harmon said employees have been asked numerous times not to, but sometimes they are forced to. He will prepare and post an employee memo to not turn around on private property.

Chairman Way:

Said Bay Area Substance Emergency Services (B.A.S.E.S.) in Charlevoix does random drug and alcohol testing for the state police, sheriff department, courts, etc. at quite a low rate. Mrs. Kondrat will call coordinator Scott Kelly and request information, quote and verification B.A.S.E.S. is MDOT approved.

Commissioner Saunders moved to pay bills totaling \$69,860.26, seconded by Commissioner Ogden.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Chairman Way adjourned the meeting at 11:30 AM.

APRIL 22, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Petoskey News-Review reporter Fred Gray, CPA Fred Gardner and Eveline Township supervisor Dan Skrzeczkoski.

Commissioner Saunders moved to approve April 08, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

- Page 1, line 5: change “representative Chuck Stein and Performance Engineering representative Roger Sievertson” to “representative Roger Sievertson and Performance Engineering representative Chuck Stein”
- Page 1, line 29: change “site” to “sight”
- Page 2, line 25: add “, seconded by Commissioner Saunders.”
- Page 3, line 1: change “CCRC cannot deviate” to “CCRC will not deviate”
- Page 3, line 7: add “Brown Road” after “Ben Cunningham”

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Commissioner Ogden moved to approve April 16, 2002 special meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 1, line 40: change “Governor Englers new Executive Order” to “Governor Engler, through various procedures,”

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Commissioner Ogden moved to award Reycraft Road and Camp Sherwood Road wedging bids to low bidder H&D, Inc. for \$40,249.86 and \$35,839.62 respectively, seconded by Commissioner Saunders.

VOTE: Ayes – 3

Nays – 0
Motion carried.

Commissioner Saunders moved to award Sutliff Pit 30,000 cyd. 23A gravel production bid to low bidder H&D, Inc. for \$2.98/cyd, totaling \$89,400.00, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to open Pleasant Valley Road wedging (.87 miles), Wilson Township bids at 10:00 AM May 13, 2002, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to open Wickersham Road undercut and paving (725 feet), Marion Township bids at 10:00 AM May 13, 2002, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to set bid date for 2002-03 winter road salt at 10:30 AM May 13, 2002, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Vanek:

- Presented and explained Hayes Township 2002 road project request memorandum to all present. Mr. Harmon said reconstruction and re-seal requests shouldn't be a problem, but gravel requests may not all be completed in 2002; which Hayes Township understands.
- and Mrs. Kondrat presented estimated CCRC cost share estimates for gravel projects at approximately \$10,400.72 per mile and re-seal projects at approximately \$1,654.21 per mile. They will prepare estimate to date on 2002 CCRC township requested contracts for May 13, 2002 regular Board meeting.
- Presented Michigan State Police Federal Emergency Management Agency (FEMA) correspondence regarding hazard mitigation funding grant to replace two (2) culverts with a concrete box beam culvert of greater capacity on Thumb Lake Road crossing the Boyne River. He reported a Maryland team conducted the environmental review last month and now FEMA requires the Road Commission to advertise the public notice in a local newspaper, with questions and comments directed to FEMA. CCRC must send proof of advertisement to FEMA. All present agreed advertisement should be run using recommended FEMA ~~verbiage~~ format.

Pat Harmon:

- Reported the cement box culvert on Old Mackinaw Trail is collapsing. The Road Commission currently has a wooden box culvert available for use if length is adequate.
- Presented Moore & Bruggink, Inc. Peaine Township letter submitted to Chairman Senator Philip E. Hoffman at Senate Transportation Appropriations Committee meeting on Beaver Island on Friday April 19, 2002 (see attachment).

Commissioner Saunders moved to accept Michigan Notary Service to provide Notary Bond for Shelley K. Kondrat Notary Public commission, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to designate Commissioner Saunders as MERS 2002 Annual Meeting Officer Delegate (September 18-20, 2002), seconded by Chairman Way.

VOTE: Ayes – 3
Nays – 0
Motion carried.

10:00 AM-open Eveline Township Ridge Road wedging and undercut project bids, attended by H&D, Inc. representative Vince Carpenter and C.H. Smith, Inc. representative Steve Smith (engineer's estimate \$163,400.00).

| <u>CONTRACTOR</u> | <u>AMOUNT</u> | <u>COMPLETION DATE</u> |
|-----------------------|---------------|------------------------|
| C.H. Smith, Inc. | \$141,866.45 | August 31, 2002 |
| H&D, Inc. | \$149,745.72 | August 31, 2002 |
| Tri-County Excavating | \$151,382.65 | August 31, 2002 |

Mr. Vanek will prepare bid tabulations to present for Eveline Township review at their May 2002 regular Board meeting.

Mr. Skrzeczkoski:

- Meets with Mr. Harmon and Mr. Vanek on Phelps Road (west of Sequanota Road) at 9:00 AM Friday, April 26, 2002, along with surveyor John Ferguson and Phelps Road residents. He confirmed residents will pay for legal survey, Eveline Township will pay for gravel and CCRC will pay for labor, fringes and equipment.
- Asked about 2002 gravel requests. Mr. Vanek said Eveline Township requests are the first gravel projects scheduled.
- Requested Bracey Road re-seal estimate at next Eveline Township Board meeting for review, Mr. Vanek ~~assured request~~ will honor the request.
- Said Eveline Township Board agreed to request their road millage renewal at the 2003 August primary.

11:00 AM-CPA Fred Gardner presented 2001 financial report, stating CCRC fund balance is about 30% which is within the 16% to 50% range. He said, by law, CCRC GASB 34 implementation must be reported in the 2003 financial report. Mr. Harmon and Mrs. Kondrat will begin gathering implementation information as soon as necessary information and guidelines are available.

Moved by Commissioner Saunders to accept the 2001 Financial Report as presented, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon:

- Reported temporary spring maintenance equipment would all be on Beaver Island by May 06, 2002 for 3-4 weeks; CCRC ~~volunteers~~ employees will be scheduled to arrive soon after.
- Reported public notices were sent to landowners for May 28, 2002 public hearing for proposed abandonment of Park Street and a portion of Upright Street for Charlevoix Area Hospital expansion, Charlevoix Township.

Commissioner Saunders moved to pay bills totaling \$201,908.67, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to pay Mike Fisher \$500.00 bill for Beaver Island beaver trapping, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Chairman Way adjourned the meeting at 12:35 PM.

APRIL 8, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with South Arm Township resident Gary Redmer.

Commissioner Saunders moved to approve March 25, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

- Page 1, line 5: change "representatives Chuck Stein and Roger Sievertson," to "representative Roger Sievertson and Performance Engineering representative Chuck Stein,"
- Page 1, line 25: change "Are" to "Area"
- Page 1, line 40: change "Bergmann's" to "Bergmanns"
- Page 1, line 42: change "Hewter's" to "Hewters"
- Page 1, line 43: change "Bergmann's" to "Bergmanns"
- Page 1, line 44: change "Bergmann's" to "Bergmanns" and "Hewter's" to "Hewters"
- Page 1, line 45: change "Hewter's" to "Hewters"
- Page 3, line 32: add "for temporary mainland employee housing," after "\$240.00,"

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Redmer said his home burnt 1-month ago and he cannot receive a building permit until he receives a Road Commission driveway permit waiver. He is using the existing driveway without any changes; he will be granted a waiver.

Mr. Harmon presented Rural Task Force information for discussion. Mr. Vanek and NDG Engineer Howard Haselschwardt have completed Thumb Lake Road pavement design; there is more existing gravel than expected. Material from sight distance improvement by Magee Road will be stockpiled at old state pit and will be used for project fill. Mr. Haselschwardt will prepare a project cost with estimated distance by month-end.

Commissioner Ogden moved to open Eveline Township Ridge Road wedging and undercut project bids at 10:00 AM April 22, 2002, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to open Two (2) Work-Ready Tandem Axle Dump Truck bids at 10:00 AM Monday, April 15, 2002 and to hold a special meeting at 11:30 AM Tuesday, April 16, 2002 to award bid, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mrs. Kondrat presented and explained 2002 1st quarter budget review, presently requiring no changes.

Mr. Harmon:

- Said Boyne Valley Township (BVT) would like to purchase 10,000 cyd gravel from CCRC Cemex stockpile. Mr. Harmon and Mr. Vanek said this material is great on shoulders, but suggested BVT do a test spot area first because limestone is very slippery when wet. Mr. Harmon told Mr. Zakrzewski to call Eveline Township supervisor for his opinion on using this material for road surfaces. Mr. Harmon, Mr. Vanek and BVT supervisor Leonard Zakrzewski will view Brock Road where material was placed, along with Cemex stockpile.
- Presented McDonough Senate Transportation Appropriations Subcommittee Hearing at 12:00 noon April 19, 2002 at St. James Township hall, Beaver Island memorandum. Commissioner Way and Mr. Harmon will attend and inquire how to receive Boyne City-Charlevoix Road reconstruction funding from the same source as the Main Street project on Beaver Island.
- Will be unable to attend CCRC training and safety meeting Thursday, April 11, 2002 because he has been subpoenaed to court at 9:30 AM for the Beaver Island ordeal.
- Has posted the Beaver Island truck driver/road maintenance worker position at various Beaver Island locations, as well as advertising in the Petoskey News-Review.

- Said the Accounts Payable-Payroll Clerk has been hired and will begin Wednesday, April 10, 2002.

10:00 AM-open Reycraft Road wedging and Camp Sherwood Road wedging bids, Bay Township, attended by H&D, Inc. representative Matt Siegel, Sackrider Construction representative Ben Sackrider and Bay Township resident Helen Bergmann. (Engineer estimates: Reycraft Road-\$48,700.00; Camp Sherwood Rd.-\$44,000.00)

| <u>CONTRACTOR</u> | <u>PROJECT DESCRIPTION</u> | <u>BID AMOUNT</u> |
|-------------------|---|-------------------|
| H&D, Inc. | Reycraft Road wedging and widening | \$40,249.86 |
| | Camp Sherwood Road wedging and widening | \$35,839.62 |

Commissioner Saunders moved to change 9:00 AM Monday, May 27, 2002 meeting to 9:00 AM Tuesday, May 28, 2002 to observe Memorial Day holiday, seconded by Commissioner Ogden.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Commissioner Ogden moved to hold public hearing to abandon Park Street and a portion of Upright Street for Charlevoix Area Hospital expansion, Charlevoix Township, at 10:00 AM May 28, 2002, seconded by Commissioner Saunders.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Mr. Harmon reported Charlevoix Area Hospital representatives will request township approval at next Charlevoix Township meeting; Mr. Vanek and Mr. Harmon will meet with Mr. Sievertson this week to discuss cul-de-sac radius and/or alternate option.

10:15 AM-open 30,000 cyd 23A Sutliff Pit manufactured gravel bids, attended by Sackrider Construction representative Ben Sackrider and Bay Township resident Helen Bergmann (completion date August 1, 2002).

| <u>CONTRACTOR</u> | <u>COST PER/CYD</u> | <u>TOTAL COST</u> |
|-----------------------------|---------------------|-------------------|
| H&D, Inc. | \$2.98/cyd | \$ 89,400.00 |
| Sackrider Construction | \$3.25/cyd | \$ 97,500.00 |
| Manthei Development Company | \$3.56/cyd | \$106,800.00 |

Recessed at 10:20 AM.
 Resumed at 10:30 AM.

Mr. Vanek presented Construction Status Report for review, explaining Shadow Trails project cost is exclusively for 2001 work completed.

Mr. Harmon would like CCRC to take future brine bids, but have townships deal directly with the contractor.

Commissioner Price said Walter Olson, a South Arm Township resident on seasonal Sloop Road, approached Charlevoix County Commissioner Jim Behling about having Sloop Road snowplowed. Mr. Olson said Peters Road was not built to county specifications, but receives county snowplowing services. Mr. Harmon explained Peters Road was “mainly” updated to specifications at that time (before he was manager), but do not meet current, updated specifications. He said Mr. Olson is a past Road Commission employee and built his home knowing Sloop Road was seasonal. If Mr. Olson wishes county snowplowing services, the property owners must built Sloop Road to meet current Road Commission specifications. He stated CCRC will not deviate from its set policy specifications.

Commissioner Saunders attended Pipeline Meeting and explained highlights. He said it was very enlightening and feels all backhoe operators should attend future meetings.

Chairman Way reminded Mr. Harmon to investigate Ben Cunningham Brown Road situation; Mr. Harmon said Whitmere Road does need line painting.

Commissioner Ogden moved to pay bills totaling \$59,654.49, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

A CCRC employee approached Mr. Harmon about purchasing at least one of three pair of old snowshoes in the stockroom, which are no longer used. The Board instructed Mr. Harmon to investigate value and request sealed bids from all interested employees.

11:35 AM-Eveline Township supervisor Dan Skrzeczkoski arrived. He talked with Phelps Road residents about extending the certified road length and they agree wholeheartedly. There is one other person he must contact, but feels he will have a positive reaction. Mr. Harmon said property owners are required to obtain a legal survey, a turn-around permit and give deeded rights-of-way to the Charlevoix County Road Commission. Mr. Harmon, Mr. Vanek, Mr. Skrzeczkoski and property owners will meet April 19th for on-site review, measurement and turn-around location.

Mr. Skrzeczkoski has been approached by past and present Road Commission employees complaining contractors do not compact materials like they should. Mr. Vanek said density tests are performed and documented for each project before paving; all have passed. He explained density tests are performed every 250' from outside shoulder edge to outside shoulder edge (concentrating mostly on pavement edge and shoulder) with a nuclear gauge which sends out radiation to determine density, moisture content, etc. (compaction cannot be less than 98%).

Chairman Way adjourned the meeting at 12:00 PM.

MARCH 25, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Marion Township landowners (Michael) Eric and Sheri Manial, Charlevoix Area Hospital representative Chuck Stein and Performance Engineer representative Roger Sievertson, Bay Township resident Helen Bergmann and Eveline Township supervisor Dan Skrzeczkoski.

Commissioner Saunders moved to approve March 11, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 2, line 7: change "muck with corduroy underneath." to "muck over corduroy."

Page 2, line 15: change "(25) 27" to "25"

VOTE: Ayes – 3
Nays – 0
Motion carried.

CCRC manager Patrick Harmon denied Eric & Sheri Manial driveway permit application since there is an alleged trespassing problem. Mrs. Manial presented fall 2001 property survey and legal description, explaining their fear is they may lose their present driveway, which has been in place since 1997. They asked if CCRC would honor present driveway permit application as in 1997. Commissioner Ogden said policies are updated to reflect necessary changes, and the Board upholds CCRC policies.

Mr. Stein and Mr. Sievertson requested abandonment of Park Avenue and Upright Street portions, allowing Charlevoix Area Hospital to take full advantage of its whole campus. Neighbors, Association Members and Sheriff Lasater agree with proposal, since there is a parking safety issue with the existing roadway. Both adjoining neighbors signed petition, as well as majority of residents; out of 100+ who viewed plans, only one resident objected. Mr. Harmon and Mr. Vanek did on-site inspection and both feel proposed abandonment is creditable, though Mr. Vanek did question the 50' cul-de-sac radius which doesn't meet CCRC 100' radius standard. Mr. Harmon and Mr. Vanek have discussed this and want to make sure cul-de-sac can handle a tandem axle truck with a snowplow attached. Mr. Stein and Mr. Sievertson may rethink cul-de-sac altogether and develop a Plan B.

Mr. Harmon said CCRC would like Charlevoix township approval. He also requested list of property identification numbers within 300' of proposed abandonment, along with owner's names and addresses as listed on the county tax roll

(available at Equalization). When Mr. Harmon receives required information, public hearing will be scheduled and CCRC will send package proposal to listed persons.

Mr. & Mrs. Bergmann own 80 acres on seasonal Reycraft Road south side, east of Horton Bay Road. Mrs. Bergmann said north-side property owners (Hewter) wish to upgrade roadbed with gravel addition, and their builder (Jim Matthews) sent written request for Bergmanns to sign authorizing tree removal, ditching and utility installation on their property. Mrs. Bergmann contacted CCRC staff engineer Jim Vanek who felt tree removal request is a bit premature (and Hewters received a 20' utility easement from former north-side landowner Jim Brannon). Contractor Matthews was upset the Bergmann's talked with Mr. Vanek and didn't sign the approval. Mr. Harmon recommended Bergmanns request a survey, blueprints and tree marking at Hewters expense, along with arranging a meeting to be shown Hewters actual plans.

The 34th Northern Road Commissioners Seminar is April 14-16, 2002 at Boyne Highlands Resort. Chairman Way and Commissioner Saunders plan to attend.

Commissioner Ogden moved to open Bay Township Camp Sherwood Road widening and wedging project bids and to open Reycraft Road wedging project bids at 10:00 AM April 08, 2002, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Vanek presented proposed changes on Policy 73-1 entitled "Plat Standard" and to Policy 77-5 entitled "Creating New Roads", changing typical shoulder gravel from 22A to 23A. Boyne USA wants to plant grass to shoulder edge and Mr. Vanek feels 23A, which contains more clay, is the better shoulder gravel.

Commissioner Ogden moved to change shoulder gravel requirements in CCRC Policies 73-1 and 77-5 from 22A to 23A, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to accept additional driveway permit application requirements language as prepared and recommended by CCRC Attorney Joel Wurster, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Recessed at 10:15 AM.
Resumed at 10:30 AM.

Mr. Skrzeczkoski:

- Requested Peninsula Road project estimates be put on hold, and requested 2002 Ridge Road wedging project estimate be changed from 2 stages to all-inclusive, followed by 2003 re-seal.
- Asked if Bracey Road re-seal (from Peninsula Road west to Lake Charlevoix) should include partial road, or whole roadway. Mr. Harmon and Mr. Vanek recommended double re-seal on complete .64 mile stretch.
- Is receiving regular calls from Brock Road residents requesting blading. Mr. Harmon said until the ground is frost-free, nothing can be done, but suggested adding pea stone to the surface for stability when the weather breaks.
- Asked if Phelps Road west of Sequanota Road could be certified further than the existing .28 miles. Mr. Harmon said it could be recertified as a seasonal road (was seasonally certified in the past) as long as no landowners contest it. Mr. Skrzeczkoski will talk with residents and get turn-around area established.
- Asked if the Ironton Ferry will be opening April 15th. Chairman Way, who sits on the Ironton Ferry Committee, said there hasn't been a meeting since last fall, at which time April 15th was the proposed opening date.
- Said CCRC trucks are overloaded with sand and salt, which is annoying other contractors. Mr. Harmon will meet with road foreman again to reiterate CCRC drivers obey the weight restrictions.
- Wants his opinion on record...any future gas tax increases should go 100% to roads without being diverted elsewhere.

Commissioner Saunders moved to accept labor attorney's preferred client rate change to \$135.00 per hour, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon:

- Presented Hayes Township resident Joe Revard letter praising Upper Bay Shore Road shoulder durability, which CCRC repaired with the DuraPatcher in 2001.
- Presented CCRC employee John Fratrack letter requesting CCRC management and Road Commissioners to recognize his previous time as a Road Commission employee and grant the maximum hours of vacation time to him. CCRC Labor Attorney advised against this, since Mr. Fratrack severed his Road Commission seniority and seniority rights when he quit in March 1995.
- Presented Safety Coordinator Vernon J. Kassuba correspondence confirming safety and CPR training April 11, 2002 at Saint Matthews Church hall, Boyne City. The Commissioners will attend the luncheon.
- Scheduled a MCRCSIP 2002 spring training session April 08, 2002.
- Reported he is meeting Peaine Township and St. James Township supervisors on Beaver Island April 10, 2002, along with Mr. Vanek and Chairman Way. The supervisors have concerns with recent events.
- Reported 2001 Eveline Township gravel carry-over projects and 2002 Melrose Township gravel projects will deplete Sutliff Pit manufactured gravel.

Commissioner Saunders moved to open 30,000 cubic yard MDOT specified 23A gravel production bids manufactured at Sutliff Pit at 10:15 AM April 08, 2002, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Ironton Ferry employee Bob Curtiss requested maintenance estimate proposal from Irish Boat Works in Charlevoix. Irish Boat Works called CCRC asking what is involved and approximate labor time for complete routine maintenance procedure, etc.

Mr. Vanek said Bay Township has requested a 100'-200' landing built on Church Road at the Camp Daggett Road intersection.

Ben Cunningham, resident at Brown Road ending, Hayes Township, contacted Chairman Way about CCRC trucks going past the front of his home and turning around at his neighbors. Mr. Cunningham said Brown Road certified portion stops at his property, and he wanted the Road Commission to know this isn't a problem with him, but it could be with future landowners should he decide to sell. He would like to meet with Mr. Harmon and Mr. Vanek to explain his concern(s) on-site.

Commissioner Ogden moved to pay bills totaling \$188,286.10, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to pay Jim Willis bill for temporary mainland employee housing totaling \$240.00, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Chairman Way adjourned the meeting at 12:00 noon.

MARCH 11, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Petoskey News-Review reporter Fred Gray.

Commissioner Saunders moved to approve February 25, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 1, line 35: change "Entire length" to "Paved portion"

Page 2, line 43: add ", and requested Mr. Luchenbill prepare specifications for a future bid date." to the end of paragraph.

Page 2, line 52: change "assure request." to "comply."

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to accept all 2002 Annual Material bids, and authorize the manager to make purchases in the Road Commissions best interest, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Saunders moved to allow Boyne City-Charlevoix Road closure as requested in Horton Bay July 04, 2002 Parade permit application pending sheriff department approval, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon:

- Presented Chandler Township supervisor Dennis Howard correspondence expressing gratitude to the Road Commission Board for attending the February MTA Meeting.
- Presented Road Commission Safety Coordinator Vern Kassuba correspondence inviting the Board to attend the April 11, 2002 10:30 AM First Aid and CPR Training class and the 12:00 noon luncheon.
- Read correspondence he received from Traverse City animal rights activist regarding the Beaver Island beaver problem, along with alternatives to trapping the beavers.
- Said Mr. Luchenbill continues to prepare truck specifications, which will be completed for March 25, 2002 meeting, at which time bid date will be set.
- Will get "Remember Joe" movie from CRASIF as soon as it is available for CCRC employee viewing.
- Said CCRC Attorney Joel Wurster is preparing language for minor adjustment to back of CCRC driveway permit application.

Commissioner Price:

- Reported County Commissioners have no funds left from last year's budget to assist Road Commission with equipment purchases. Mr. Harmon requested the County Commissioners to investigate adding the Road Commission to their annual budget. Commissioner Price said discussion is not closed on said request.

Mr. Vanek:

- Said MDOT performed Thumb Lake Road soil borings last Wednesday from the Otsego county line to Camp Ten Road. The sub base is excellent all the way through, except for 1,000 feet west of Slashing Road, which has 2 ½ feet of muck over corduroy. MDOT will perform the remaining soil borings next month. With these positive findings, Thumb Lake Road Phase I could be extended another ¾ to 1 mile.
- Assisted Larry Sullivan last week in preparing the new county map.

All present discussed CCRC Seasonal Road Policy in comparison to surrounding County Road Commission Seasonal Road Policies.

Commissioner Saunders moved to pay February 25, 2002 bills totaling \$101,126.42, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to pay March 11, 2002 bills totaling \$76,134.98, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon requested closed session to discuss pending personnel issue, with letter from individual involved permitting closed session and to discuss personnel issue with the Charlevoix County Road Commission Board.

Commissioner Ogden moved to enter closed session at 11:05 AM to discuss pending personnel issue, seconded by Commissioner Saunders.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Returned to regular session at 12:10 PM.

Mr. Harmon said he is interviewing General Office/Accounts Payable/Payroll Clerk candidates on Friday, March 15, 2002 and Monday March 18, 2002. He would like to make a decision by month end.

Chairman Way adjourned the meeting at 12:20 PM.

FEBRUARY 25, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Ogden and Saunders, Charlevoix County Commissioner Carl Price, Patrick Harmon and James Vanek attended, along with Marion Township Supervisor Bud Boss, Eveline Township Supervisor Dan Skrzeczkoski and Petoskey News-Review reporter Fred Gray. Shelley Kondrat was absent.

Commissioner Saunders moved to approve February 11, 2002 regular meeting minutes with the following changes, seconded by Commissioner Ogden.

Page 1, line 40: add "Delete" to beginning of sentence

Page 1, line 42: add "Delete" to beginning of sentence

Page 1, line 44: add "Add" to beginning of sentence

Page 2, line 14: delete "Mr. Harmon said maintenance costs for truck #033 since 1999 was \$48,000.00, which is only one example of high maintenance equipment. Mrs. Kondrat said interest on borrowing funds to replace all old equipment would be less than maintenance costs and down time."

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioners voted for the following nominees for the County Road Association of Michigan (CRAM) Board of Directors:

| | | |
|-----------|-------------------|-----------------------------------|
| UPPER: | Donald M. Holt | (Chippewa County Road Commission) |
| NORTHERN: | Jack Deming | (Otsego County Road Commission) |
| SOUTHERN: | Michael M. Nobach | (Clinton County Road Commission) |
| URBAN: | John H. Daly III | (Genesee County Road Commission) |

Marion Township Supervisor Bud Boss presented 2002 roadwork estimate requests:

SEALCOAT: (single seal)

1. Wickersham Road: Novotny Road to Ferry Road
2. Novotny Road: Entire length
3. Matchett Road: Entire length
4. Beck Road: Paved portion
5. Klooster Road: Black Road to top of hill
6. Warner Road: Barnard Road past Beck Road (cost share with Norwood Township)

GRAVEL:

1. Boss Road: Entire length
2. Gregory Road: Entire length
3. Phelps Road: Black Road to Skiel Road
4. Skiel Road: To seasonal road sign
5. Spade Road: Barnard Road to Seasonal Road sign (cost share with Norwood Twp.)
6. Paddock Road: Barnard Road to end of road (cost share with Norwood Twp.)

Mr. Boss said he would meet with H & D, Inc. and Elmers regarding a bituminous overlay on Loeb Road, South Barnard Road and Black Road. Mr. Boss asked if Board would improve Black Road primary portion if Marion Township improves Black Road local portion. Mr. Ogden and Mr. Harmon explained construction funds are tight and will address request after winter maintenance expenditures are finalized.

Mr. Boss requested estimate for Wickersham Road section near Castle Farms; Mr. Harmon and Mr. Vanek took measurements and will present at March meeting.

Mr. Boss asked for Marion Township total road miles receiving dust control application in 2001 because their bill was significantly higher than their 2000 costs and no new roads were added. Mr. Boss said Marion Township would take dust control bids this summer.

Mr. Boss stated the Road Commission is now snowplowing roads once classified as "seasonal," and there have been no upgrades, and some are worse than existing plowed roads. He believes the Seasonal Road Policy specifications are too excessive and asked the Board to review it. Mr. Ogden said the Board, after extensive study, feels it is a good policy.

Commissioner Saunders moved for the Board Chairman to sign the Beaver Island Community Partnership Project Agreement, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

10:00 AM-2002 Annual Materials bid opening, attended by Drenth Brothers representative Jerroll Drenth and Al Veenstra; Beckman Product Services representative Ron Brouwer; Jensen Bridge representative Randy Orr; Premarc representative Tim Swinhard; Poquette Aggregate representative Jerry Gravedoni; Michigan Aggregate representative Frank Peters; Koch Materials representative Tim Murphy; Michigan Dust Layer representative John Schemke; Bit-Mat Productions representative Dick Damore and Thompson McCully Oil representative Dean Agozino.

(SEE ATTACHED BID TABULATIONS)

Mr. Harmon presented CRAM memo showing "County Estimated" Diesel Tax before and after proposed diversion from the Act 51 distribution formula. Mr. Harmon also reviewed proposed House Bill 5020, which would permit pavement-marking vehicles to exceed the normal loading weight by 20%.

Mr. Harmon presented memo from Safety Coordinator Vern Kassuba regarding Road Commission employee CPR and first aide training. Mr. Harmon agrees with said training, explaining it would not be mandatory. Mr. Harmon arranged "Work Zone Safety" and "Chainsaw" training through CCRC insurance company.

Commissioner Saunders moved to support the CPR and first aide training session, seconded by Commissioner Ogden.

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon requested direction regarding Denny Way's roadside mowing letter. Mr. Ogden suggested request be considered for practicality and cost, and if CCRC insurance requirements can be met. Mr. Harmon will contact Mr. Way regarding requirements, and will obtain a cost estimate.

Shop Forman Mr. Luchenbill requested bid letting for two new tandem trucks as soon as possible because new emission control standards effective this summer will cause truck price increases. He would rotate the current state highway trucks into the fleet and use the two new trucks on the state highway routes. The Board agreed and requested Mr. Luchenbill prepare specifications for a future bid date.

Mr. Skrzeczkoski:

- Asked Mr. Vanek about township requested estimates. Mr. Vanek informed him requested estimates would be presented at CCRC March meeting.
- Asked about Mountain Road estimate. Mr. Harmon said sub base correction and paving would probably be done in 2003.
- Asked about gravel projects. Mr. Harmon said 2001 gravel projects for Loomis Road and Gaunt Road would be completed this spring. Mr. Skrzeczkoski wants the "country curbs" removed before gravel placement; Mr. Harmon will comply.

Commissioner Ogden:

- Suggested 2003 Annual Material Bids be opened before the Board Meeting so bid tabulations can be prepared for the Board meeting; all present agreed to begin doing this.

Commissioner Saunders:

- Feels the current "Seasonal Road Policy" specifications should be reviewed. The Board agreed and directed Mr. Harmon to obtain seasonal road policies from surrounding counties.

Account Payable bills will be reviewed at March 11, 2002 meeting with Clerk in attendance.

Chairman Way adjourned the meeting at 12:40 PM.

FEBRUARY 11, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioner Ogden, Patrick Harmon, James Vanek and Shelley Kondrat attended. Commissioner Saunders was absent.

Commissioner Ogden moved to approve January 28, 2002 regular meeting minutes with the following changes, seconded by Chairman Way.

Page 2, line 21: change "good;" to "well;"
Page 2, lines 43 & 44: delete "Asked Mr. Harmon to correspondence with Richie Gillespie and John Works, Jr. regarding the Beaver Island beaver concerns."

VOTE: Ayes – 2
Nays – 0
Absent - 1
Motion carried.

Mr. Harmon reported CCRC and Emmet County Road Commission (ECRC) are attempting to lease State owned Bear River Road property, which has a plentiful supply of gravel to process. He said there are also gravel sources in Chandler Township he will pursue this spring.

Commissioner Ogden moved to designate Commissioner Saunders voting delegate for C.R.A.M. policies at the 2002 Annual Business Meeting, seconded by Chairman Way.

VOTE: Ayes – 2
Nays – 0
Absent - 1
Motion carried.

The roadside mowing letter will be reviewed February 25, 2002 when full Board is present.

Mr. Vanek presented Mountain Road hill estimate, which he feels is fairly close since he used 2001 year-end contractor figures. Mr. Harmon said CCRC should be responsible to repair this road section, but feels primary Springvale Road in Melrose Township, which has required extensive repairs for 3 year, should be completed before Mountain Road hill, Eveline Township.

Mr. Harmon presented the 2002 Road Certification Map revisions:

- Delete that portion of Nelson Road from Cedar Street to Kim Park, Section 21, Evangeline Township, which is 125.26 feet or .02 miles.
- Delete all of the Bells Bay Road located north of the south 1/8th line of Sections 28 & 29, Charlevoix Township, which is 1.30 miles.
- Add Deer Meadows Court from Boyne City-East Jordan Road west to the end of the cul-de-sac, Section 13, Wilson Township, which is 1,235.12 feet or .23 miles.

Commissioner Ogden moved to authorize the Chairman to sign the 2002 Certification Map as presented, seconded by Chairman Way.

VOTE: Ayes – 2
 Nays – 0
 Absent - 1
 Motion carried.

Mr. Harmon presented MDOT new salt shed building correspondence, explaining MDOT will visit in spring of 2002 to re-evaluate CCRC/MDOT share at each salt shed. He said MDOT would provide engineering, environmental requirements and building specifications and CCRC will let bids.

Commissioner Ogden moved to pay bills totaling \$53,259.38, seconded by Chairman Way.

VOTE: Ayes – 2
 Nays – 0
 Absent - 1
 Motion carried.

Chairman Way adjourned the meeting at 11:00 AM.

JANUARY 28, 2002

Chairman Way called the meeting to order at 9:00 AM.

Chairman Way, Commissioners Saunders and Ogden, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Cemex, Inc. representative Paul Sandberg, Eveline Township supervisor Dan Skrzeczkoski, Chandler Township supervisor Dennis Howard and Petoskey News-Review reporter Fred Gray.

Commissioner Ogden moved to approve January 14, 2002 regular meeting minutes with the following changes, seconded by Commissioner Saunders.

- Page 1, line 11: change “electing” to “for”
- Page 1, line 17: add new paragraph, “Commissioner Way was elected 2002 Chairman.”
- Page 1, line 22: change “electing” to “for”
- Page 1, line 28: add new paragraph, “Commissioner Saunders was elected 2002 Vice-Chairman.”
- Page 2, line 24: change “vehicle” to “vehicles”
- Page 2, line 27: change “with” to “will”
- Page 2, line 28: delete “a” between “hire” and “private”
- Page 2, line 30: add “driveway and utility” between “2002” and “permit”
- Page 3, line 30: change “are” to “is”
- Page 3, line 44: change “Ogen” to “Ogden”

Page 4, line 15: change "retain" to "obtain"
Page 4, line 38: delete "and he was vague in his answer."
Page 4, line 38: change "explained to all present" to "said"

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon presented Cemex, Inc. plaque to Mr. Sandberg, which read as follows:

Commissioner Ogden moved to adopt the following resolution, seconded by Commissioner Saunders:

CHARLEVOIX COUNTY ROAD COMMISSION
Appreciation Resolution to
CEMEX, INC.

WHEREAS, CEMEX, Inc. donated 15,750 cubic yards of overburden to the Charlevoix County Road Commission.

AND WHEREAS, CEMEX, Inc. allowed the Road Commission to produce and stockpile 23A-road gravel from the overburden at their Charlevoix Township location.

NOW THEREFORE, BE IT RESOLVED, the Charlevoix County Road Commission extends their sincere appreciation to CEMEX, Inc., its owners and its employees, for their generous donation not only to the Road Commission, but to the traveling public of Charlevoix County.

Charlevoix County Road Commission
Board

Doug Way
Doug Way, Chairman

Keith Ogden
Keith Ogden, Vice-Chairman

Wayne Saunders

Wayne Saunders, Commissioner

Charlevoix County Road Commission
Administration

Patrick I. Harmon
Patrick Harmon, Manager

James G. Vanek
James G. Vanek, Engineer

Shelley Kondrat

Shelley Kondrat, Clerk

VOTE: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to purchase \$3,834.00 front plow for equipment #046, seconded by Commission Saunders (funds to be transferred from the equipment fund when bill arrives).

VOTE: Ayes – 3
Nays – 0
Motion carried.

Mr. Harmon said final FEMA paperwork has been turned into Kathy Simmons for possible Bay Township and Hayes Township 12-24-01 through 12-31-01 winter snow emergency funding (approximately \$21,000.00).

Mr. Skrzeczkoski:

- Asked if speed limit on Advance-East Jordan Road in Advance has been investigated. Mr. Harmon explained request might take a while because Michigan State Police Sgt. Sholton covers 30 counties himself.
- Appreciated "Ironton" sign installation on Ferry Road last fall.
- Asked about 2002 summer road project estimates. Mr. Vanek is preparing annual bids to be opened February 25, 2002, after which he will prepare estimates.

- Asked Mr. Harmons opinion of the DuraPatcher Road Repair Machine. Mr. Harmon feels it works well; Mr. Skrzeczkoski said using it on Mountain Road was a waste of time. Mr. Harmon explained he was only trying to seal the road and keep water out of the cracks, since the springs weren't addressed when the road was reconstructed. Mr. Vanek will prepare reconstruction estimate and call Mr. Skrzeczkoski.

Mr. Howard:

- Received township share policies memo and asked if roads he requested will be graveled this year. Mr. Harmon said they are carried over from 2001 and will be done first in 2002.
- Said the "number range" signs are causing grief and havoc; recently dispatch sent a sheriff's deputy, who followed the "number range" signs and became confused and went to the wrong location. Mr. Harmon informed Charlevoix County Commissioner Phil Johnson at last 911 meeting.
- Asked why Walton Road isn't snowplowed through. There is a seasonal sign, but he said it was not on the original season road list. The Board instructed Mr. Harmon to investigate and report.
- Requested Chandler Hill Road to be double plowed because snowmobiles spread snow back into the road.
- Said Chandler Township is being over salted and over sanded, which causes "slushy" and dangerous conditions. He said much material is being spread on side roads that isn't required.

County Commissioner Price:

- Gave Road Commission Melrose Township resident correspondence copy regarding Springvale Road condition; Mr. Harmon will review and reply.
- Reminded Mr. Harmon to have DuraPatcher information is ready for 9:30 AM February 13, 2002 County Commission meeting.

Mr. Harmon requested closed session to discuss confidential attorney-client privilege lawsuit.

Commissioner Ogden moved to enter closed session at 11:55 AM to discuss confidential attorney-client privilege lawsuit, seconded by Commissioner Saunders.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Re-entered regular session at 12:15 PM.

Commissioner Ogden moved to adopt wage increases for the following non-union classifications effective January 14, 2002, seconded by Commissioner Saunders.

| <u>CLASSIFICATION</u> | <u>INCREASE %</u> |
|-----------------------------------|-------------------|
| Board Clerk | 3% |
| Staff Engineer | 3% |
| Skilled Foreman | 3% |
| Manager | 3% |
| Stock Room Clerk/Purchasing Agent | .50¢ + 3% |

VOTE: Ayes - 3
 Nays - 0
 Motion carried.

Commissioner Saunders moved to pay bills totaling \$78,706.68, seconded by Commissioner Ogden.

VOTE: Ayes – 3
 Nays – 0
 Motion carried.

Chairman Way adjourned the meeting at 12:25 PM.

JANUARY 14, 2002

Mrs. Kondrat called the meeting to order at 9:00am.

Commissioners Way, Ogden and Saunders, Charlevoix County Commissioner Carl Price, Patrick Harmon, James Vanek and Shelley Kondrat attended, along with Wade-Trim representatives Dave Drews and Chuck Christy, Wilson Township resident Walter Olson and Petoskey News-Review reporter Fred Gray.

Mrs. Kondrat opened the floor to 2002 Chairman nominations.

Commissioner Ogden nominated Commissioner Way for 2002 Chairman.

Commissioner Saunders moved to close nominations and cast a unanimous ballot electing Commissioner Way 2002 Chairman, seconded by Commissioner Ogden.

Vote: Ayes – 3
Nays – 0
Motion carried.

Chairman Way opened the floor to 2002 Vice-Chairman nominations.

Commissioner Ogden nominated Commissioner Saunders for 2002 Vice-Chairman.

Commissioner Ogden moved to close nominations and cast a unanimous ballot electing Commissioner Saunders 2002 Vice-Chairman, seconded by Chairman Way.

Vote: Ayes – 3
Nays – 0
Motion carried.

Commissioner Ogden moved to approve December 31, 2001 regular meeting minutes with the following changes, seconded by Commissioner Saunders.

Page 3, line 9: change “plentiful” to “large”

Page 3, line 11: Mr. Matelski said he is not here to cause problems, he just wants some answers to understand what is happening. He would like his comments in the minutes this time; he was flabbergasted when the minutes from the last meeting he attended only included 1½ sentences summarizing his statements. Mr. Matelski read the following statement he prepared: “Here we are at the end of another year. I am sure that everyone has had tremendous changes in their lives due to recent events. Life seems to go on for each of us though. Although I must ask, did you think that we need the extra blow to complicate our lives even more? If you do not know what I am referring to, it is to the recent decision to not plow local roads on the weekends. I am concerned, as most citizens are that our lives could be in danger each and every time that we are on the road. I personally do not want to drive on roads that are maintained to the standards of 1986. It seems to me that we have made it to the turn on the century and should have advanced to a higher level of road maintenance policies. As I have had to drive the

roads in several different counties, I have noticed a problem. It seems that there is a curtain surrounding Charlevoix County. When you go through the barrier, there is pavement and maybe even one of those orange things called a snowplow. Why is it that Charlevoix County has had so many more difficulties maintaining their roads adequately? Emmet County seems to say that they will not plow local roads, but I have noticed that they have. Otsego County seems to do the same. Do you think that I should put the lives of my family in your hands as you decide what and when certain roads should be plowed? I wonder if you would change your policy on plowing if it were your family? I have noticed more activity on local roads lately; but then again we are in the tourist season with skiing, snowmobiling and the usual winter past times. I don't understand why a public run unit can be \$80,000 in the red and three days later the county can come up with \$200,000 of saved monies. If cash can fall from the sky, I wish it would fall on my house seeing that when I am broke, I am broke. Maybe you have had a couple of phone calls or possibly a bunch to complain about your new policy, I am thinking that it was probably the later though. I can only say that yes I will be back and yes I will hear your excuses, but every time a citizen mentions to me anything about the roads, I think that I will listen. Maybe as road commissioners you should do the same so that the citizen's complaints do not fall on deaf ears. I have decided to print this out because in my experience most things at these meetings seem to disappear in the minutes. I am also leaving you this copy to make your job much easier as you are preparing the minutes of this meeting. Your friend, Jerry (Metals) Matelski" to "Mr. Matelski discussed his concerns with winter snowplowing".

- Page 3, line 46: delete "the Road Commissioners must respond to resident requests or their positions will be in jeopardy;" between "Mr. Matelski said" and "he is only asking..."
- Page 3, line 49: change "township share gravel, 1-inch asphalt and re-seal policies" to "township gravel, 1-inch asphalt and re-seal share policies".
- Page 3, line 53: delete "Mr. Matelski heard the part-time Road Commissioners receive health insurance; the Board informed him they do not"
- Page 3, line 56: change "(who did not show)" to "(who did not attend)"
- Page 4, line 2: change "(who did not show)" to "(who did not attend)"
- Page 5, line 20: change "A/P-P/R clerk position to "Payroll/Accounts Payable clerk position"

Vote: Ayes – 3

Nays – 0

Motion carried.

Mr. Olson said there are not five permanent residences on seasonal Sloop Road between Fair Road and Pearsall Road; two of which are bus drivers who must get out. He is concerned that emergency vehicles couldn't gain access; Mr. Harmon assured him the Charlevoix County Road Commission (CCRC) works with emergency authorities to clear obstructed roadways. The Board said the road must be upgraded to achieve all-season status. Mr. Olson will check with property owner regarding permanent residency and report to Mr. Harmon. Until then, Mr. Harmon said residents may hire private snowplowing.

Commissioner Ogden moved to accept proposed January 1, 2002-December 31, 2002 permit fees, which reflect no changes from 2001, seconded by Commissioner Saunders.

Vote: Ayes – 3

Nays – 0

Motion carried.

Mr. Vanek presented plans for the Boyne USA proposed entrance on M-75 South near Deer Lake Road. The specifications are in many ways being built beyond CCRC current specifications, but Mr. Vanek will give written recommendation for a 50' radius at the M-75 intersection.

Commissioner Ogden moved to open 2002 Annual Material bids at 10:00 AM February 25, 2002, seconded by Commissioner Saunders.

Vote: Ayes – 3
Nays – 0
Motion carried.

10:00 AM portable hoist system bid opening. Mr. Luchenbill attended and informed all present he pulled the permanent shop hoist cylinder and found a hole in it. He sent it to EK Hydraulics for repair, and he had a new barrel made. Even though it may be useable, he feels the portable hoists are still required.

| <u>VENDOR</u> | <u>AMOUNT</u> | <u>DESCRIPTION</u> | <u>DELIVERY</u> |
|------------------|---------------|---|-----------------|
| Stertil-Koni USA | \$49,850.00 | 2002 model year (6 portable hoists, 4 jack stands a high-wheel jack to take drive wheels off). | 14 days |

This bid is good for 45 days. Mr. Luchenbill will give presently owned hoist update at January 28,2002 meeting.

10:30 AM-“County Road Commission Extended Transportation Permit and Single Move Permit” public hearing. Mr. Harmon presented packet with new permit forms and proposed resolution explaining they are uniform throughout the State of Michigan. He explained the new system requires permits only on trucks moving the equipment, not on the equipment themselves as in the past. H & D, Inc. representatives Frank Wasylewski and David Savant would like to see permit fiscal years correspond with the MDOT permits, which would vary due to MDOT alphabetizing system. The Board approved request since the Road Commission strives to work to accommodate the public as best it can.

Commissioner Saunders moved to accept the following Resolution with the expiration date being 12 months from approved permit date, seconded by Commissioner Ogden.

TRUCK PERMIT RESOLUTION

WHEREAS, the County Road Association of Michigan Truck Permit Subcommittee was formed in 1998 as a subcommittee of the CRAM Engineering Committee to review trucking related issues on the county road system; and

WHEREAS, the subcommittee has met with representatives of the Michigan Trucking Association, Michigan Farm Bureau, Michigan Aggregates Association, Michigan Association of Timbermen and Michigan Concrete Association to gather their input on transportation issues; and

WHEREAS, the County Road Association of Michigan Truck Permit Subcommittee has worked to develop the “County Road Commission Extended Transportation Permit and Single Move Permit” and the corresponding Guidelines for the Movement of Oversize or Overweight Vehicles and Loads on the county road system; and

WHEREAS, this Board is authorized by Section 725 of the Michigan Vehicle Code (compiled at MCL 257.725, MSA 9.2425) to issue special permits regarding roads under the jurisdiction of the Board for the operation of vehicles of a size and weight exceeding the maximum specified for said roads; and

WHEREAS, this Board is of the opinion that adoption of these permits and guidelines are in the best interest of the public;

NOW, THEREFORE, BE IT RESOLVED that Pursuant to Section 717(7) of 1949 PA 300 as amended and in accordance with said statutory provisions, this Board adopts the "County Road Commission Extended Transportation Permit and Single Move Permit", corresponding permit fees and Guidelines for the Movement of Oversize or Overweight Vehicles and Loads under the jurisdiction of the Charlevoix County Road Commission by resolution on January 14, 2002; and

BE IT FURTHER RESOLVED that the "County Road Commission Extended Transportation Permit and Single Move Permit" forms will supersede all other previous forms adopted by this Board.

Resolution adopted by the following vote:

YEAS: WAY, SAUNDERS, OGDEN

NAYS: -NONE-

I certify this to be a true **RESOLUTION** copy made and adopted at the Charlevoix County Board of Road Commissioners January 14, 2002 regular meeting.

Shelley Kondrat, Clerk

Public hearing completed at 10:40am.

Wade-Trim representatives Dave Drews and Chuck Christy arrived. Mr. Harmon presented Deer Meadows Court dedication, Wilson Township, and said all papers are now in order.

Commissioner Ogden moved to accept Deer Meadows Court dedication, Section 13, T32N-R6W, Wilson Township, consisting of 1235.12 linear feet, or 0.2339 miles, seconded my Commissioner Saunders.

Vote: Ayes – 3

Nays – 0

Motion carried.

Mr. Harmon:

- Requested permission for he and Mr. Vanek to attend a Local Assistance Program (LTAP) Culvert Conference in Mt. Pleasant on February 7, 2002, requiring no lodging. The Board approved request.
- Presented Evangeline Township supervisor Doug Shields January 04, 2002 letter thanking the dedicated Road Commission staff on winter maintenance, especially "in these times of strained budgets and patience."
- Said there is a trapper going to Beaver Island in the spring to trap beavers. Mr. Harmon informed him the Road Commission would only pay for animals trapped that are causing road-related problems in the road rights-of-way, and that he must retain property owners written permission to trap on private property. CCRC Beaver Island leadman Joe Timsak will oversee the trapper and direct him to the problem areas.
- Said the backhoe the Road Commission normally rents on Beaver Island is going to be for sale and recommended investigating possible purchase for the CCRC Beaver Island Garage.

Commissioner Ogden moved to continue the Township Gravel Share Policy, Re-Seal Share Policy, Asphalt Pavement Share Policy and Preliminary Engineering Policy in 2002, as it was in 2001 on a first-come first-serve basis and contingent on available Road Commission funds, seconded by Commissioner Saunders.

Vote: Ayes – 3
Nays – 0
Motion carried.

Policy review will be February 25, 2002.

Commissioner Ogden:

- Said 25' newly reconstructed Rogers Bridge roadway is heavily traveled, yet there is no edge failure. He suggested CCRC specifications be altered to include minimum 25' width roadways for edge failure prevention.
- Said the crew cards should be upgraded so there is a good paper trail to prove maintenance.

Commissioner Saunders:

- Said Susan Richardson, at the Rural Task Force Meeting, asked Mr. Harmon about the match money for Thumb Lake road reconstruction and he was vague in his answer. Mr. Harmon explained to all present the project engineering is considered local match money, and the State D can match the Federal D.
- Saw Bay Township resident Bob Taylor, who expressed appreciation to Mr. Harmon for responding quickly to a request he had; he's glad Mr. Harmon is the manager.

Commissioner Saunders moved to pay bills totaling \$26,015.92, seconded by Commissioner Ogden.

Vote: Ayes – 3
Nays – 0
Motion carried.

Chairman Way adjourned the meeting at 11:50 AM.