



**CHARLEVOIX COUNTY**  
**CHARLEVOIX COUNTY ROAD COMMISSION BOARD**  
**2018 DUST CONTROL BID - Mainland & Beaver Island**

**NOTICE TO BIDDERS**

The Charlevoix County Road Commission invites qualified contractors to bid on the annual requirement for Dust Control (both Mainland & Beaver Island). Bids must be on Road Commission furnished forms (available at the main office, 1251 Boyne Ave., Boyne City, MI 49712-0039, phone (231) 582-7330 plainly marked as to contents and presented at the main office before the **11AM, Friday, February 23, 2018** bid opening.

The Road Commission reserves the right to accept or reject any or all bids, but will only award in the best public interest.

**ROAD COMMISSION BOARD**  
**CHARLEVOIX COUNTY**

**Russell MaGee**  
**Denny Way**  
**Keith Ogden**

**Chairman**  
**Vice-Chairman**  
**Member**

# **INSTRUCTIONS, CONDITIONS AND SPECIFICATIONS**

## **NON-DISCRIMINATION**

The contractor, including any sub-contractors, shall not under this contract discriminate against any qualified person with a disability or any person based on race, color, national origin, sex, age or limited English proficiency. The Road Commission's non-discrimination requirements apply to all road construction projects regardless of funding source. Federally funded projects (including those with any past federal participation) will include a more detailed explanation of the various sections of the 1964 Civil Rights Act, showing titles, section numbers and codes.

## **HOLD HARMLESS AGREEMENT**

The Bidder shall hold harmless the Charlevoix County Road Commission against all claims for damages to public or private property, for injuries to persons, or for other claims arising out of the performance or non-performance of the contracted work, whether during the progress or after the completion thereof. By signing this bid, the Bidder accepts and agrees to all provisions of the hold harmless and insurance requirements.

## **INSURANCE: WORKERS COMPENSATION**

To protect the Charlevoix County Road Commission against claims that might arise from the contractor's work, the contractor must provide proof of the following minimum insurance coverage:

Commercial General Liability	
\$2,000,000	General Aggregate Limit other than Products/Completed Operations
\$2,000,000	Products/Completed Operations Aggregate Limit
\$1,000,000	Personal & Advertising Injury Limit
\$1,000,000	Each Occurrence Limit
\$ 500,000	Fire Damage Limit (any one fire)

The contractor must list the Charlevoix County Road Commission, its commissioners, officers, employees and agents as additional insured on the Commercial Liability policy.

If a motor vehicle is used to provide services under this Contract, the Contractor must have vehicle liability insurance for bodily injury and property damage as required by law on any auto used in the Contractor's business.

The Contractor must list the Charlevoix County Road Commission, its commissioners, officers, employees and agents as additional insured on the vehicle liability policy.

Workers disability compensation insurance must meet statutory requirements.

Note: The Contractor must provide proof of above insurance coverage within 14 days of tentative bid award (tentative bid award means the Road Commission has chosen a particular bidder as offering a bid in the best public interest, but will only award after the bidder/contractor complies with the insurance requirements, and signs the contract within 14 days).

The proof certificate(s) must be prepared by the insurance provider, not the contractor, and the certificate must state that the insurance will not be cancelled, reduced, or not renewed for at least thirty days after project begins.

## **MARK ENVELOPES**

All bids shall be in sealed envelopes plainly marked as to contents, and shall exhibit bidder's name.

## **BID DEADLINE**

Late bids shall not be accepted.

## **BID PRICE**

Bid prices shall be F.O.B. Charlevoix County (including Beaver Island) and/or delivered and unloaded to a contractor supplied storage tank at Boyne City and Ironton garages for **38% Liquid Calcium Chloride or 26% Mineral Brine**. All bids shall be firm until December 31, 2018.

## **RIGHT TO REJECT**

The Charlevoix County Road Commission reserves the right to reject any or all bids and to award the bid deemed in the best public interest.

## **PAYMENT**

Payment shall be within 30 days of invoice, providing all deliveries invoiced have met all contract specifications.

Before payment is made, "Bill of Lading" & computer generated weigh tickets shall be submitted for all loads delivered to Charlevoix County. Payment will be delayed until required information is submitted.

## **TAXES**

The Charlevoix County Road Commission is exempt from Federal Excise, State and Local taxes; therefore bid shall not include taxes.

## **OVERSIGHT**

There shall be no extra payment for Bidders oversight, or for increased cost of "short load" material transportation to and from Beaver Island.

## **GENERAL NOTES**

- Quoted price shall be for 38% Liquid Calcium Chloride and 26% Mineral Brine delivered to **Contractor supplied storage tanker** located at the Boyne City and Ironton garages. Quoted price also includes contractor supplied storage tanker, tanker delivery, set-up, and all work necessary to remove storage tanker at end of season.
- All Beaver Island quoted prices per gallon shall include all freight, equipment, labor and all other related costs to transport and spread **38% Liquid Calcium Chloride on Beaver Island and/or 26% Mineral Brine on Beaver Island.**
- All Beaver Island Boat Company scheduling, to and from Beaver Island, is the bidders responsibility.
- Bidder shall conform with the Beaver Island Boat Company freight charges associated with the Liquid Calcium Chloride transportation to Beaver Island.
- Bids shall be FOB, Charlevoix County.
- **Informational Quantity: 320,000 Gallons\* total for Boyne City and Ironton garages combined.  
50,000 Gallons\* total.**

\*NOTE: Informational quantity only. Actual quantity may vary.

# 2018 DUST CONTROL BID SHEET

LOCATION - Boyne City & Ironton	PRICE PER GALLON (38% Calcium Chloride)
Continuous Application (Boyne City)	\$
Continuous Application (Ironton)	\$
Spot Application (Boyne City)	\$
Spot Application (Ironton)	\$
LOCATION - Boyne City & Ironton	PRICE PER GALLON (26% Mineral Brine)
Delivered to Contractor supplied storage tanker at <b>Boyne City</b> and <b>Ironton Garages</b>	\$
Continuous Application (Boyne City)	\$
Continuous Application (Ironton)	\$
Spot Application (Boyne City)	\$
Spot Application (Ironton)	\$
LOCATION - Beaver Island	PRICE PER GALLON (38% Calcium Chloride)
<b>Beaver Island</b> Continuous Application (FOB Beaver Island)	\$
<b>Beaver Island</b> Spot Application (FOB Beaver Island)	\$
LOCATION - Beaver Island	PRICE PER GALLON (26% Mineral Brine)
<b>Beaver Island</b> Continuous Application (FOB Beaver Island)	\$
<b>Beaver Island</b> Spot Application (FOB Beaver Island)	\$

## BIDDER INFORMATION

BIDDERS NAME	_____
ADDRESS	_____ _____ _____
TELEPHONE	_____
FAX NUMBER	_____
SUBMITTED BY	_____
TITLE	_____
DATE	_____