



**CHARLEVOIX COUNTY**  
**CHARLEVOIX COUNTY ROAD COMMISSION BOARD**  
**2019 ANNUAL SEAL COAT AGGREGATE BID**

**NOTICE TO BIDDERS**

The Charlevoix County Road Commission invites qualified contractors to bid on the annual requirement for Sealcoat Materials. Bids must be on Road Commission furnished forms (available at the main office, 1251 Boyne Ave., Boyne City, MI 49712-0039, phone (231) 582-7330 plainly marked as to contents and presented at the main office before the **11AM, Friday, February 22, 2019** bid opening.

The Road Commission reserves the right to accept or reject any or all bids, but will only award in the best public interest.

**ROAD COMMISSION BOARD**  
**CHARLEVOIX COUNTY**

**Russell MaGee**  
**Denny Way**  
**Keith Ogden**

**Chairman**  
**Vice-Chairman**  
**Member**

# **INSTRUCTIONS, CONDITIONS AND SPECIFICATIONS**

## **NON-DISCRIMINATION**

The contractor, including any sub-contractors, shall not under this contract discriminate against any qualified person with a disability or any person based on race, color, national origin, sex, age or limited English proficiency. The Road Commissions non-discrimination requirements apply to all road construction projects regardless of funding source. Federally funded projects (including those with any past federal participation) will included a more detailed explanation of the various sections of the 1964 Civil Rights Act, showing titles, section numbers and codes.

## **HOLD HARMLESS AGREEMENT**

The Bidder shall hold harmless the Charlevoix County Road Commission against all claims for damages to public or private property, for injuries to persons, or for other claims arising out of the performance or non-performance of the contracted work, whether during the progress or after the completion thereof. By signing this bid, the Bidder accepts and agrees to all provisions of the hold harmless and insurance requirements.

## **INSURANCE: WORKERS COMPENSATION**

To protect the Charlevoix County Road Commission against claims that might arise from the contractors work, the contractor must provide proof of the following minimum insurance coverage:

Commercial General Liability	
\$2,000,000	General Aggregate Limit other than Products/Completed Operations
\$2,000,000	Products/Completed Operations Aggregate Limit
\$1,000,000	Personal & Advertising Injury Limit
\$1,000,000	Each Occurrence Limit
\$ 500,000	Fire Damage Limit (any one fire)

The contractor must list the Charlevoix County Road Commission, its commissioners, officers, employees and agents as additional insured on the Commercial Liability policy.

If a motor vehicle is used to provide services under this Contract, the Contractor must have vehicle liability insurance for bodily injury and property damage as required by law on any auto used in the Contractor's business.

The Contractor must list the Charlevoix County Road Commission, its commissioners, officers, employees and agents as additional insured on the vehicle liability policy.

Workers disability compensation insurance must meet statutory requirements.

Note: The Contractor must provide proof of above insurance coverage within 14 days of tentative bid award (tentative bid award means the Road Commission has chosen a particular bidder as offering a bid in the best public interest, but will only award after the bidder/contractor complies with the insurance requirements, and signs the contract within 14 days).

The proof certificates(s) must be prepared by the insurance provider, not the contractor, and the certificate must state that the insurance will not be cancelled, reduced, or not renewed for at least thirty days after project begins.

## **MARK ENVELOPES**

All bids shall be in sealed envelopes plainly marked as to contents, and shall exhibit bidders name.

## **BID DEADLINE**

Late bids shall not be accepted.

## **BID PRICE**

Bid prices shall be F.O.B. delivered and unloaded at the Boyne City and/or Ironton garages. **ALL** costs associated with delivery to the Boyne City and/or Ironton garages shall be included in the "per ton" price. All bids shall be firm until December 31, 2019.

**RIGHT TO REJECT**

The Charlevoix County Road Commission reserves the right to reject any or all bids and to award the bid deemed in the best public interest.

**PAYMENT**

Payment shall be within 30 days of invoice, providing all deliveries invoiced have met all contract specifications.

**TAXES**

The Charlevoix County Road Commission is exempt from Federal Excise, State and Local taxes; therefore bid shall not include taxes.

**DELIVERY, TIME AND PLACE**

All deliveries **SHALL** be coordinated through the Stock Clerk. The contractor shall contact CCRC Stock Clerk Mike Lickfeldt at (231) 582-7330 (ext. 23) 48-hours prior to initial delivery. CCRC deliveries shall be accepted between 7:00 A.M. and 3:30 P.M. Monday through Friday. **Hours may be modified upon CCRC verbal approval.**

**DELIVERY TRUCKS**

Delivery truck boxes shall be cleaned of all foreign materials before seal coat aggregate pick-up and shall be tarped.

**OVERSIGHT**

There shall be no extra payment for Bidders oversight, or for increased cost of “short load” material transportation.

**Material Acceptance:**

The Charlevoix County Road Commission reserves the right to sample and test the material on a random basis at the point of final delivery. Material contamination may be cause for immediate rejection at the point of delivery. These tests shall be for the purpose of determining acceptance, rejection and/or adjustment in delivered tons. Any or all loads not meeting MDOT specifications for **“Seal Coat Aggregate” SHALL** be subject to rejection and/or returned by Bidders trucks to Bidders supply location at the sole expense of the Bidder.

**Gradation Requirements:**

<b>29A Natural Stone</b>	<b><u>SIEVE ANALYSIS (ASTM 136) TOTAL PERCENT PASSING</u></b>						<b><u>LOSS BY WASHING PERCENT</u></b>
	1”	¾”	½”	3/8”	No. 4	No. 8	
	---	---	100	90-100	10-30	0-10	3.0 Max.

<b><u>H-1 (1/4”) Limestone Chip</u></b>	<b><u>SIEVE ANALYSIS (ASTM 136) TOTAL PERCENT PASSING</u></b>					<b><u>LOSS BY WASHING PERCENT</u></b>
	¾”	½”	3/8”	No. 4	No. 8	
	---	---	100	100	0-40	3.0 Max.

# 2019 SEAL COAT BID SHEET

<u>ITEM</u>	<u>PRICE PER TON</u>
29A Natural Stone	\$
H-I Limestone Chips (1/4")	\$
<b>PAYMENT TERMS:</b>	

## BIDDER INFORMATION

BIDDERS NAME	_____
ADDRESS	_____
	_____
TELEPHONE	_____
FAX NUMBER	_____
SUBMITTED BY	_____
TITLE	_____
DATE	_____