

CHARLEVOIX COUNTY ROAD COMMISSION
SEPTEMBER 10, 2018 REGULAR MEETING MINUTES ~ 9:00am

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek and CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt. Also present for 10:00am bid opening: Mark Wagner-Rieth Riley Construction, Trevor Casad-Team Elmer's and Vince Carpenter-MDC Contracting.

Commissioner Ogden moved to accept August 27, 2018 regular meeting minutes as presented; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to transfer \$228,258.24 from the Construction Fund to the General Fund for Springvale & Magee Roads gravel (PA82 funded projects); seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes – Ogden, Way & MaGee Nays – 0 Motion carried.

Commissioner Ogden moved to approve Lakeshore Drive closure (Eveline Township) from Boyne City limits to Wilson Road September 29, 2018 from 7:45am to 8:45am for the Charlevoix County Humane Society 5K race fundraiser (Sheriff & Boyne City Police departments provide traffic control); seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Vanek's report:

- Reported Marion Center south end project is on hold due to labor dispute between International Union of Operating Engineers (OE324) and contractors. No resolution expected in immediate future.
- North end Marion Center Road paving project is complete.

Mr. Harmon's report:

- MCRCSIP (Michigan County Road Commission self insurance pool) refund received.
- Dedication ceremony Friday, September 21st for Phase 2 of the Boyne City to Charlevoix non-motorized trail.
- New hires for Ironton garage should be in place by end of September.
- Received request for speed studies on Lake Shore Drive, Norwood Township; Staff engineer will place traffic counters.
- Slashing Road culvert project will begin this week.

Mr. Wasylewski's report:

- New computerized time card entry system instituted.

Commissioner Way moved to approve Vouchers #045 through #047 totaling \$418,917.66; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

10:00am Bid Openings:

Wickersham Road (Marion Township) paving project (project #A489.0 18-09-03).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
MDC Contracting	\$335,868.00
Tri County Excavating	\$337,560.00
Rieth-Riley Construction	\$345,104.50
J&N Construction	\$350,805.63
Team Elmer's	\$383,935.00

Chairman MaGee adjourned at 10:14am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

CHARLEVOIX COUNTY ROAD COMMISSION
AUGUST 27, 2018 REGULAR MEETING MINUTES ~ 9:00am

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek and CCRC clerk Frank D Wasylewski attended. Also present: Scott Mackenzie-Charlevoix Area Humane Society, Dave Timmer-Alta Equipment and Chris Overmire-Michigan Cat. Absent: County Commissioner Ron Reinhardt.

Commissioner Ogden moved to accept August 13, 2018 regular meeting minutes as presented; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Scott Mackenzie, Charlevoix Area Humane Society presented request to use adjacent CCRC property for long term animal care. The area is separated from the Boyne City yard by a berm and not currently used by CCRC. Mackenzie stated the area would be fenced, but easily removed when and if CCRC desires. The Manager will work with Mackenzie to create a lease agreement.

Commissioner Way moved to transfer to the General Fund: \$8,331.44 from the Insurance Fund for CRASIF premium and \$7,912.50 from the Countywide Millage Fund for engineering costs; seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes – Way, MaGee & Ogden Nays – 0 Motion carried.

Commissioner Ogden moved to approve Boyne City Fire Department closure of Korthase Road, detouring traffic to Rogers Road, September 9, 2018 from 7am to 12pm for annual Charlevoix County Fire Tanker Drill, the Fire Department provides traffic control; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to approve amendment of MDOT-Charlevoix County State Trunkline Maintenance Contract #2017-0154, updating Sections 9, 15F & 26 and Appendix F & I, and authorize the Chairman to sign the Amendment; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Shop Superintendent Mick Luchenbill on vacation but provided written recommendation for Loader and Grader bid awards.

Commissioner Way moved to award purchase of 2018 Work Ready Wheel Loader (Volvo L90H) to low bidder Alta Equipment for \$199,840 (bid price with warranty and bond); seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award purchase of 2019 Work Ready Tandem Drive Motor Grader (Cat 140M3) to low bidder Michigan Cat for \$266,037 (bid price with warranty and bond). Grader #084 will be traded in under guaranteed buy back of \$140,000; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Vanek's report:

- Asphalt top course complete on Marion Center Road north end project. Final restoration will follow.
- Marion Center Road south end paving project will begin after Labor Day. Detour signs have been placed and anticipate detour to be coordinated with Antrim County.
- The only unfinished projects are Marion Center Road south and Slashing Road culvert.

Mr. Harmon's report:

- Received report drainage on newly paved Hillview Trail is good.
- Chairman selected as voting delegate for NMARC Annual Business Meeting.
- Proposed Howard Road & Springvale Road intersection relocation as result off recent improvements by CCRC crew to Springvale Road and Howard Road. Relocation will require small portion of Howard Road to be abandoned, but will be safer and easier winter maintenance.
- PASER ratings are in progress.

Mr. Ogden's report:

- Attended Joint Council Legislative Summit with Chairman. Summit was informative and provided opportunity to educate legislators on nature of road commission operations.

Commissioner Way moved to approve Vouchers #043 through #044 totaling \$262,821.70; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:14am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

**CHARLEVOIX COUNTY ROAD COMMISSION
AUGUST 13, 2018 REGULAR MEETING MINUTES ~ 9:00am**

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek and CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt. Also present: Eveline Township resident-Larry Hamilton. Present for 10am bid openings: Dan Novak-AIS Construction, Matt Cholger-Alta Equipment and Chris Overmire-Michigan Cat.

Commissioner Way moved to accept July 23, 2018 regular meeting minutes as presented; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Eveline Township resident Larry Hamilton expressed his appreciation for recent paving project in Ironton.

Commissioner Ogden moved to transfer \$307,805.80 from the County Millage Fund to the General Fund for Marion Center Road project (\$10,804.25 OHM Advisors & \$297,001.55 Rieth Riley); seconded by Commissioner Way.

➤ Roll Call VOTE: Ayes – Ogden, MaGee & Way Nays – 0 Motion carried.

Staff Engineer Vanek reported Marion Township requested bids to pave Wickersham Road 20' wide. Commissioner Ogden stated CCRC policy (#09-3) for 20' width paving only applies to "dead-end" roads, not "no outlet" roads. Commissioner Way questioned why the road cannot be paved 20' wide as it is very low volume traffic and is signed as "dead-end". The Manager confirmed there is a "dead-end" road sign near the entrance.

Commissioner Ogden moved to open bids 10:00am, Monday, September 10, 2018 for Wickersham Road, Marion Township paving project (A489. 18-09-03) with 22' pavement width provision; motion not seconded. Motion failed.

Commissioner Way moved to open bids 10:00am, Monday, September 10, 2018 for Wickersham Road, Marion Township paving project (A489. 18-09-03) with 20' pavement width provision; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 1 Motion carried.

Commissioner Way stated pavement width policies should be reviewed for clarity.

Mr. Vanek's report:

- Paving on Marion Center Road project (north end) is currently based in. The south end will require a detour in both Antrim and Charlevoix County and contractor hopes both projects will be done in conjunction with each other.
- Hillview Trail is being paved this week.

Mr. Harmon's report:

- Springvale Road Afton stone project is near completion. The project turned out well.
- Manager will cast the CRASIF Board of Trustees ballot.
- Winter 2018/19 salt prices indicate significant increases (Early salt now \$45.47/ton & back up salt \$55.23/ton).
- Manager, shop superintendent, both road foremen, and stock clerk will attend Superintendent's conference.
- Interviews for Road Foreman and truck driver positions are in progress.

10:00am Bid Openings:

2018 Work Ready Tandem Drive Motor Grader

<u>Bidder:</u>	<u>Description</u>	<u>Bid w/warranty:</u>	<u>Trade-In:</u>	<u>Net cost w/bond:</u>
Michigan Cat (Guaranteed buy-back \$130,000)	2019 140M3	\$262,037	(\$120,000)	\$146,037
Michigan Cat (Guaranteed buy-back \$110,000)	2019 12M3	\$241,477	(\$120,000)	\$125,437
AIS Const (Guaranteed buy-back: not offered)	2018 JD 670GP	\$266,000	\$0.00	\$266,000
	<u>Lease Option:</u>	5yr 5000hr \$140,732		6yr 6000hr \$177,745

2018 Work Ready Wheel Loader

<u>Bidder:</u>	<u>Description</u>	<u>Bid w/warranty:</u>	<u>Trade-In:</u>	<u>Net cost w/bond:</u>
Alta Equipment (Guaranteed buy-back \$87,363)	2018 VolvoL90H	\$194,140	\$0.00	\$199,840
AIS Const (Guaranteed buy-back: not offered)	2018 JD624K	\$204,000	\$0.00	\$204,000
	<u>Lease Option:</u>	5yr 5000hr \$116,477		6yr 6000hr \$137,700
Michigan Cat (Guaranteed buy-back \$75,000)	2018 938M	\$220,483	\$0.00	\$224,443

Mr. Ogden's report:

- Received compliments for Rogers Road paving being well engineered and constructed.

Commissioner Ogden moved to approve Vouchers #039 through #042 totaling \$574,178.28; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:54am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

CHARLEVOIX COUNTY ROAD COMMISSION
JULY 23, 2018 REGULAR MEETING MINUTES ~ 9:00am

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon and CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt. Absent: CCRC staff engineer Jim Vanek (vacation).

Commissioner Way moved to accept July 09, 2018 regular meeting minutes as presented; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to transfer \$83,240.55 from the Preventive Maintenance Fund to the General Fund (PK Contracting); seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes – Way, Ogden & MaGee Nays – 0 Motion carried.

Wickersham Road paving project bid date postponed to get clarification of bid spec from staff engineer.

Commissioner Ogden moved to open bids 10:00am, Monday, August 13, 2018 for one 2018 Work-Ready Tandem Drive Motor Grader and one 2018 Work-Ready Wheel Loader; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to award Slashing Road culvert replacement, Chandler Township (A460.003.001.0-CCRC primary road project) to low bidder Tri-County Excavating \$70,366.00; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon's report:

- No one bid Beaver Island Ice Control sand.
- Magee Road Afton stone project still in progress.
- Springvale Road project has begun.
- Beaver Island future garage property purchase is finalized.

Mr. Ogden's report:

- Recommended adding wildflower seed during roadside seeding.

Mr. Way's report:

- Reported contractor's excavator damaged Raspberry Lane pavement. The excavator is parked in road right of way. Manager will have contractor move equipment.

Commissioner Ogden moved to approve Vouchers #037 through #038 totaling \$646,181.65; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

The Chairman called for a 10 minute recess; resumed meeting at 10:00am.

10:00am Bid Openings:

Ice Control Sand – Boyne City & Ironton Garages (price per ton-delivered).

<u>CONTRACTOR:</u>	<u>Boyne City</u> <u>Garage:</u>	<u>Ironton</u> <u>Garage:</u>
J&N Construction	\$4.75/ton	\$6.75/ton

Commissioner Ogden moved to award ice control sand bids to low bidder J&N Construction at \$4.75/ton delivered to the Boyne City Garage and \$6.75/ton delivered to the Ironton Garage; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:13am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

CHARLEVOIX COUNTY ROAD COMMISSION
JULY 09, 2018 REGULAR MEETING MINUTES ~ 9:00am

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon and CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt. Also present: Boyne Valley Township Supervisor-Sue Hobbs and Eveline Township resident-Larry Hamilton. Present for 10:00am bid openings: Vince Carpenter-MDC, Mark Wagner-Rieth Riley Construction, Mario & Jakeb Suarez-Super M Excavating. Absent: CCRC staff engineer Jim Vanek (overseeing construction projects).

Commissioner Way moved to accept June 25, 2018 regular meeting minutes as presented; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Boyne Valley Township Supervisor, Sue Hobbs expressed concern with Dietz Road. There is a crack in a section of the road that was paved last year. Hobbs questioned if the work was prepped correctly and what can be done to correct it. The Manager advised project was only an overlay and would recommend crack sealing. The Manager stated Trustee Randy Matelski requested records of the project. Hobbs will present information to the township board and let Manager know what they recommend.

Eveline Township resident, Larry Hamilton, expressed displeasure for contractor working on Sweetbrier Lane project. Hamilton feels contractor is inconsiderate of residents, there was no notification work would begin and work, particularly cutting trees, has begun very early in the day. The site is a mess. Commissioner Way stated he was through the site and found it to be a normal construction site and with patience will be a very nice improvement.

Commissioner Way moved to transfer \$3,634.00 from the County Millage Fund to the General Fund (Engineering-Marion Center); seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes – Ogden, Way & MaGee Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:00am, Monday, July 23, 2018 for Ice Control Sand for the Boyne City and Ironton garages and 10:00am, Friday, July 20, 2018 for the Beaver Island garage; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to award Lord Road and Ranney Road Afton stone projects, South Arm Township (076.3.014.9) to low bidder PaulBen LLC. \$57,793.50 and \$69,795.00 respectively; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon's report:

- MCRCSIP annual meeting July 18-19.

- Magee Road, Chandler Township is ready for gravel placement (county primary road).
- Marion Center Road paving project has started.
- Applications being accepted for two Ironton garage driver positions and BC Road foreman position.
- Recent accident on Old 31 caused when dead ash tree fell and hit bed of truck. No injuries reported and tree was outside of road right-of-way.

Mr. Way's report:

- The Transportation Authority proposed to change from Act 7 to Act 196 for operation of the Ironton Ferry. The change would remove the County and the Road Commission from financial obligation.

10:00am Bid Openings:

Slashing Road (Chandler Township) culvert replacement (project #A460.003.001).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Tri County Excavating	\$70,366.00
Rieth-Riley Construction	\$75,471.00
MDC Contracting, Inc.	\$79,462.00
Super M Excavating	\$92,315.00

Commissioner Ogden moved to approve Vouchers #034 through #036 totaling \$541,317.16; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:07am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

CHARLEVOIX COUNTY ROAD COMMISSION
JUNE 25, 2018 REGULAR MEETING MINUTES ~ 9:00am

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon and CCRC clerk Frank D Wasylewski attended. Also present: Brett Luplow, CPA and Villa de Charlevoix residents: Richard & Christine Brown, Nick Saliccioli, Mike & MaryAnn Ogden and Steve Ehardt. Absent-CCRC staff engineer Jim Vanek (overseeing paving project) and County Commissioner Ron Reinhardt.

Commissioner Ogden moved to accept June 11, 2018 regular meeting minutes as presented; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Villa de Charlevoix resident, Richard Brown addressed drainage problems that continue to be a problem in their subdivision. The residents believe the problem is from the culvert running under Boyne City-Charlevoix Road. The Manager is not certain when the culvert was installed, but most likely before the subdivision was created. Brown proposed two solutions, place tile from the culvert to Dryer Creek or plug culvert. Commissioner Ogden proposed the repair be a joint effort between CCRC, Villa de Charlevoix Association and the Drain Commissioner. The Manager advised a topographical study of the area needs to be done before any repair options are considered. The Manager will discuss plugging the culvert with the Road Foreman.

Brett Luplow, CPA, with Gardner, Provenzano, Thomas & Luplow, presented audited CCRC financial statements for fiscal year January 1, 2017 – December 31, 2017. Commissioner MaGee will present report to the County Board of Commissioners July 11.

Commissioner Way moved to award Van Hoesen Road paving project, Bay Township (A489.001.041) to low bidder Payne & Dolan, Inc. \$81,075.30; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award Springwater Beach Road paving project, Bay & Evangeline Townships (A489.005.024) to low bidder Payne & Dolan, Inc. \$62,616.35; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to award Wildwood Drive paving project (option 2), Evangeline Township (A489.005.025) to low bidder Payne & Dolan, Inc. \$50,207.50; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award Clarion Streets paving project, Melrose Township (A489.010.032) to low bidder Tri-County Excavating \$143,711.05; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to award Rogers Road paving project, CCRC primary road, South Arm Township (A459.014.019) to low bidder Payne & Dolan, Inc \$147,468.29; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Resolution to decertify part of Larson Road

Commissioner Ogden moved to adopt the following resolution, seconded by Commissioner Way.

WHEREAS, the Charlevoix County Road Commission has jurisdiction of Larson Road in Section Lines of 20 & 21, Melrose Township,

AND WHEREAS, the Road Commission has analyzed public transportation requirements, and, as said road portion is an impassable dead-end road that does not provide access to any dwellings, this Board has determined it is in the best public interest to decertify the following portion of Larson Road:

The portion of Larson Road located South of present turn-around on Section Lines 20 & 21, Melrose Township, Charlevoix County T33N-R05W, consisting of 0.26 Miles.

THEREFORE BE IT RESOLVED, this Board decertifies the above described road portion from the county road system effective December 31, 2017; this action to decertify does not imply any relinquishment of right-of-way; the Charlevoix County Road Commission hereby states that any and all right-of-way within the decertified road portion shall be retained for Road Commission use.

BE IT FURTHER RESOLVED, the Charlevoix County Road Commission Clerk shall provide resolution copy to the Charlevoix County Register of Deeds, to the proper highway authorities and to the Melrose Township Supervisor and Clerk.

➤ Roll Call Vote: Ayes – Way, Ogden & MaGee Nays – 0 Motion carried.

Commissioner Way moved to open bids 10:00am, July 9, 2018 for the following project; seconded by Commissioner Ogden.

- Slashing Road Culvert replacement project, - Chandler Township (A460.003.001)

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to allow Boyne City-Charlevoix Road closure, September 3, 2018 for the “Horton Bay Labor Day Bridge Walk” from 8:30pm to 10:00pm (sheriff department will provide traffic control); seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

The Manager reported the real-estate closing on the four acre parcel on Beaver Island for future garage relocation will be July 6th.

Commissioner Ogden moved to transfer \$75,000 from the Buildings & Grounds Fund to the General Fund for the purchase of Beaver Island property; seconded by Commissioner Way.

➤ Roll Call Vote: Ayes – Ogden, Way & MaGee Nays – 0 Motion carried.

Letter received from Yoder Family Lumber with request to bond roads during spring weight restrictions so as to operate the sawmill at full capacity. Request would establish adverse precedent if granted and the section of road (Rogers Road, M-66 to Waterman) would not withstand heavy trucks due to inadequate pavement and base structure. Commissioner Ogden will draft letter in response.

Mr. Harmon's report:

- Contractor will begin north end of Marion Center Road paving project today.

Commissioner Ogden moved to approve Vouchers #032 through #033 totaling \$255,907.76; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:58am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

**CHARLEVOIX COUNTY ROAD COMMISSION
JUNE 11, 2018 REGULAR MEETING MINUTES ~ 9:00am**

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek, CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt. Also present: Dave Boyle-OHM Advisors. Attending 10am bid openings: Mark Wagner & Joe Mellon-Rieth Riley Construction and Matt Miller-Payne & Dolan.

Commissioner Ogden moved to accept May 29, 2018 regular meeting minutes as presented; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to award 2018 Overband Crack fill project to low bidder APM \$110,307.26; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award Beaver Island 23A Aggregate production to low bidder Gillespie Enterprises, Inc. \$313,800.00 (contingent on township approval); seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Dave Boyle, OHM Advisors, presented update on Marion Center Road Reconstruction projects. The same contractor was low bidder on both projects and both came in under engineer's estimate.

Commissioner Ogden moved to award Marion Center Road reconstruction project, Stover Road to Veenstra Road, Marion Township (A459.009.009) to low bidder Rieth Riley Construction \$1,042,932.35; seconded by Commissioner Way. (This project is Countywide Millage funded. The project from the county line to Phelps Road is a federal aid project, bid and awarded through MDOT).

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Vanek's report:

- Two projects in progress in Norwood Township (Lakeshore Drive and Parsons Road).
- Donegal Bay Road, St. James Township final inspection complete. Liquidated damages were assessed to contractor.

Mr. Harmon's report:

- Manager and two office clerks will attend Oxcart permit program seminar.
- Brine application behind schedule this year due to supplier's driver shortage.
- Truck driver positions posted at Ironton and Boyne City Garage.

Mr. Wasylewski's report:

- Audit should be complete this week. Auditor will present report at next meeting.

Mr. Ogden's report:

- Instructed staff engineer to increase asphalt unit price in estimates as result of current bid results.
- Attended U.P. Road Builders Conference (with Chairman MaGee); very good program, especially session on new large truck pollution & emissions.

Mr. MaGee's report:

- CRASIF session recommended recording tick bites as they could lead to future worker comp issues.

10:00am Bid Openings:

Van Hoesen Road (Bay Township) paving project (A489.001.041).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Payne & Dolan	\$81,075.30
Rieth Riley Construction	\$81,756.99

Springwater Beach Road (Bay & Evangeline Townships) paving project (A489.005.024).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Payne & Dolan	\$62,616.35
Rieth Riley Construction	\$72,500.00

Wildwood Drive (Evangeline Township) paving project (A489.005.025).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>	<u>WITH OPTION:</u>
Payne & Dolan	\$37,698.75	\$50,207.50
Rieth Riley Construction	\$43,133.50	\$57,553.65

Clarion Streets (Melrose Township) paving project (A489.010.032).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Tri-County Excavating	\$143,711.05
Rieth Riley Construction	\$191,562.00

Rogers Road (South Arm Township) CCRC primary road project (A459.014.019).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Payne & Dolan	\$147,468.29
Rieth Riley Construction	\$158,368.41

Commissioner Ogden moved to approve Vouchers #029 through #031 totaling \$306,375.38; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:16am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

CHARLEVOIX COUNTY ROAD COMMISSION
MAY 29, 2018 REGULAR MEETING MINUTES ~ 9:00am

(Meeting changed in observance of Memorial Day)

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioner Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek, CCRC clerk Frank D Wasylewski and CCRC Boyne City Road Foreman Mike Skop attended along with County Commissioner Ron Reinhardt. Also present: Bay Township Villa de Charlevoix residents, Richard and Christine Brown and David Malone. Attending 10am bid openings: Chris Markovich-J&N Construction and Brad Shearer-Rieth Riley Construction. Absent: Commissioner Way.

Commissioner Ogden moved to accept May 14, 2018 regular meeting minutes as presented; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

Commissioner Ogden moved to transfer to the General Fund: \$8,331.44 from the Insurance Fund (CRASIF), \$3,814.75 from the Construction Fund (OHM Slashing Rd) and \$15,706.50 from the County Millage Fund (OHM Marion Center); seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes –Ogden & MaGee Nays –0 Motion carried.

Richard Brown, Villa de Charlevoix resident, Bay Township expressed thanks to Manager and Road Foreman Skop for their time and input on current drainage issue in the subdivision. The Manager presented topographical map and indicated possible drainage corrections. The Association will address at their next meeting.

Commissioner Ogden moved to award Springvale & Magee Roads Afton stone project, CCRC Primary Road project (A459.003.006) to low bidder Poquette Leasing Company \$225,324.00; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

Commissioner Ogden moved to award Hillview Trail paving project, Melrose Township (A489.010.031) to low bidder Tri-County Excavating \$161,934.50; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:00am, June 11, 2018 for the following projects; seconded by Commissioner MaGee.

- Van Hoesen Road paving project -Bay Township (A489.001.041)
- Springwater Beach Road paving project-Bay & Evangeline Townships (A489.005.024)
- Wildwood Drive paving project-Evangeline Township (A489.005.025)
- Clarion Streets paving project-Melrose Township (A489.010.032)
- Rogers Road overlay-South Arm Township (A459.014.019)

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

Commissioner Ogden moved to allow Lake Shore Drive closure (Eveline Township) from Boyne City limits to Wilson Road July 4, 2018 from 7:30am to 9:00am for July 4th Fireworks Committee 10K race fundraiser (sheriff's department & BC police dept provide traffic control); seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

10:00am Bid Openings:

Crack Seal projects (various locations).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
APM	\$111,633.00
Wolverine Sealcoating LLC	\$154,261.00

Beaver Island Gravel production (St James & Peaine Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Gillespie Enterprises	\$313,800.00
Rieth-Riley Construction	\$403,500.00

South Arm Township Afton stone projects.

<u>CONTRACTOR:</u>	<u>Bellaire Rd:</u>	<u>Lord Road</u>	<u>Ranney Road</u>
PaulBen LLC	\$32,508.00	\$57,793.50	\$69,796.00
J&N Construction	\$36,666.00	\$58,927.50	\$72,022.50
Poquette Leasing	\$43,470.00	\$69,862.50	\$85,387.50

Mr. Vanek's report:

- Donegal Bay Road, Beaver Island is complete. Liquidated damages will apply.
- Reviewing Peninsula and Advance Road intersections for proper signage.

Mr. Harmon's report:

- Expressed concern over difficulty hiring truck drivers with CDL licenses. Will begin process to hire truck driver for expected opening (retirement) in Ironton Garage.

Mr. MaGee's report:

- Notified by property owner of drainage issue on Denise Road, Boyne Valley Township.

Commissioner Ogden moved to approve Vouchers #027 through #028 totaling \$333,567.39; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:40am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

CHARLEVOIX COUNTY ROAD COMMISSION
MAY 14, 2018 REGULAR MEETING MINUTES ~ 9:00am

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC clerk Frank D Wasylewski and CCRC shop superintendent Mick Luchenbill attended along with County Commissioner Ron Reinhardt. Attending 10am bid openings: Mark Wagner-Rieth Riley Construction, Trevor Casad-Team Elmers and Jerry Gravedoni-Poquette Leasing Company. Absent: CCRC staff engineer Jim Vanek (overseeing construction projects).

Commissioner Ogden moved to accept April 23, 2018 regular meeting minutes as presented; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to transfer to the General Fund, \$14,981.50 from the County Millage Fund for Marion Center Road engineering and \$8,781.00 from the Construction Fund for Slashing Road project; seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes –Way, Ogden & MaGee Nays –0 Motion carried.

CCRC shop superintendent Mick Luchenbill presented information on a used bucket truck that may be for sale. Luchenbill will pursue agreement to purchase.

Commissioner Ogden moved to award Wilson Road Afton stone project, Wilson Township (076.3.015.28) to low bidder PaulBen LLC \$108,264.00; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to open bids 10:00am, May 29, 2018 for the following projects; seconded by Commissioner Ogden.

- Crack seal project-various locations
- Beaver Island gravel production
- South Arm Township Afton stone projects

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved the Board Chairman and Manager be authorized to sign MDOT contract for Project STL15000-130359A, Contract Number 18-5207 Marion Center Road from Antrim County Line to Phelps Road; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to allow Waller Road closure (Charlevoix Township) from Old Orchard Road to US31 June 23, 2018 from 6:30am to 11:00am for the “Good Boys Marathon” (Sheriff & Fire Department provide traffic control), seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon's report:

- Bids opened for emergency repair of Ferry Road culvert and Peninsula Road caused by May 4th rainstorm. Estimated cost to repair two roads is \$55,000.
- Dust control application has begun.
- Safety meeting was cancelled due to rain storm. Will try to reschedule for early summer.
- Reviewing applications received for Beaver Island Truck Driver position.

Mr. Wasylewski's report:

- MERS actuarial valuation report received; the funded ratio has increased (now 75% funded vs. 69% last year).

Commissioner Way moved to approve Vouchers #024 through #026 totaling \$234,198.03; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

The chairman called for a ten minute recess; resumed meeting at 10:00am.

10:00am Bid Openings:

Springvale & Magee Roads (Chandler Township-county funded primary roads) Afton stone project (A459.003.006).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Poquette Leasing Co.	\$225,324.00
J&N Construction	\$248,490.00
PaulBen LLC	\$266,112.00

Hillview Trail reconstruction (Melrose Township) (A489.010.031).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Tri-County Excavating	\$161,934.50
Rieth Riley Construction	\$164,785.00
Team Elmer's	\$175,187.50
MDC Contracting	\$179,340.00

Chairman MaGee adjourned at 10:18am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

**CHARLEVOIX COUNTY ROAD COMMISSION
APRIL 23, 2018 REGULAR MEETING MINUTES ~ 9:00am**

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek and CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt. Also attending, Dave Boyle and Lucas Porath-OHM Advisors, Paul Repasky-Wade Trim Inc.

Commissioner Way moved to accept April 9, 2018 regular meeting minutes as presented; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Dave Boyle, OHM Advisors presented update on Marion Center Road projects. The southern section from the Antrim County line to Phelps Road, funded with STP funds and county millage funds, will be let in the June MDOT letting, estimated cost \$970,000. The north end section beginning near US-31 at Stover Road to Veenstra Road will be funded entirely with county road millage funds (\$1,070,000 estimated cost) and will be bid the following week. The culvert on Slashing Road will be replaced with an arch culvert 81' x 59". The project is estimated at \$95,000. Traffic will be detoured to the west.

Lucas Porath, OHM Advisors presented 2021 bridge replacement project applications submitted under the Local Bridge program: Springvale Road Bridge over Bear River and Iron Bridge Road Bridge over Sturgeon River. The Road Commission is responsible for engineering fees and 5% match.

WHEREAS: The Michigan Department of Transportation is soliciting Applications for the Local Bridge Program to be funded in 2021, and

WHEREAS: Springvale Road Bridge over Bear River is located in Sections 10 and 15, in Melrose Township, is a bridge under the jurisdiction of the Charlevoix County Road Commission and is in need of reconstruction, and

WHEREAS: THE Board of County Road Commissioners for Charlevoix County supports the application to the Michigan Department of Transportation for Local Bridge Program funding to complete this project:

NOW THEREFORE, be it resolved the Board of County Road Commissioners for Charlevoix County supports the application to the Michigan Department of Transportation for Local Bridge Program Funding for Springvale Road Bridge over Bear River located in Melrose Township and that we are committed to funding the local share.

Commissioner Ogden moved to adopt above resolution to apply for MDOT's 2021 Local Bridge funds to reconstruct the Springvale Road Bridge over Bear River, Melrose Township; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

WHEREAS: The Michigan Department of Transportation is soliciting Applications for the Local Bridge Program to be funded in 2021, and

WHEREAS: Iron Bridge Road Bridge over Sturgeon River is located in Sections 24 and 25, in Hudson Township, is a bridge under the jurisdiction of the Charlevoix County Road Commission and is in need of reconstruction, and

WHEREAS: THE Board of County Road Commissioners for Charlevoix County supports the application to the Michigan Department of Transportation for Local Bridge Program funding to complete this project:

NOW THEREFORE, be it resolved that the Board of County Road Commissioners for Charlevoix County supports the application to the Michigan Department of Transportation for Local Bridge Program Funding for Iron Bridge Road Bridge over Sturgeon River located in Hudson Township and that we are committed to funding the local share.

Commissioner Way moved to adopt above resolution to apply for MDOT's 2021 Local Bridge funds to reconstruct the Iron Bridge Road Bridge over Sturgeon River, Hudson Township; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Paul Repasky, Wade Trim Inc. presented engineering proposal for Upper Bay Shore Road Reconstruction project funded under the Bureau of Indian Affairs (BIA). Project is 1.55 miles from Pincherry Road west to Maple Grove Road. The Manager will sign agreement form.

Commissioner Way moved to award Ironton Streets paving project, Eveline Township (A489.006.061) to low bidder Payne & Dolan, Inc \$217,303.60; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to award Ranney Road paving project, Eveline Township (A489.006.062) to low bidder Rieth-Riley Construction Company \$212,867.00; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:00am, May 14, 2018 for the following projects; seconded by Commissioner Way.

- Springvale and Magee Road Afton stone-Chandler Township (A459.003.006)
- Hillview Trail reconstruction-Melrose Township (A489.010.031)

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Reinhardt's report:

- Asked if Manager knew when frost laws would be lifted. No determination made at this time.

Mr. Vanek's report:

- Need to set bid date for Marion Center Road project, (county millage project), recommended Friday June 8th.

Commissioner Ogden moved to open bids 10:00am, June 8, 2018, for Marion Center Road project, Stover Road to Veenstra Road; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon's report:

- The annual safety meeting has been rescheduled for May 9th.
- Taking applications for Beaver Island Truck Driver position.
- The drivers did a great job plowing during last weekend's fluke winter storm. The V-plow was used for the first time in over a decade on many roads on the east side of the county.

Mr. Ogden's report:

- Superintendent's seminar was very informative. Warranties will be required for all future paving projects that contain state or federal money and cost more than \$2Million.

Mr. Way's report:

- Questioned procedure for hiring employees. The manager clarified the procedure.
- Family of accident victims on Barnard Road have requested trees be removed if in the right of way.
- Believes rocks in right of way on Metz Road should be reviewed by manager.

Commissioner Way moved to approve Vouchers #022 through #023 totaling \$237,962.81; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:41am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

**CHARLEVOIX COUNTY ROAD COMMISSION
APRIL 09, 2018 REGULAR MEETING MINUTES ~ 9:00am**

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek and CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt. Also attending, South Arm Township resident Joseph Vultaggio.

Commissioner Ogden moved to accept March 26, 2018 regular meeting minutes as presented; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to transfer to the General Fund \$14,786.75 from the County Millage Fund for Marion Center Road engineering and \$126,114.00 from the Insurance Fund for Annual MCRCSIP general & auto liability insurance premium; seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes –Way, Ogden & MaGee Nays – 0 Motion carried.

South Arm Township resident Joseph Vultaggio lives on west end of seasonal portion of Detour Road in South Arm Township and questioned why the road cannot be maintained in the winter. Manager explained the road is a seasonal road and is not maintained November through April per State Statute. Vultaggio also expressed concern with the drainage and general maintenance of road, does not feel the road commission adequately maintains the road. Vultaggio stated he thought the road would be maintained once he lived there permanently. Commissioner Ogden stated the Road Commission will not maintain a seasonal road during the months of November through April and generally will grade the road twice during the other months. Ogden stated local road improvements are generally funded by the township and Vultaggio should contact the township and request the road be upgraded to county specifications so winter maintenance can be performed.

Manager Harmon and Staff Engineer Vanek presented various road projects for consideration using recent funds received under PA 82 of 2018 earmarked for construction or preservation projects only. Vanek will prepare bid documents for Magee Road (1.23 miles Penfold Road to Great Lakes Road) and Springvale Road (2.71 miles Howard Road to Magee Road) Afton stone projects, Rogers Road overlay (excluding the bridge) and a test strip with fabric underlayment on Boyne City-East Jordan Road (Pearsall to Wilson Roads).

Chairman called for 8 minute recess; resumed meeting at 10:00am.

10:00am Bid Openings:

Wilson Road (Wilson Township) Afton stone project (project #076.3.015.28).

CONTRACTOR:
PalBen LLC

BID AMOUNT:
\$108,264.00

Mr. Vanek's report:

- No updates available on Marion Center Road projects. MDOT letting date (Antrim County line to Phelps Road) still undetermined. Also waiting for OHM Advisers to establish terminus for the north end (county millage funding).

Mr. Harmon's report:

- Annual safety meeting April 24th. Otsego County participates with CCRC.
- Will pursue estimates for crushing approximately 30,000 tons road gravel on Beaver Island.
- Spring Weight Restrictions anticipated to remain in effect until at least end of April.

Mr. Wasylewski's report:

- Have agreement with Charlevoix County for phone system. Monthly expense should decrease significantly.

Mr. Way's report:

- Asked Manager status of mowing tractor with cab for Beaver Island.

Commissioner Ogden moved to approve Vouchers #018 through #021 totaling \$663,847.89; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:46am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

CHARLEVOIX COUNTY ROAD COMMISSION
MARCH 26, 2018 REGULAR MEETING MINUTES ~ 9:00am

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek and CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt. Also attending, CCRC shop superintendent Mick Luchenbill, Zaremba Equipment representatives, Jim Zaremba and Roger Hansen.

Commissioner Way moved to accept March 12, 2018 regular meeting minutes as presented; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to open bids 10:00am, April 9, 2018 for Wilson Road Afton Stone project, Wilson Township (076.3.015.28); seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award Lakeshore Drive & Parsons Road paving project - option #1 (A489.011.010 & 011) to low bidder Tri County Excavating \$368,118.60; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Shop Superintendant Mick Luchenbill reviewed and explained work ready truck bids from March 12th bid opening. Each of the four truck bidders offered various options and similar prices. After Board review (with shop foreman concurrence) the Board decided to split the bids as a means to insure best value for the Road Commission. By choosing options, Zaremba Equipment's initial low bid for International trucks was slightly reduced. The built-in extended warranty offered by Grand Traverse Diesel for Western Star trucks exceeded the warranty offered by Zaremba's. Both vendors are considered local (being in Gaylord and Traverse City) as compared to previous truck vendors operating from Wisconsin and Grand Rapids, where warranty returns are problematic due to distance.

Commissioner Way moved to purchase two 2019 International Heavy Duty Work Ready Trucks from Zaremba Equipment (\$243,490.82 each) and one Western Star Heavy Duty Work Ready Truck from Grand Traverse Diesel (\$247,491.82 each); seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Vanek's report:

- Depending on release of federal funds, Marion Center Road (Antrim County line to Phelps Road) should be included on May MDOT letting.

Mr. Ogden's report:

- Drafted letter to MCRCSIP Attorney, Bill Henn, regarding seasonal roads and need for change.
- Explained his desire to fully fund his MERS retirement account, which during his first 5 years of Board membership was unfunded. MERS calculates the service credit purchase will cost Ogden \$2,333. Further, Ogden explained that MERS requires the Governing Body's authorization to proceed, and that during a Board vote on the request, Ogden will abstain due to an obvious conflict of interest.

Commissioner Way moved to authorize Keith Ogden to pay \$2,333 to MERS for 5 years of service credit purchase to apply during years he was eligible to participate, but was unaware of the option; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Abstain – 1 Motion carried.

Commissioner Ogden moved to approve Vouchers #016 through #017 totaling \$226,734.58; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:19am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

**CHARLEVOIX COUNTY ROAD COMMISSION
MARCH 12, 2018 REGULAR MEETING MINUTES ~ 9:00am**

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek and CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt. Also attending for bid opening: CCRC shop superintendant Mick Luchenbill, Mark Wagner & Joe Mellon-Rieth Riley Construction, Matt Miller-Payne & Dolan, Mario Suarez-Super M Excavating, Dan Walters-GT Diesel Service, Jim & Matt Zarembo-Zarembo Equipment Inc. and Bill Gnodtke-Norwood Township Road Committee member.

Commissioner Way moved to accept February 26, 2018 regular meeting minutes as presented; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to transfer to the General Fund: \$10,118.00 from the Insurance Fund for fourth quarter premium and \$8,953 from the County Millage Fund for Marion Center Road engineering; seconded by Commissioner Way.

➤ Roll Call VOTE: Ayes – Ogden, Way & MaGee Nays – 0 Motion carried.

Commissioner Way moved to approve 2018 Certification Map, and authorize the Chairman to sign the 2018 Certification Map. Certified mileage totals 713.43 miles (185.11 Primary Road and 528.32 Local Road); seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to accept all bids and directed the manager or his designee to purchase materials from the 2018 bidder list as necessary, in the best interest of the road commission; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon's report:

- Recent funding passed by the Legislature must be used for construction projects, will work with staff engineer to develop list of potential projects. Suggestions include: Slashing Road culvert, Magee Road gravel, Springvale Road gravel and Boyne City/East Jordan Road surface rehabilitation.
- Gravel is needed on Beaver Island for both township and CCRC use. Will explore options to have contractor produce.

Mr. Way's report:

- Asked status of mower tractor for Beaver Island.

Commissioner Way moved to approve Vouchers #013 through #015 totaling \$195,056.26; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman called for 6 minute recess; resumed meeting at 10:00am.

10:00am Bid Openings:

Ironton Streets (Eveline Township) paving project (project #A489.006.061).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Payne & Dolan, Inc.	\$217,303.60
Rieth-Riley Construction	\$219,863.80

Ranney Road (Eveline Township) overlay project (project #A489.006.062).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Rieth-Riley Construction	\$212,867.00
Payne & Dolan, Inc.	\$214,226.50

Lakeshore Dr, Parsons & Beatty Rd (Norwood Township) paving project (projects #A489.011.010, 011 & 012). *Option 1 Lakeshore Dr & Parsons Rd only, Option 2 all 3 projects.*

<u>CONTRACTOR:</u>	<u>OPTION 1 BID AMOUNT:</u>	<u>OPTION 2 BID AMOUNT:</u>
Tri County Excavating	\$368,118.60	\$506,932.00
Super M Excavating	\$398,205.80	\$539,097.00
Rieth-Riley Constr.	\$445,726.00	\$648,630.00

2019 Heavy Duty, Work Ready Trucks:

<u>CONTRACTOR:</u>	<u>BID AMOUNT (each)</u>	<u>Truck bid</u>
Truck & Trailer Specialties	\$125,096.82	Equipment only
Zaremba Equip, Inc.	\$244,061.82	2019 International
JX Peterbilt	\$246,197.82	2019 Peterbilt 367
Michigan Kenworth	\$246,611.82	2019 Kenworth T800
Grand Traverse Diesel	\$247,318.82	2019 Western Star

Chairman MaGee adjourned at 10:30am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

CHARLEVOIX COUNTY ROAD COMMISSION
FEBRUARY 26, 2018 REGULAR MEETING MINUTES ~ 9:00am

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon and CCRC staff engineer Jim Vanek attended along with County Commissioner Ron Reinhardt. Also attending: Kiersten Stark, Charlevoix County Planning Department and Lucas Porath, Director-OHM Advisors Petoskey Division Director (OHM was formerly Northwest Design Group).

CCRC clerk Frank Wasylewski was absent (sick).

Commissioner Ogden moved to accept February 12, 2018 regular meeting minutes as presented; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Kiersten Stark, Charlevoix County Planning Department, reviewed Boyne City to Charlevoix Non-motorized Trail Phase III plans and grant application status:

- 2017 MDOT TAP grant application was denied due to trail end point issue.
- MDOT TAP grants now require multiphase projects to have a designated beginning and end point that insures logical continuity.
- Phase III trailhead will be Park of the Pines (Phase I end point) and Rufus Teesdale Nature Preserve will be the end point.
- Various grant fund sources total \$1,060,000.
- 2018 MDOT TAP grant application is due March 7, 2018.
- Construction proposed for 2020.
- Requested the Road Commission serve as Boyne City to Charlevoix Non-motorized Trail Phase III Act 51 applicant agency.

Commissioner Ogden moved CCRC serve as Boyne City to Charlevoix Non-motorized Trail Phase III Act 51 applicant agency; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Lucas Porath, OHM Advisors Petoskey Division Director, presented Lakeshore Drive, Norwood Township, paving project plans detailing the 20-FT pavement cross section and other geometric design standards.

Porath discussed engineering design services OHM provides; their “in-house” geotechnical soil boring service is no longer available at their Petoskey office.

Commissioner Way moved to open bids 10:00am, Monday, March 12, 2018 as follows; seconded by Commissioner Ogden.

- a. Ironton Streets paving project, Eveline Township (A489.006.061)
- b. Ranney Road overlay project, Eveline Township (A489.006.062)
- c. Beatty & Parsons Roads and Lakeshore Drive projects, Norwood Township (A489.011.010, 011 & 012)

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon's report:

- Boyne City Garage Union Steward Vern Kassuba requested (at recent safety meeting) a signature line be included for the Ironton Garage Union Steward for the Safety Clothing Allowance agreement. Both Stewards have now signed the agreement. The \$350 safety clothing allowance will be paid the first pay period of each May.
- Seasonal weight restrictions went into effect 7:00am February 23, 2018.

Mr. Vanek's report:

- Ogden, Harmon and Vanek will attend the 2018 Asphalt Pavement Association of Michigan local road workshop March 21.

Mr. Ogden's report:

- Requested Beaver Island property survey update for potential new garage site location; Harmon stated the property will be surveyed this spring.
- Requested update on Michigan County Road Commission Self Insurance Pool (MCRCSIP) battery disconnect mandate policy. Harmon forwarded Ogden's suggested changes to MCRCSIP Administrator Gail Cummings and is being reviewed.
- Distributed MCRCSIP attorney William Henn February 14, 2018 response letter regarding seasonal roads; working on a response letter to Mr. Henn.

Commissioner Way moved to approve Vouchers #010 through #012 totaling \$430,902.15; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:14am.

Russell MaGee, Chairman

James Vanek, Staff Engineer Temporarily
Acting For Board Clerk

CHARLEVOIX COUNTY ROAD COMMISSION
FEBRUARY 12, 2018 REGULAR MEETING MINUTES ~ 9:00am

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek and CCRC clerk Frank D Wasylewski attended along with CCRC Boyne City Garage Union Steward Vern Kassuba.

Commissioner Ogden moved to accept January 22, 2018 regular meeting minutes as presented; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to accept the 2018 Annual Township meeting minutes of Wilson, Boyne Valley, Eveline, Hayes, Melrose, Marion and Norwood Townships as presented; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Vern Kassuba, Boyne City Garage Union Steward gave update on Safety Clothing Allowance. Allowance of \$350 was first proposed in 2016 and was agreed to be paid by CCRC on May 1st of each year. Kassuba stated the safety boot allowance of \$150 is the original bargaining item that would be replaced by the clothing allowance. However, several employees would not receive the \$150 previously negotiated if the safety allowance isn't paid until May. Kassuba proposed each employee be given \$150 immediately, with the \$350 safety clothing allowance paid with the first pay period of May thereafter.

The Chairman stated the original safety clothing agreement offer was in response to employee requests to purchase safety equipment. On September 25, 2017 the Board approved the per employee payment of \$350 each May and signed the Letter of Understanding, which was also signed by the Union BA, Robert Donick. The only reason not implemented was the lack of Union Steward's concurring signature. If the Steward would like to negotiate an agreement other than what was already offered and accepted, that will take place during contract renewal. The Board and Union have a current signed agreement that will continue to be honored.

The Michigan County Road Commission Self Insurance Pool (MCRCSIP) has issued a battery disconnect mandate to policy holders and request each road commission adopt it as board policy. Commissioner Ogden presented minor changes that need to be addressed before policy is adopted.

Mr. Harmon's report:

- Will contact Otsego County manager to discuss joint annual safety meeting.
- Commissioners Way & Ogden will attend the CRA Commissioner's Seminar in April.
- The annual county-wide Officials and Elected Leaders summit will be held February 26th at Boyne City City Hall.

Mr. Way's report:

- Bubblers were installed at the Ironton Ferry ramp (Boyne City side), causing open water. Orange cones will be placed as safety alerts.
- Expressed concern with potential noise from proposed new generator system on the Ironton Ferry.

Commissioner Way moved to approve Vouchers #005 through #009 totaling \$332,214.82; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:16am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

**CHARLEVOIX COUNTY ROAD COMMISSION
JANUARY 22, 2018 REGULAR MEETING MINUTES ~ 9:00am**

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek, CCRC shop superintendent Mick Luchenbill and CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt.

Commissioner Way moved to accept January 8, 2018 regular meeting minutes as presented; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:00am, Monday, February 26, 2018 for up to three (3) Heavy-Duty work ready trucks; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Reinhardt's report:

- Will not be at next meeting.

Mr. Wasylewski's report:

- Fred Gardner will be here tomorrow to review inventory for this year's audit.

Mr. Way's report:

- Asked when truck driver / leadman position on Beaver Island would be posted.

Commissioner Way moved to approve Vouchers #003 through #004 totaling \$302,418.07; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 9:20am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk

**CHARLEVOIX COUNTY ROAD COMMISSION
JANUARY 08, 2018 REGULAR MEETING MINUTES ~ 9:00am**

True copy

Commissioners MaGee, Ogden and Way, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek, CCRC clerk Frank D Wasylewski and Charlevoix County Commissioner Ron Reinhardt attended.

Clerk Frank D Wasylewski opened the meeting at 9am and requested 2018 Chairman nominations.

Commissioner Ogden moved to nominate Commissioner MaGee for 2018 Chairman and to close nominations, casting a unanimous ballot electing Commissioner MaGee 2018 Chairman; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

The Chairman opened the floor for 2018 Vice Chairman nominations.

Commissioner Ogden moved to nominate Commissioner Way for 2018 Vice-Chairman and to close nominations, casting a unanimous ballot electing Commissioner Way 2018 Vice-Chairman; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

The Board uses Roberts Rules of Order as a general guideline. Public Comments may be limited to 5 minutes per person.

Chairman MaGee opened the meeting for general business.

Commissioner Way moved to accept December 29, 2017 regular meeting minutes as presented; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to continue holding the regular meetings of Charlevoix County Road Commission Board the second and fourth Monday of each month at 9am, with the exception of May 28th, October 8th & December 24th that will be held on May 29th, October 9th & December 31st respectively; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to open 2018 Annual Material Bids at 11:00am Friday, February 23, 2018 for March 12, 2018 Board review, seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Way moved to appoint Commissioner MaGee as voting delegate and Commissioner Ogden as alternate voting delegate at the March 2018 County Road Association (CRA) annual meeting, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to adopt and implement the Board modified administrative wage scale & pay rates presented by the manager, to be effective January 11, 2018; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Vanek's report:

- There will be a Grade Inspection with MDOT this Friday to review next year's federally funded Marion Center Road project.

Mr. Harmon's report:

- Northwest Design Group officially became OHM Advisors effective January 1, 2018. Lucas Porath will oversee the Petoskey Office.

Mr. Ogden's report:

- Asked status of Safety Equipment allowance. Manager advised verbiage was signed by the labor attorney and union representative, however, the union steward has not responded.

Mr. MaGee's report:

- Requested status of Specs for new trucks. Commissioners instructed manager to have specifications available for the January 22nd meeting.
- Received several calls regarding gravel edge of Magee Road north of Stafford Road, Chandler Township. New gravel edge drops off and drivers are overrunning it when they meet other vehicles. Manager will relay to road foreman.

Commissioner Ogden moved to approve Vouchers #001 through #002 for \$74,297.09; seconded by Commissioner Way.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman MaGee adjourned at 10:22am.

Russell MaGee, Chairman

Frank D Wasylewski, Clerk