

**CHARLEVOIX COUNTY ROAD COMMISSION  
JANUARY 22, 2018 REGULAR MEETING MINUTES ~ 9:00am**

True copy

Chairman MaGee opened the meeting at 9:00am.

Chairman MaGee, Commissioners Way and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer Jim Vanek, CCRC shop superintendent Mick Luchenbill and CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt.

Commissioner Way moved to accept January 8, 2018 regular meeting minutes as presented; seconded by Commissioner Ogden.

➤ VOTE:                   Ayes – 3                                   Nays – 0                                   Motion carried.

Commissioner Ogden moved to open bids 10:00am, Monday, February 26, 2018 for up to three (3) Heavy-Duty work ready trucks; seconded by Commissioner Way.

➤ VOTE:                   Ayes – 3                                   Nays – 0                                   Motion carried.

Mr. Reinhardt's report:

- Will not be at next meeting.

Mr. Wasylewski's report:

- Fred Gardner will be here tomorrow to review inventory for this year's audit.

Mr. Way's report:

- Asked when truck driver / leadman position on Beaver Island would be posted.

Commissioner Way moved to approve Vouchers #003 through #004 totaling \$302,418.07; seconded by Commissioner Ogden.

➤ VOTE:                   Ayes – 3                                   Nays – 0                                   Motion carried.

Chairman MaGee adjourned at 9:20am.

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Russell MaGee, Chairman

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Frank D Wasylewski, Clerk

**CHARLEVOIX COUNTY ROAD COMMISSION**  
**JANUARY 08, 2018 REGULAR MEETING MINUTES ~ 9:00am**

True copy

Commissioners MaGee, Ogden and Way, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek, CCRC clerk Frank D Wasylewski and Charlevoix County Commissioner Ron Reinhardt attended.

Clerk Frank D Wasylewski opened the meeting at 9am and requested 2018 Chairman nominations.

Commissioner Ogden moved to nominate Commissioner MaGee for 2018 Chairman and to close nominations, casting a unanimous ballot electing Commissioner MaGee 2018 Chairman; seconded by Commissioner Way.

➤ VOTE:                   Ayes – 3                   Nays – 0                   Motion carried.

The Chairman opened the floor for 2018 Vice Chairman nominations.

Commissioner Ogden moved to nominate Commissioner Way for 2018 Vice-Chairman and to close nominations, casting a unanimous ballot electing Commissioner Way 2018 Vice-Chairman; seconded by Commissioner MaGee.

➤ VOTE:                   Ayes – 3                   Nays – 0                   Motion carried.

The Board uses Roberts Rules of Order as a general guideline. Public Comments may be limited to 5 minutes per person.

Chairman MaGee opened the meeting for general business.

Commissioner Way moved to accept December 29, 2017 regular meeting minutes as presented; seconded by Commissioner Ogden.

➤ VOTE:                   Ayes – 3                   Nays – 0                   Motion carried.

Commissioner Way moved to continue holding the regular meetings of Charlevoix County Road Commission Board the second and fourth Monday of each month at 9am, with the exception of May 28<sup>th</sup>, October 8<sup>th</sup> & December 24<sup>th</sup> that will be held on May 29<sup>th</sup>, October 9<sup>th</sup> & December 31<sup>st</sup> respectively; seconded by Commissioner Ogden.

➤ VOTE:                   Ayes – 3                   Nays – 0                   Motion carried.

Commissioner Ogden moved to open 2018 Annual Material Bids at 11:00am Friday, February 23, 2018 for March 12, 2018 Board review, seconded by Commissioner Way.

➤ VOTE:                   Ayes – 3                   Nays – 0                   Motion carried.

Commissioner Way moved to appoint Commissioner MaGee as voting delegate and Commissioner Ogden as alternate voting delegate at the March 2018 County Road Association (CRA) annual meeting, seconded by Commissioner Ogden.

➤ VOTE:                   Ayes – 3                                   Nays – 0                                   Motion carried.

Commissioner Ogden moved to adopt and implement the Board modified administrative wage scale & pay rates presented by the manager, to be effective January 11, 2018; seconded by Commissioner Way.

➤ VOTE:                   Ayes – 3                                   Nays – 0                                   Motion carried.

Mr. Vanek's report:

- There will be a Grade Inspection with MDOT this Friday to review next year's federally funded Marion Center Road project.

Mr. Harmon's report:

- Northwest Design Group officially became OHM Advisors effective January 1, 2018. Lucas Porath will oversee the Petoskey Office.

Mr. Ogden's report:

- Asked status of Safety Equipment allowance. Manager advised verbiage was signed by the labor attorney and union representative, however, the union steward has not responded.

Mr. MaGee's report:

- Requested status of Specs for new trucks. Commissioners instructed manager to have specifications available for the January 22<sup>nd</sup> meeting.
- Received several calls regarding gravel edge of Magee Road north of Stafford Road, Chandler Township. New gravel edge drops off and drivers are overrunning it when they meet other vehicles. Manager will relay to road foreman.

Commissioner Ogden moved to approve Vouchers #001 through #002 for \$74,297.09; seconded by Commissioner Way.

➤ VOTE:                   Ayes – 3                                   Nays – 0                                   Motion carried.

Chairman MaGee adjourned at 10:22am.

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Russell MaGee, Chairman

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Frank D Wasylewski, Clerk