

2014 CHARLEVOIX COUNTY ROAD COMMISSION MINUTES

PLEASE SCROLL DOWN TO VIEW PREVIOUS DATES

December 22, 2014

Chairman Way opened the meeting at 9:00am.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek, CCRC clerk Frank D Wasylewski, CCRC road foreman Mike Skop and Charlevoix County Commissioner Ron Reinhardt attended. Also attending, Charlevoix County Maintenance Supervisor Frank Shaler and Northwest Design Group (NDG) representative Lucas Porath.

Commissioner Ogden moved to accept December 8, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Frank Shaler, Charlevoix County Maintenance Supervisor was present to discuss invoices sent by CCRC for the two County Household Hazardous Waste Collections that remain unpaid. The invoices are for costs incurred by the road commission for labor and equipment in conjunction with the Charlevoix County Recycle program. Shaler questioned the fork lift expense and requested to pay labor costs only of approximately \$2,000. CCRC manager advised State of Michigan Schedule C equipment rates, less 15% are used and cautioned not charging all municipalities for actual equipment expenses would be unfair as well as not good accounting. Shaler will approve and submit the invoices for payment.

Commissioner Ogden requested Shaler review recycling container area in CCRC lot for safety concerns. The original plan for the paved section was reduced due to budget constraints. Mr. Skop advised CCRC traffic should be separated from recycling traffic. Mr. Vanek will prepare estimate to expand asphalt area.

Lucas Porath, NDG, presented updated Ranney/Flagg Road status report. Project is expected to be bid January or February 2015 with anticipated spring construction. Updated project estimate is \$483,000.

Quotation received from Lakeshore Signs and Safety Equipment for 2 battery operated LED arrow boards totaling \$6,000. The need for updated arrow boards has been expressed at CCRC safety meetings. The Board authorized the Manager to order the arrow boards.

To better address drainage and ditching issues Mr. Skop requested consideration be given to the rental of a wheeled excavator for approximately four months. Skop will obtain rental estimates from various equipment vendors.

Mr. Reinhardt's report:

- Praised CCRC crews for care of the hill on Barber Road.

Mr. Harmon's report:

- The Legislature approved transportation funding bills that will require a ballot proposal in May requesting voters to increase sales tax by 1%.

Commissioner Ogden moved to pay bills totaling \$115,455.63, seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes—Ogden, MaGee and Way Nays—0 Motion carried.

Chairman Way adjourned at 10:38 am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

December 08, 2014

Chairman Way opened the meeting at 9:00am.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek, CCRC clerk Frank D Wasylewski and Charlevoix County Commissioner Ron Reinhardt attended.

Commissioner MaGee moved to accept November 24, 2014 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Staff engineer presented bid tabs for Donegal Bay Road project, St. James Township (A489.013.008.0). Gillespie Enterprises, Inc. submitted low bid of \$154,500.00. St. James Township has taken no action on the project.

Mr. Harmon's report:

- Walloon Lake Village Marina, LLC, of Grand Rapids (the Borisch Family) through their contractor, finished installing the 30 foot long snowmobile/ATV bridge over the Bear River (Section 16, Melrose Township). Manager is working with legal counsel, Joel Wurster to prepare Bill of Donation to the Road Commission.

Commissioner Ogden moved to pay bills totaling \$28,129.46, seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes–MaGee, Way and Ogden Nays–0 Motion carried.

Chairman Way adjourned at 9:38am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

November 24, 2014

Vice-Chairman MaGee opened the meeting at 9:00am.

Commissioners MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek, CCRC clerk Frank D Wasylewski and Charlevoix County Commissioner Ron Reinhardt attended (Chairman Way-approved absence).

Commissioner Ogden moved to accept November 10, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

Commissioner Ogden moved to transfer \$190,303.00 to the General Fund from the following: Insurance Fund \$9,400.00 (CRASIF third quarter Worker-Compensation premium), Equipment Fund \$174,229.00 (Michigan Cat Loader #162), Buildings and Grounds Fund \$4,274.00 (Jordan Construction Parapet Wall Repair Appl #1) and Countywide Road Millage Fund \$2,400.00 (Rieth-Riley Const \$820 & Graham Exc \$1,580 for Nason Drive Repair), seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes–MaGee and Ogden Nays–0 Absent-Way Motion carried.

2015 annual township meeting dates tentatively set for January 20, 22, 27 & 29th.

Commissioner Ogden moved to accept and implement the Subdivision Street Maintenance agreement between CCRC and the Grand Traverse Band of Ottawa and Chippewa Indians (GTB) for the term November 1, 2014 to October 31, 2015. The agreement provides service to two short tribal roads in Eveline Township held in trust by the Government's Bureau of Indian Affairs, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

Ballot submitted for Northern Michigan Association of Road Commission Counties election of officers.

Mr. Reinhardt's report:

- The County Commissioners will be holding only one regular meeting each month during November and December.

Mr. Harmon's report:

- Warmer temperatures and rain this week combined with the significant amounts of early snowfall is causing flooding in several areas.
- Parapet wall repair contract has been approved by NDG; manager will make arrangements to sign contract.
- Bridge for Bear River snowmobile trail being delivered. The manager is still waiting for approved blueprints and drawings. Manager requested bridge be equipped with pockets and vertical posts to block vehicular traffic from crossing when trail not in operation. The opening will allow ATV traffic but not normal cars & pickups.

Commissioner Ogden moved to pay bills totaling \$603,095.82, seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes–Ogden and MaGee Nays–0 Absent–Way Motion carried.

Vice-Chairman MaGee adjourned at 9:57am.

Ruseell MaGee, Vice-Chairman

Frank D Wasylewski, Clerk

November 10, 2014

Vice-Chairman MaGee opened the meeting at 9:00am.

Commissioners MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek, CCRC clerk Frank D Wasylewski and Charlevoix County Commissioner Ron Reinhardt attended (Chairman Way-approved absence).

Commissioner Ogden moved to accept October 24, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:00am Tuesday, December 2, 2014 for Donegal Bay Road, St James Township, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

Deyo/Stone Associates of Kalamazoo completed appraisal of building contents. Replacement values for the contents of all three garages have been adjusted with MCRCSIP (Michigan County Road Commission Self Insurance Pool) to reflect appraisal.

Commissioner Ogden presented memorandum requesting review of CCRC seasonal road policy #84-1.

Mr. Reinhardt's report:

- Requested approval for county payment of hazardous waste collection invoices.

Mr. Harmon's report:

- Chandler Township Board passed a Board Resolution [October 13, 2014] opposing "any snowmobile trail within the right-of-way, in close proximity to, parallel to, or adjacent to any paved road in Chandler Township."
- Legal Counsel, Joel Wurster advised bridge crossing the Bear River for snowmobile trail proposed by Walloon Lake Holdings should be dedicated to and included on CCRC bridge inventory. Harmon proposed a posted weight limit of 20,000 pounds. Before acceptance, bridge specs and design will be reviewed by county highway engineer, Lucas Porath.
- Interviews for Beaver Island complete.

Mr. Vanek's report:

- All construction projects complete for season. Contractor will need to complete Villa de Charlevoix restoration in spring.

Mr. Ogden's report:

- Requested CCRC staff engineer develop policy that would cover construction standards and surface types for accepting subdivision "paper" streets, when and if built.

10:00am – used vehicle/equipment bid opening:

ITEM #1: Equipment # 208: 1996 Dodge 2500 4x4 pickup - Minimum bid \$ 400.00

ITEM #2: Equipment # 036: 1993 Ford LT-9000 cab & chassis - Minimum bid \$2,000.00

ITEM #3: Equipment # 146: Dozer-Michigan Model 180 - Minimum bid \$2,500.00

ITEM #4: Equipment # 400A: Air Compressor-Leroi model 105GA - Minimum bid \$ 400.00

ITEM #5: Equipment unnumbered: CAT 3304 Marine Engine - Minimum bid \$1,500.00

BIDDER	<u>Matthew Koteskey</u>	<u>Norris Contracting</u>
ITEM #1	No bid	No bid
ITEM #2	No bid	\$2,000.00
ITEM #3	\$3,056.00	\$2,500.00
ITEM #4	No bid	No bid
ITEM #5	No bid	\$1,500.00

Commissioner Ogden moved to sell the used equipment to the highest bidder, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

Commissioner Ogden moved to pay bills totaling \$70,490.88, seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes–Ogden and MaGee Nays–0 Absent-Way Motion carried.

Vice-Chairman MaGee adjourned at 10:20am.

Ruseell MaGee, Vice-Chairman

Frank D Wasylewski, Clerk

October 24, 2014

Chairman Way opened the meeting at 9:00am.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon and CCRC clerk Frank D Wasylewski attended (CCRC staff engineer James Vanek absent). Also attending- Gary Forbrig, Jordan Construction Group.

Commissioner Ogden moved to accept October 14, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Proposed revisions to County Road Association Constitution and bylaws reviewed. Concern regarding proposed funding change will be discussed at Straits Council Meeting. The Manager will cast the ballot per the Board's directive.

Gary Forbrig, Jordan Construction Group inquired whether the board had made a decision regarding the wall repair bid submitted by his company.

Commissioner Ogden moved to award Boyne City Garage Roof Repair project to low bidder Jordan Construction Group for \$71,264.00, contingent on concurrence by our contracted design engineer. (Completion date May 15, 2015). Seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:00am Monday, November 10, 2014 for the sale of used CCRC equipment, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon's report:

- Interviews in progress to refill truck driver positions.
- Will issue permit to Summerset Pointe to bury sanitary sewer line up Wilson Road to Marhsall Road after consultation with Attorney, Joel Wurster to protect CCRC and private interests.
- Resident on South Arm Township seasonal portion of Slough Road requested CCRC not allow snowmobile club to use section of road this season that interferes with their access.
- The cab & chassis for the two new Peterbilt trucks should be delivered in November. There is a significant cash discount available on payment at delivery.

Commissioner MaGee moved to authorize transfer of funds necessary from the Equipment Fund to the General Fund (approximately \$249,283) so that the Road Commission can qualify for the cash discount, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–Ogden, Way and MaGee Nays–0 Motion carried.

Commissioner Ogden moved to pay bills totaling \$617,867.29, seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes–MaGee, Ogden and Way Nays–0 Motion carried.

Chairman Way adjourned at 10:34am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

October 14, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC staff engineer James Vanek, CCRC clerk Frank D Wasylewski and Charlevoix County Commissioner Ron Reinhardt attended (CCRC manager Patrick Harmon absent). Also attending, CCRC shop foreman Mick Luchenbill, Shawn Tandy-Alta Equipment, Daniel Novak-AIS Construction, Gary Forbrig-Jordan Construction Group, Norwood Township resident Kirk Jager, surveyor John Ferguson and attorney Dan Barron.

Commissioner Ogden moved to accept September 22, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to transfer \$9,480.33 from the Countywide Road Millage Fund to the General Fund to pay final Rieth-Riley Construction Beaver Island-Kings Highway project invoice, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–MaGee, Way and Ogden Nays – 0 Motion carried.

AIS Construction consultant Daniel Novak explained John Deere lease option submitted for recent CCRC grader bid requests. John Deere does not allow AIS to bid buy-back as an option and he recommended CCRC include a lease option in next grader bid.

CCRC shop foreman Mick Luchenbill recommended purchase of tandem drive motor grader with all wheel drive from Michigan Cat (low bidder meeting specifications).

Commissioner Ogden moved to purchase one (1) Cat 12M3AWD Grader bid from low bidder Michigan Cat for \$319,278.00 (\$169,278.00 total cost to CCRC after guaranteed repurchase), seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to award Charlevoix Township overband crack fill projects (A489.004.018 & .019) to low bidder APM for \$10,900.00, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

9:30am bid opening:

Boyne City Garage wall repair:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>	<u>COMPLETION</u>
Jordan Construction Group	\$71,264.00	May 15, 2015

Mr. Vanek’s report:

- Villa de Charlevoix is last construction project for the year and is near completion.
- Last gravel project, Bergmann Road expected to be completed by October 17th .

Commissioner Ogden moved to approve Lake Shore Drive closure (Eveline Township), from Boyne City limits to Wilson Road October 4, 2014 from 8am to 9am for the Charlevoix County Humane Society fundraiser, seconded by Commissioner MaGee. Sheriff department provided traffic control. (As request was received September 30th, CCRC manager approved event after consulting commissioners via telephone.)

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman Way recessed for ten minutes; resumed at 10:15am.

Faculak Road (Norwood Township) property owner, Kirk Jager advised people are parking and accessing Fisherman’s Island State Park via his property. The certification map shows Faculak Road ending on Section Line 24 where state land commences. Ferguson & Chamberlain has surveyed the road and determined the road ends approximately 850’ short of the section line. Jager will have Ferguson & Chamberlain survey and officially document where turn around area is so that road commission certification maps can be corrected. Jager stated CCRC may continue to turn around as being done now.

Mr. Wasylewski’s report:

- October 18th is “Shake your Mailbox Day” preparing residents for winter.

Mr. MaGee’s report:

- Advised Boyne Valley Township CCRC would serve as Act 51 governmental agency for Boyne Falls non-motorized trail if MDOT does not, provided there is no cost to the road commission and Northwest Design Group serves as engineering firm.

Commissioner MaGee moved to pay bills totaling \$154,852.93, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–Way, Ogden and MaGee Nays–0 Motion carried.

Chairman Way adjourned at 10:40am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

September 22, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek, CCRC clerk Frank D Wasylewski and Charlevoix County Commissioner Ron Reinhardt attended. Also attending, Chandler Township Clerk Myron Matz; Northwest Design Group(NDG) representatives Lucas Porath and Amanda Porath; Walloon Lake Holdings representatives Matt Borisch and Dean Hicks; Brett Luplow, CPA; Chuck Mills, APAM and equipment representatives Dan Novak-AIS, Shawn Tandy-Alta and Chris Overmire-Michigan Cat.

Commissioner Ogden moved to accept September 08, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Lucas Porath, NDG, agreed to serve CCRC as County Highway Engineer, replacing the late Howard Haselschwardt.

Porath presented Ranney/Flagg Road Reconstruction status report; majority of field work is complete with plans to seek bids in January/February 2015 and anticipates construction to begin spring 2015. At this point the tribal funded project is estimated to cost some \$32,000 more than the \$418,000 allocated.

NDG representative Amanda Porath presented revised plans for Boyne City garage wall repair. Prior bid requests by CCRC for replacement of the wall exceeded budget limitations. Updated plans will remove the wall, restoring the building to original construction.

Commissioner Ogden moved to change the October 13th regular meeting to 9am Tuesday, October 14, 2014 to observe Columbus Day and the October 27th regular meeting to 9am Friday, October 24, 2014 to ensure full board attendance; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to accept bids for the Boyne City Garage Parapet wall repair until 3:00pm Friday, October 10, 2014. The bids will be opened 9:30am Tuesday, October 14, 2014; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Walloon Lake Holdings Matt Borisch reported multiple routes were investigated trying to determine the safest for the proposed snowmobile trail from Chandler Township to Walloon Village. Chandler Township Clerk Myron Matz stated Chandler Township opposes the trail running on the edge of Chandler Hill Road. CCRC Manager, Matz and Borisch will discuss options to provide the safest route.

Chairman Way recessed for ten minutes; resumed at 10:00am.

10:00am bid openings:

Overband crack fill – Charlevoix Township:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
APM	\$10,900.00
Great Lakes Striping & Sealing	\$16,314.00

Work-Ready tandem drive motor Grader:

<u>CONTRACTOR:</u>	<u>BID AMOUNT</u>
AIS (JD670GP-lease)	\$155,205.00
Michigan Cat (12N3-2015)	\$157,533.00
Alta Equipment (G490C-2014)	\$173,320.00
Alta Equipment (G930C-2014)	\$159,735.65

Commissioner Ogden moved to approve and implement the Fiscal Year October 1, 2013 to September 30, 2014 Budget Amendment 2 with total revenues \$7,249,177.00 and total expenditures \$7,206,077.00, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to approve and implement the Fiscal Year October 1, 2014 to September 30, 2015 Beginning Budget as presented by the Clerk, seconded by Commissioner Ogden. (see <http://www.charlevoixcounty.org/ccrc.asp> for current financial information).

➤ Roll Call VOTE: Ayes–Way, MaGee and Ogden Nays–0 Motion carried.

Brett Luplow CPA, with Gardner, Provenzano, Thomas and Luplow, presented CCRC October 1, 2012 – September 30, 2013 audited financial statements. Commissioner Ogden will present to the County Board of Commissioners October 22, 2014.

Mr. Harmon's report:

- Presented letter of thanks from The Beaver Island Association for recent Kings Highway paving project.
- Proposed administrative pay increases in line with scheduled 1% union rate change effective first full pay period October 2014. Commissioner Ogden moved to adopt and implement Manager's schedule of proposed pay increases; motion seconded by Commission MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Vanek's report:

- Requested NDG engineer advice regarding guardrail placement on recent Pincherry Road project. Contractor hit a gas and phone line while installing guardrail, necessitating guardrail relocation and subsequently generating complaints new guardrail is too close to road. Due to steep embankments and the gas line, the guardrail was relocated within AASHTO guidelines but the offset is not optimum. Vanek will contact gas and phone company requesting lines be relocated in the spring.
- Beaver Island Kings Highway complete with centerline painting last Friday.
- Payne & Dolan will pave two remaining jobs by September 30th deadline.
- Walloon Lake Storm Sewer project scheduled for paving Wednesday.
- Villa de Charlevoix project will begin October 1st.

Mr. Wasylewski's report:

- Requested permission to pay outstanding fiscal year obligations as of 9/30/14. Commissioner MaGee moved to allow the Clerk, with Manager's approval, to pay outstanding expenses as of 30 September 2014, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to pay bills totaling \$410,783.51, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes—Ogden, MaGee and Way Nays—0 Motion carried.

Chairman Way adjourned at 11:35 am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

September 08, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek, CCRC clerk Frank D Wasylewski and Charlevoix County Commissioner Ron Reinhardt attended along with Wilson Township resident James Dunson.

Commissioner MaGee moved to accept August 25, 2014 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Wilson Township resident James Dunson stated drainage on Jaquay Road has created a marsh area in his field as the fast flowing stream now flows into the field. Wilson Township will be improving the road with Afton stone. Dunson also voiced a complaint regarding snowplows damaging his garage near the road. Mr. Harmon will speak to drivers.

Commissioner Ogden moved to transfer \$2,831.00 from the Countywide Road Millage Fund to the General Fund to pay transportation and lodging charges incurred by staff engineer for inspecting Beaver Island-Kings Highway construction project, seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes–Ogden, MaGee, and Way Nays – 0 Motion carried.

Commissioner MaGee moved to award Bergmann Road Afton stone project (076.3.015.23) to low bidder Poquette Leasing for \$12,535.25 contingent on Wilson Township's authorization; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to award Jaquay Road Afton stone project (076.3.015.24) to low bidder Paulben LLC for \$28,932.75 contingent on Wilson Township's authorization; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:00am Monday, September 22, 2014 as follows, seconded by Commissioner MaGee.

a. Overband crack fill – Charlevoix Township.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Reinhardt's report:

- Questioned recent reimbursement request by CCRC to recycling committee. Historically, the road commission assumed minimal costs associated with the two annual hazardous waste collections. The growth of the program (now funded by special voted millage) has increased costs significantly beyond that which CCRC can absorb.
- Suggested retention areas be placed on Jaquay Road.

- Because of its poor condition, would like Deer Lake and Korthase Roads paved next year using county millage funds. The Steering Committee has not determined future projects but CCRC would welcome a grant from the County as opposed to a loan.

Mr. Harmon's report:

- MCRCSIP 2014 Refund report presented.
- Email from Rich Gillespie regarding building for county operations on Beaver Island.

Chairman Way recessed for seven minutes; resumed at 10:00am.

10:00am Ice control sand bid openings:

Ice Control Sand:

<u>CONTRACTOR</u>	<u>PER UNIT</u>	<u>BID AMOUNT</u>	<u>GARAGE</u>
Jim Wojan Excavating	\$14.00/cyd	\$2,800.00	Delivered to Beaver Island
MDC	\$7.75/ton	\$15,500.00	Delivered to Ironton

Commissioner Ogden moved to award ice control sand bid for Beaver Island Garage to low bidder Jim Wojan Excavating at \$14/cyd delivered, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to award ice control sand bid for Ironton Garage to low bidder MDC Contracting at \$7.75/ton delivered, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Vanek's report:

- Presented updated construction status report.

Mr. Ogden's report:

- With recent death of Howard Haselschwardt, will need to pursue a new county highway professional engineer.
- Need to develop street acceptance policy for subdivision designating when gravel streets are allowed and when paved roads are required.
- Recommended manger and engineer drive remaining county millage projects documenting wash out areas on shoulders.

Mr. MaGee's report:

- Centerline joint on Thumb Lake Road by DNR fishing site is segregating.

Commissioner MaGee moved to pay bills totaling \$66,503.08, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–Way, MaGee and Ogden Nays–0 Motion carried.

Chairman Way adjourned at 10:50am.

August 25, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek, CCRC clerk Frank D Wasylewski and Charlevoix County Commissioner Ron Reinhardt attended. Ben Sackrider-Paulben Company present for 10am bid openings.

Commissioner MaGee moved to accept August 11, 2014 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to transfer \$9,400.00 from the Insurance Fund to the General Fund to pay County Road Association Self-Insurance Fund second quarter Worker Compensation invoice, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–MaGee, Ogden and Way Nays – 0 Motion carried.

Commissioner Ogden moved to transfer \$1,129.632.73 from the Countywide Road Millage Fund to the General Fund to pay Rieth-Riley Construction Company progress billing #2, seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes–Ogden, Way and MaGee Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:00am Monday, September 8, 2014 as follows, seconded by Commissioner MaGee.

b. Ice Control Sand – Ironton and Beaver Island Garages.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:00am Monday, September 22, 2014 as follows, seconded by Commissioner MaGee.

a. Work Ready Tandem Drive Motor Grader.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Reinhardt's report:

- County Commissioners are revisiting ATV ordinance to explore possible allowance on additional county roads.

Mr. Harmon's report:

- PASER reporting is in progress.
- MDOT will conduct meeting September 3rd at CCRC office for future US-131 project from Elmira Hill to Cherry Hill Road.

Commissioner Ogden moved to allow Boyne City Fire Department closure of Korthase, Rogers and Deer Lake Roads, detouring traffic to Rogers and Barber Road, September 7, 2014 from 7am to 12pm for annual Charlevoix County Fire Tanker Drill. The Fire Department will provide traffic control; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Chairman Way recessed for ten minutes; resumed at 10:10am.

10:10am township projects bid openings:

Bergmann Road Afton stone project (project # 076.3.015.23-Wilson Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Paulben Company	\$14,088.20
Poquette Leasing	\$12,535.25

Jaquay Road Afton stone project (project #076.3.015.24-Wilson Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Poquette Leasing	\$30,435.75
Paulben Company	\$28,932.75

Mr. Vanek's report:

- Beaver Island Kings Highway paving is complete; line striping will be completed in September.

Mr. Ogden's report:

- Attended Wilson Township meeting. Township requested Deer Lake Road hill pavement edge repairs.

Commissioner MaGee moved to pay bills totaling \$1,397,435.11, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–Way, MaGee and Ogden Nays–0 Motion carried.

Chairman Way adjourned at 10:50am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

August 11, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC clerk Frank D Wasylewski and Grand Traverse Diesel Rep Dan Walters attended (CCRC staff engineer James Vanek is overseeing Kings Highway project on Beaver Island).

Commissioner MaGee moved to accept July 28, 2014 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:00am Monday, August 25, 2014 as follows, seconded by Commissioner MaGee.

- c. Bergmann Road Afton stone project, Wilson Township (Project 076.3.015.23).
- d. Jaquay Road Afton stone project, Wilson Township (Project 076.3.015.24).

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Dan Walters, Grand Traverse Diesel Service Western Star truck dealer addressed the Board regarding truck bid submitted and the features that purchasing a Western Star Truck provides, specifically the Virtual Technician feature.

Commissioner Ogden moved to award bid for two (2) 2015 Class 8 Work Ready Trucks to low bidder meeting specifications JX Peterbilt-Grand Rapids for \$442,889.00, contingent on body builder's specification agreement, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon's report:

- MDOT has approved annual road mileage certification report.
- Beaver Island Kings Highway mainline paving is complete; approaches and shoulder gravel should be completed this week.
- Beaver Island gravel stockpile should be complete this week. CCRC will install gate to limit access to (French Pit) stockpile.
- Castlevue paving project is complete.
- Looze Road and Baker Road Afton stone projects are complete.
- Will attend road funding forum hosted by Bay Township.
- Tipp of the Mitt Program Director Grenetta Thomassey is submitting grant for Boyne Valley Township Church Street storm sewer and Cherry Hill Road drainage.

Chairman Way recessed for ten minutes; resumed at 10:10am.

10:30am bid openings:

M-75 Walloon Lake Storm Sewer Replacement project (project #078.02.143050)
project, Road Commission administered).

(MDOT

CONTRACTOR:
Tri-County Excavating Group

BID AMOUNT
\$104,289.00

Boyne City Garage Masonry wall repair

CONTRACTOR:
Hellebuyck Masonry

LUMP SUM
\$87,000.00

COPING
\$21,12.00 (\$12/lft)

ROOFING
\$13,500(\$18/SFT)

Commissioner Ogden moved to pay bills totaling \$59,907.02, seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes—Ogden, Way and MaGee Nays—0 Motion carried.

Chairman Way adjourned at 10:57 am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

July 28, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC clerk Frank D Wasylewski and Charlevoix County Commissioner Ron Reinhardt attended along with Northwest Design Group(NDG) representative Amanda Porath and Walloon Lake Holdings Matt Borisch. (CCRC staff engineer James Vanek is overseeing Beaver Island Kings Highway paving project). Present for 10a.m. bid openings: Grand Traverse Diesel Service-Dan Walters; Zaremba Equipment-Roger Hansen; Michigan Kenworth-Travis Vanderlaan; JX Peterbilt-Joel Boverhof; Michigan Cat-Cris Overmire and Truck & Trailer Specialties-Nadine Baker.

Commissioner MaGee moved to accept July 14, 2014 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

NDG representative Amanda Porath presented updated plans for Boyne City Garage parapet wall repair project. Mandatory pre-bid site review will be August 4, 2014.

Commissioner MaGee moved to transfer \$594,967.75 from the Countywide Road Millage Fund to the General Fund to pay Rieth Riley Construction Company progress billing #1 for Beaver Island Kings Highway; seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes – Ogden, Way and MaGee Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:30am Monday, August 11, 2014 as follows, seconded by Commissioner MaGee.

- e. M-75 Walloon Lake Storm Sewer Replacement project-Melrose Twp (Project 078.02.43050) an MDOT project, Road Commission administered.
- f. Boyne City Garage Masonry wall repair.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to award Villa de Charlevoix paving project (A489.001.037) to low bidder Rieth-Riley Construction Company for \$167,096.75; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award Maple Grove Afton stone project (076.3.007.9) to low bidder Paulben LLC for \$65,925.00; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Walloon Lake Holdings Matt Borisch, presented proposed snowmobile trail beginning in Chandler Township and ending east side of Walloon Village using seasonal roads and abandoned rail grade. Manager voiced safety concerns about portions of the trail; recommended Borisch, Dan Pratt from DNR and himself meet and design safest route.

Mr. Harmon's report:

- Our general insurance carrier recommended video taping all plant assets for accurate inventory in case of loss. Deyo/Stone Associates will photo inventory all three garages for \$1,800; the Board authorized the manager to proceed (scheduled for September).
- CCRC engineer continues to oversee county millage paving project on Beaver Island's Kings Highway. Asphalt wedging is nearly complete.
- Addis Road Afton stone project is complete. The contractor is now stockpiling Looze Road Afton stone.

Chairman Way recessed for ten minutes; resumed at 10:00am.

10:00am bid opening – Two Class 8 work ready trucks:

<u>CONTRACTOR:</u>	<u>TRUCK MODEL</u>	<u>BID AMOUNT</u>
Grand Traverse Diesel Service	2015 Western Star 4900SB	\$447,106.00
JX Peterbilt- Grand Rapids	2015 Peterbilt 367	\$442,889.00
Michigan Cat	2015 Cat CT681	\$454,107.88
Michigan Kenworth	2015 Kenworth T800	\$453,226.92
Zarembo Equipment, Inc.	2015 IHC 7600 6x4	\$623,614.00
Truck & Trailer Specialties of BF	Bid for equipment only	\$193,106.00

Mr. Reinhardt's report:

- Requested Tiger grant status (no word yet).
- Boyne City-East Jordan Road gravel shoulders are low. Manager advised Road Foreman has been correcting.

Mr. Ogden's report:

- Questioned possibility of funding Ironton Ferry under Comprehensive Transportation Fund (a part of Act 51).

Commissioner MaGee moved to pay bills totaling \$902,379.55, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–MaGee, Ogden and Way Nays–0 Motion carried.

Chairman Way adjourned at 10:46 am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

July 14, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon and CCRC clerk Frank D Wasylewski attended along with Hayes Township resident Shirlene Tripp (CCRC staff engineer James Vanek is overseeing Kings Highway paving project on Beaver Island). Present for 10:00am bid openings: Mark Wagner, Rieth-Riley Construction; Vince Carpenter, MDC and Matt Miller, Payne & Dolan.

Commissioner Ogden moved to accept June 23, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Shirlene Tripp requested repair to gravel shoulders on Old 31 by her house. Tripp complimented CCRC on snow removal this past winter.

Commissioner MaGee moved to allow Boyne City-Charlevoix Road closure September 1, 2014 for the “Horton Bay Labor Day Bridge Walk” from 9:00pm to 10:00pm (the sheriff department will provide traffic control), seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon’s report:

- Presented updated construction status report. The original manufacturer providing Afton stone anticipates resuming production soon.
- Rieth-Riley expects to begin CCRC inventory gravel production this week.
- CCRC engineer is on Beaver Island overseeing Kings Highway county millage paving project. Grade work and culvert placement will continue this week and anticipate paving to begin as early as next week. Estimated completion is four weeks.
- Commissioner Rich Gillespie requested (via email) sand lift of at least 200’ on Tight’s Hill on Kings Highway. The manager will have the staff engineer review request for consideration.

Mr. Wasylewski’s report:

- Requested permission to explore increasing monthly retirement contribution to MERS to narrow growing unfunded liability.

Commissioner Ogden moved to approve and implement the Fiscal Year October 1, 2013 to September 30, 2014 Budget Amendment 1 listed below as recommended by the Clerk, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Presented 07/14/2014 Frank D Wasylewski, Clerk	2013-14 BUDGET SUMMARY (BEGINNING) BUDGET AMENDMENT 1	Page of 1 3
---	--	-----------------------

Name of Governmental Unit Charlevoix County Road Commission	Name of Fund Road Fund	Fund No. 201	Budget Year Ending Date: 09-30-14
--	---------------------------	-----------------	---

FISCAL YEAR OCTOBER 1, 2013 TO SEPTEMBER 30, 2014

REVENUES (AND OTHER SOURCES)		AMOUNT		
DEPARTMENT OR CLASSIFICATION		AMOUNT		
Page No.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (09-30-13)	PREVIOUSLY APPROVED	RECOMMENDED 09-30-14 BUDGET
2	TRANSPORTATION	2,831,410.32	2,856,500.00	3,142,750.00
2	FEDERAL & STATE REVENUE	0.00	0.00	0.00
	ECONOMIC DEVELOPMENT FUND	0.00	0.00	0.00
2	TRUNKLINE MAINTENANCE-PRIMARY	450,000.00	345,000.00	740,312.00
2	COUNTY RAISED REVENUE	1,476,207.16	1,000,000.00	1,000,000.00
2	OTHER RAISED REVENUE	847,122.80	1,000,000.00	1,290,100.00
2	INTEREST EARNED	4,459.00	2,974.00	4,630.00
2	SALVAGE SALES	7,000.00	4,000.00	6,000.00
2	EQUIPMENT RETIREMENTS	0.00	0.00	0.00
2	GAIN/LOSS-EQUIPMENT DISPOSALS	120,000.00	120,000.00	120,000.00
2	PERMIT FEES	18,000.00	25,000.00	20,000.00
2	OTHER	29.00	0.00	58.00
TOTAL REVENUES		5,754,228.28	5,353,474.00	6,323,850.00
TOTAL OTHER SOURCES		0.00	0.00	0.00
TOTAL REVENUES AND OTHER SOURCES		5,754,228.28	5,353,474.00	6,323,850.00

EXPENDITURES (AND OTHER USES)		AMOUNT		
DEPARTMENT OR CLASSIFICATION		AMOUNT		
Page No.	ACCOUNT DESCRIPTION	ESTIMATED PRIOR YEAR (09-30-13)	PREVIOUSLY APPROVED	RECOMMENDED 09-30-14 BUDGET
3	HEAVY MAINTENANCE	2,060,000.00	1,500,000.00	2,735,000.00
3	REGULAR MAINTENANCE	2,313,186.53	2,315,000.00	2,386,250.00
3	TRUNKLINE MAINTENANCE-PRIMARY	475,000.00	345,000.00	740,329.00
3	ADMINISTRATIVE EXPENSE (NET)	289,800.00	314,800.00	284,176.00
3	EQUIPMENT EXPENSE (NET)	75,000.00	75,000.00	-250,000.00
3	CAPITAL OUTLAY (NET)	-94,756.26	-50,000.00	-50,000.00
3	DISTRIBUTIVE EXPENSE	860,000.00	860,000.00	880,000.00
3	OTHER	0.00	0.00	0.00
TOTAL EXPENDITURES		5,978,230.27	5,359,800.00	6,725,755.00
OTHER USES		0.00	0.00	0.00
AMOUNTS NEEDED FOR CONTINGENCIES		0.00	0.00	0.00
TOTAL EXPENDITURES AND OTHER USES		5,978,230.27	5,359,800.00	6,725,755.00

CURRENT ESTIMATED OPERATING SURPLUS (DEFICIT)	-401,905.00
ACCUMULATED AVAILABLE UNAPPROPRIATED SURPLUS (DEFICIT) FROM PRIOR YEARS	0.00
PROJECTED SURPLUS AT END OF BUDGET YEAR	-401,905.00

Mr. MaGee's report:

- Requested status of catch basin performance on Chandler Hill Road. Heavy rain has washed out newly seeded area.

Mr. Ogden's report:

- The steel drainage marker post on Behling at Cosier Road is touching the curb, recommended replacing with plastic or relocating away from the pavement.

Commissioner MaGee moved to pay bills totaling \$77,882.99, seconded by Commissioner Ogden.

- Roll Call VOTE: Ayes–Way, MaGee and Ogden Nays–0 Motion carried.

10:00am township projects bid openings:

Villa de Charlevoix paving project (project # A489.001.037-Bay Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Rieth-Riley Construction Co	\$160,646.75
(math error in bid, actual bid amount \$167,096.75)	
Payne & Dolan	\$170,701.50
MDC	\$191,899.85

Maple Grove Afton stone project (project #076.3.007.9-Hayes Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Paulben Company	\$65,925.00
Poquette Leasing	\$68,737.50
Rieth-Riley Construction Co	\$87,468.75

Chairman Way adjourned at 10:07am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

June 23, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski attended along with Charlevoix County Commissioner Ron Reinhardt.

Commissioner Ogden moved to accept June 9, 2014 regular meeting minutes as corrected, seconded by Commissioner MaGee.

Page 1, line 14: adding "from 7:30am to 9:00am" and changing firework to fireworks.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to transfer \$38,499.72 from the Countywide Road Millage Fund to the General Fund to pay the following: MDOT \$782.42, BC-Charlevoix Road final; Rieth-Riley Construction Co \$31,417.30, Chandler Hill & Slashing Roads final and Ferguson & Chamberlain Associates \$6,300.00, Chandler Hill Road surveying; seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–MaGee, Way and Ogden Nays–0 Motion carried.

Commissioner Ogden moved to open bids 10:00am Monday, July 14, 2014 as follows, seconded by Commissioner MaGee.

- g. Villa de Charlevoix paving project, Bay Township (Project A489.001.037).
- h. Maple Grove Afton stone project, Hayes Township (Project 076.3.007.9).

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to award Pincherry Road paving project (A489.007.041) to low bidder Rieth-Riley Construction Company \$297,313.96; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award Castlevue Drive & Loeb Road paving project (A489.009.040) per township request to Rieth-Riley Construction Company \$57,390.25; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to award Washington Street Afton stone project (076.3.006.26) to low bidder Poquette Leasing for \$23,446.50; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to accept Rieth-Riley Construction Company 23A Beaver Island gravel crushing bid for \$9.25/ton (\$12.80 less \$3.55/ton discount in conjunction with Kings Highway project); seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids Monday, July 28, 2014, 10:00am to purchase two new “Class 8 Heavy-Duty Work-Ready Trucks”, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Reinhardt’s report:

- Reported recent County Commissioner’s meeting held on Beaver Island.

Mr. Harmon’s report:

- State legislature failed to pass any road funding legislation before breaking for summer.
- First countywide brine application is complete.
- Local contractor’s low Afton stone inventory may delay many gravel projects.
- Will investigate cost to have building contents video recorded.

Mr. Vanek’s report:

- Expects work to begin on Beaver Island project June 30th.

Commissioner MaGee moved to pay bills totaling \$172,979.89, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–Way, Ogden and MaGee Nays–0 Motion carried.

Chairman Way adjourned at 10:00am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

June 9, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski attended along with Charlevoix County Commissioner Ron Reinhardt. Present for 10am bid opening, Mark Wagner, Rieth-Riley Construction Company.

Commissioner MaGee moved to accept May 27, 2014 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to allow Lake Shore Drive closure (Eveline Township) **from 7:30am to 9:00am** from Boyne City limits to Advance Road, for July 4th, 2013 10K race fireworks fund raiser, seconded by Commissioner MaGee. **(corrected 23 June 2014).**

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award the following Hudson Township Afton stone projects to low bidder Poquette Leasing Company: Baker Road (project #076.3.008.19) \$16,542.75 and Tower Road (project #076.3.008.20) \$39,644.00; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

The Manager will submit the 2014 MCRCSIP Board of Directors ballot.

Mr. Harmon's report:

- The MCRCSIP/CRASIF joint annual membership meeting will be July 23rd & 24th.

Mr. Vanek's report:

- Rieth-Riley Construction began work on Bear River & Country Club Roads; paving should begin by week's end. As this is the first project using Afton stone shoulders, Commissioner Ogden requested the Board be kept informed of its performance.
- Rieth-Riley Construction will begin sending crews to Beaver Island the end of this month and expect to begin placing asphalt July 7th.

Commissioner Ogden's report:

- Hopeful when truck specs are ready to be able to purchase 3 trucks this year in addition to a grader.
- Would like to invite APAM Director of Engineering, Chuck Mills, to review and give opinion on thermal cracking on Behling Road.

Commissioner MaGee's report:

- Expressed issues with dust control on Boyne Valley Township roads.

Commissioner MaGee moved to pay bills totaling \$88,790.27, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–Ogden, Way and MaGee Nays–0 Motion carried.

10:00am township projects bid openings:

Pincherry Road paving project (project # A489.007.041-Hayes Township).

CONTRACTOR:
Rieth-Riley Construction Co

BID AMOUNT:
\$297,313.96

Castleview Drive & Loeb Road paving project (project # A489.009.040-Marion Township).

CONTRACTOR:
Payne & Dolan
Rieth-Riley Construction Co

BID AMOUNT:
\$56,542.46
\$57,390.25

Chairman Way adjourned at 10:05am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

May 27, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski attended along with Charlevoix County Commissioner Ron Reinhardt and Bay Township resident Roger Conaway. Present for 10:00am bid openings: Jerry Gravedoni-Poquette Leasing Co and Mark Wagner-Rieth Riley Construction.

Commissioner Ogden moved to accept May 12, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to transfer \$9,400.00 from the Insurance Fund to the General Fund to pay County Road Association Self-Insurance Fund first quarter Worker Compensation invoice, seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes – Way, Ogden and MaGee Nays – 0 Motion carried.

The Manager will submit the 2014 CRASIF Board of Trustees ballot.

Commissioner MaGee moved to open bids 10:00am Monday, June 9, 2014 as follows, seconded by Commissioner Ogden.

- i. Pincherry Road paving project, Hayes Township (Project A489.007.041).
- j. Castleview Drive & Loeb Road paving project, Marion Township (Project A489.009.040).

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award the following projects to low bidder Rieth-Riley Construction Company: Addis & Dam Road paving project (A489.002.019&020) Option 1 \$139,570.50 with concrete curb \$3,762.50 and Bear River & Country Club Shores paving project (A489.010.025) \$189,637.85; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to award the following projects to low bidder Paulben LLC: Addis Road Afton stone project (076.3.002.32) \$11,577.75 and Sequanota & Shaw Roads Afton stone project (076.3.006.24&.25) \$28,473.20; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to award the following projects to low bidder Payne & Dolan, Inc.: Sequanota Road paving project (A489.006.049) \$60,686.40 and Bracey Road paving project (A489.006.050) \$63,950.00; seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to award Looze Road Afton stone project (076.3.006.23) to low bidder Poquette Leasing for \$33,021.00; seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Conaway read letter drafted by Nancy LaCroix to Representative McMaster regarding the pending Boyne City-Charlevoix Road non-motorized bike path.

10:00am township projects bid openings:

Washington Street Afton stone project (project # 076.3.006.26-Eveline Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Poquette Leasing	\$23,446.50
Paulben LLC	\$23,716.00
Rieth-Riley Construction Co	\$33,687.50

Baker Road Afton stone project (project # 076.3.008.19-Hudson Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Rieth-Riley Construction Co	\$20,958.75
Poquette Leasing	\$16,542.75
Paulben LLC	\$19,734.00

Tower Road Afton stone project (project # 076.3.008.20-Hudson Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Poquette Leasing	\$39,644.00
Paulben LLC	\$53,176.00
J&N Construction	\$46,580.00
Rieth-Riley Construction Co	\$51,340.00

Mr. Harmon's report:

- Recommended a per diem be established when employees are sent overnight to Beaver Island.
- Beaver Island garage is out of gravel and cannot wait for new production by Rieth-Riley. Rich Gillespie will produce 100yards @ \$17.50/cyd to get us by.

Mr. Vanek's report:

- Rieth-Riley plans to ship crusher to Beaver Island the week of June 16th to begin crushing material for the Kings Highway project.

Mr. Wasylewski's report:

- New financial reporting takes effect this year. Net pension liability must appear in the financial statements beginning in 2015, and Act 51 Section 18j requires posting of detailed financial information online. To accommodate these requirements, Office Assistant, Ina Heaton, has been updating the Web page.

Commissioner MaGee moved to pay bills totaling \$192,460.09, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–MaGee, Ogden and Way Nays–0 Motion carried.

Chairman Way adjourned at 10:43am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

May 12, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski attended along with Charlevoix County Commissioner Ron Reinhardt, Bay Township residents Bob Taylor and Roger Conaway. Present for 10:00am bid openings: Mark Wagner-Rieth-Riley Construction Company, Matt Miller-Payne & Dolan Inc and Sue Hobbs-Boyne Valley Township Supervisor.

Commissioner Ogden moved to accept April 28, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Roger Conaway requested the 1958 construction drawings for the Boyne City-Charlevoix Road. Conaway states that the recent crush and shape project was not placed in the same location as the original plans. Conaway believes the taper is too narrow at entrance into Sho-sho-nie Beach and is believed dangerous as large vehicles cannot safely go around vehicles. Bob Taylor stated they would like to see a sign to slow traffic from both directions on curve approach to Sho-sho-nie Beach

Commissioner MaGee moved to change the 9:00 AM Monday, May 26, 2014 regular meeting to 9:00 AM Tuesday, May 27, 2014 to observe Memorial Day, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to correct the 2014 Certification Map, updating the cover sheet and sheet 19-Marion Township, deleting Beck Road 0.10 miles east of Warner Road on the section line of 29 and 32. Corrected total certified miles 713.73 (primary roads 184.47 miles and local roads 529.26 miles); seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids 10:00am Tuesday, May 27, 2014 as follows, seconded by Commissioner MaGee.

- k. Washington Street Afton stone project, Eveline Township (Project 076.3.006.26).
- l. Baker Road Afton stone project, Hudson Township (Project 076.3.008.19).
- m. Tower Road Afton stone project, Hudson Township (Project 076.3.008.20).

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mick Luchenbill, shop foreman, and CCRC manager recommend purchase of Cat 938KHL loader from Michigan Cat (low bidder meeting specifications).

Commissioner Ogden moved to award Wheel Loader bid to low bidder Michigan Cat for \$174,229 (\$94,229 total cost to CCRC after guaranteed repurchase), seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Harmon’s report:

- NWMCOG developing plan for Michigan’s “Regional Prosperity Initiative (RPI)” under Governor Snyder’s Regional Reinvention Initiative. Our community encompasses ten counties, Harmon requested that Beaver Island be given greater consideration when developing plan, due to Beaver Island’s remoteness and accessibility causing increased costs for services and supplies.
- Transit will be using CCRC board room for meetings while their offices are under construction.

Mr. Vanek’s report:

- Presented updated construction status report.

Mr. Wasylewski’s report:

- Will be attending the annual Finance & HR Seminar this week.

Commissioner Ogden’s report:

- Reviewed CCRC road construction project specs with contractor for input. Overall, CCRC specs were complimented for being well designed, clear, complete and informative.

Chairman Way called for a nine minute recess; resumed at 10:00a.m.

10:00am township projects bid openings:

Addis & Dam Road paving project (project # A489.002.018-Boyne Valley Township).

CONTRACTOR:

BID AMOUNT:

	<u>Option 1</u>	<u>Option 2</u>	<u>Concrete Curb</u>
Rieth-Riley Construction Co.	\$139,570.50	\$171,525.91	\$3,762.50
Payne & Dolan, Inc.	\$142,753.75	\$176,298.75	\$4,025.00

Addis Road Afton stone project (project #076.3.002.32-Boyne Valley Township).

CONTRACTOR:

BID AMOUNT:

Poquette Leasing	\$12,169.00
Paulben LLC	\$11,577.75
Rieth-Riley Construction Co	\$14,781.25

Commissioner MaGee moved to pay bills totaling \$132,837.03, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–Ogden, MaGee and Way Nays–0 Motion carried.

Chairman Way adjourned at 10:30am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

April 28, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski attended along with Charlevoix County Commissioner Ron Reinhardt. Also attending, Hayes Township residents Shirlene Tripp & Cheri Bogan and Northwest Design Group (NDG) representatives Amanda Porath & Jim Rintala. Company representatives present for bid openings: Jerry Gravedoni-Poquette Leasing, Ben Sackrider-PaulBen LLC, Mark Wagner-Rieth Riley Construction, Terry Meyer-Grand Equipment Co, Chris Overmire-Michigan Cat, Shawn Tandy-Alta Equipment and Daniel Novak-AIS Equipment.

Commissioner MaGee moved to accept April 14, 2014 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to apply for MDOT's 2017 Local Bridge funds to reconstruct the Springvale Road Bridge over Bear River, Section 10 and 15, Melrose Township; the Road Commission will fund the local share, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

NDG representatives, Amanda Porath & Jim Rintala presented several options to repair Boyne City garage wall. The parapet wall along east side is lacking appropriate support, is currently buckling and could collapse under heavy winter snows. NDG was directed to prepare bid documents to repair Boyne City garage wall including options #1-5, 7&8 (as being most cost effective) with a \$54,209.25 projected cost.

Commissioner Ogden moved to open bids 10:00am Monday, May 12, 2014 as follows, seconded by Commissioner MaGee.

- n. Addis & Dam Road paving, Boyne Valley Township (Projects A489.002.019 & .020).
- o. Addis Road Afton stone project, Boyne Valley Township (Project 076.3.002.32).

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

The County Road Steering Committee met April 23, 2014 and moved to proceed with Beaver Island Kings Highway project.

Commissioner Ogden moved to award Kings Island paving project (A459.012.003) to low bidder Rieth-Riley Construction for \$1,754,912.23, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Reinhardt's report:

- Praised road foremen's work taking care of spring issues.

Mr. Harmon's report:

- Frost laws may be lifted west of US131 next week, being the latest remembered.

- Will be meeting with CCRC and Charlevoix County legal counsels to review Boyne City-Charlevoix Road non-motorized trail right-of-way concerns.
- Annual safety meeting will be held jointly with Otsego County May 7th in Gaylord.

Chairman Way called for a ten minute recess; resumed at 10:00a.m.

10:00am township projects bid openings:

Bracey Road paving project (project # A489.006.050-Eveline Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Rieth-Riley Construction Co	\$65,740.00
Payne & Dolan Inc	\$63,950.00

Sequanota Road paving project (project #A489.006.049-Eveline Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Rieth-Riley Construction Co	\$62,287.50
Payne & Dolan Inc	\$60,686.40

Looze Road gravel project (project #076.3.006.23-Eveline Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Poquette Leasing Co	\$33,021.00
Rieth-Riley Construction Co	\$41,850.00
PaulBen LLC (Sackrider)	\$34,290.00

Sequanota & Shaw Roads gravel project (projects #076.3.006.24 & .25-Eveline Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Poquette Leasing Co	\$28,566.05
PaulBen LLC (Sackrider)	\$28,473.20
Rieth-Riley Construction Co	\$36,352.50

Bear River & Country Club Shores paving project (project # A489.010.025-Melrose Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Rieth-Riley Construction Co	\$189,637.85
Team Elmers	\$205,626.75
Payne & Dolan Inc	\$192,201.40

10:30am bid opening – Ready Wheel Loader:

Ready Wheel Loader

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Michigan Cat (Cat 938)	\$94,229.00
Alta Equipment (Volvo)	\$94,307.00
Grand Equipment (Kawasaki)	\$182,232.00
AIS (JD544–lease, not meeting specifications)	\$88,231.16

Commissioner MaGee moved to pay bills totaling \$107,803.00, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–Way, Ogden and MaGee Nays–0 Motion carried.

Chairman Way adjourned at 10:47am.

Doug Way, Chairman

Frank D Wasylewski, Clerk

April 14, 2014

Chairman Way opened the meeting at 9:00a.m.

Commissioners Way, MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski attended along with Charlevoix County Commissioner Ron Reinhardt. Company representatives arriving at 10:00am for bid openings: Mark Wagner and Brad Shearer, Rieth-Riley; Matt Miller, Payne & Dolan and Dave Galvin, Cadillac Culvert.

Commissioner Ogden moved to accept March 24, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to transfer \$128,014.00 from the Insurance Fund to the General Fund to pay 4/1/2014 invoice #4381 from Michigan County Road Commission Self Insurance Pool (MCRCSIP) for the annual insurance premium, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–Ogden, Way and MaGee Nays– 0 Motion carried.

Commissioner Ogden moved to authorize Mr. Harmon to sign 2014 MDOT Contract, Continuously Operating Reference Stations (CORS); Contract Number 14-5131, Control Section 15900, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to allow Lakeshore Drive closure (Eveline Township) from Boyne City limits to Wilson Road May 17, 2014 from 8:00 AM to 9:00 AM for the Charlevoix County Humane Society 5K race fundraiser and May 24, 2014 from 7:45 AM to 9:30 AM for the Charlevoix County D.A.R.E. Association 5K race fundraiser, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids Monday, April 28, 2014, 10:30am to purchase “Work-Ready Wheel Loader”, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to open bids 10:00am Monday, April 28, 2014 as follows, seconded by Commissioner Ogden.

- p. Bracey Road paving, Eveline Township (Project A489.006.050).
- q. Sequanota Road paving, Eveline Township (Project A489.006.049).
- r. Looze Road gravel, Eveline Township (Project 076.3.006.23).
- s. Sequanota & Shaw Roads gravel, Eveline Township (Projects 076.3.006.24 & .25).
- t. Bear River & Country Club Shores paving, Melrose (Project A489.010.025).

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Vanek presented Grand Traverse Band of Ottawa and Chippewa Indians (GTB) Ranney & Flagg Roads reconstruction agreement for signatures. The Bureau of Indian Affairs (BIA) has allocated \$440,000 for this project. Engineering costs will be absorbed by CCRC.

Commissioner Ogden moved to authorize the chairman and the manager to sign Grand Traverse Band of Ottawa and Chippewa Indians (GTB) Memorandum of Agreement (BIA project ID #F6047427), Ranney & Flagg Roads reconstruction project, South Arm Township, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Commissioner MaGee moved to accept Northwest Design Group (NDG) engineering proposal for “Flagg and Ranney Road Rehabilitation” and authorize the chairman to sign agreement, seconded by Commissioner Ogden.

➤ VOTE: Ayes – 3 Nays – 0 Motion carried.

Mr. Reinhardt’s report:

- Expressed concern that crack sealing contractor may have missed areas.

Mr. Harmon’s report:

- Staff engineer & he have been recertified in (PASER) asset management.
- Seeking Tiger Grant to fund new Beaver Island facility; will request updated letter of support from county clerk.
- Transit will be using CCRC back area for employee vehicles during their construction.
- Many reports of water damage this spring as a result of significant snowfall totals.
- Early and late salt for next season has been ordered.
- Anticipate \$90,000 expense to restock blades for next winter.

Chairman Way called for a five minute recess; resumed at 10:00a.m.

10:00am bid openings for the following: countywide road millage project, township airport paving project and Beaver Island 23A gravel crushing:

1. **Kings Highway** paving project (project #A459.012.003-Peaine Township).

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Payne & Dolan, Inc.	\$2,721,282.80
Rieth-Riley Construction Co	\$1,754,912.23

2. **Township Airport Apron expansion** paving – St James & Peaine Townships.

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Rieth-Riley Construction Co	\$157,166.00
Payne & Dolan, Inc.	\$274,737.00

3. **23A Gravel crushing** – St James & Peaine Townships.

<u>CONTRACTOR:</u>	<u>BID AMOUNT:</u>
Rieth-Riley Construction Co	\$12.80/ton
(Based on 25,000 ton – may deduct \$3.55/ton if Kings Highway is awarded)	

Commissioner Ogden:

- Encourages townships (through staff engineer) to increase pavement width beyond our minimum standards on wedge and overlay projects.

Commissioner MaGee moved to pay bills totaling \$179,526.22, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes—MaGee, Way and Ogden Nays—0 Motion carried.

Chairman Way adjourned at 10:48a.m.

Doug Way, Chairman

Frank D Wasylewski, Clerk

March 24, 2014

Vice-Chairman MaGee opened the meeting at 9:00a.m.

Commissioners MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski attended along with Charlevoix County Commissioner Ron Reinhardt, Charlevoix County Parks manager Ross Maxwell and Road Steering committee member Karen Colburn. Don Cowell arrived 9:40am. (Chairman Way approved absence).

Commissioner Ogden moved to accept March 10, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes –2 Nays – 0 Motion carried.

Commissioner Ogden moved to approve the 2014 Certification Map as presented (effective January 1, 2014, Primary Road mileage of 184.47 miles and Local Road mileage of 529.36, totaling 713.83 miles), with no changes in mileage from last year, and to authorize the Vice-Chairman to sign the 2014 Certification Map, seconded by Commissioner MaGee.

➤ VOTE: Ayes –2 Nays – 0 Motion carried.

Mr. Maxwell presented preliminary Boyne City-Charlevoix Road non-motorized trail Phase 3 information, requesting CCRC serve as Act 51 applicant for project.

Commissioner Ogden moved that the Charlevoix County Road Commission be the Act 51 governmental agency to apply for MDOT Phase 3 Boyne City-Charlevoix Road non-motorized trail funds and that finances are currently in place so that the Road Commission does not need to “front” the funding, seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

County Road Steering Committee member Karen Colburn requested verification and status of Beaver Island paving and crushing projects. Mr. Harmon clarified the runway was never part of the Beaver Island project, strictly the parking lots and approaches around the terminal and advised CCRC and Bureau of Aeronautics will be opening bids in April in conjunction with the Kings Highway project.

Commissioner Ogden moved to allow Waller Road closure from Orchard Road to US31 and McSauba Road from Pleasant to Division on June 21, 2014 from 6:30am to 11:30am for the “Good Boy Marathon” (Sheriff’s Department provides traffic control), seconded by Commissioner MaGee.

➤ VOTE: Ayes – 2 Nays – 0 Motion carried.

Mr. Harmon’s report:

- No update regarding additional (proposed legislative) MTF funds to assist with extra winter maintenance costs.
- Weight restrictions take effect 8:00am Thursday, March 27, 2014.

Don Cowell provides horse-drawn sleigh rides for Boyne Mountain and was recently told by a State policeman they could not put snow on the roadway for sleighs to cross. Cowell provides service to Boyne throughout the season-fourteen continuous days in December and every Friday and Saturday night thereafter. Mr. Harmon advised CCRC was not aware road was being used in such manner and there should not be any problem as long as no more than two inches of snow is placed in roadway and removed when finished. Harmon also advised Cowell should contact CCRC road foreman weekly to make night driver aware of event and in future years either Boyne or Cowell should obtain a permit to cross road with horse and sleigh.

Commissioner Ogden moved to pay bills totaling \$118,372.91 seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes–Ogden and MaGee Nays–0 Absent-Way Motion carried.

Vice-Chairman MaGee adjourned at 9:53a.m.

Russell MaGee, Vice-Chairman

Frank D Wasylewski, Clerk

March 10, 2014

Chairman Way opened the meeting at 9:00a.m.

Chairman Way, Commissioners MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski attended along with Charlevoix County Commissioner Ron Reinhardt. Charlevoix County Parks manager Ross Maxwell and Northwest Design Group (NDG) representative Lucas Porath arrived at 9:55am.

Commissioner MaGee moved to accept February 24, 2014 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Commissioner Ogden moved to open bids for Kings Highway Paving project 10:00a.m. Monday, April 14, 2014; seconded by Commissioner MaGee.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Bids for the Peaine and St. James paving project will also be opened by CCRC at the same time and date.

Mr. Vanek presented the 2014 annual material bid tabulations.

Commissioner Ogden moved to accept all bids and for the manager or his designee to purchase materials from the 2014 bidder list as necessary, in the best interest of the road commission, seconded by Commissioner MaGee.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Letter from Chris Mooney, St Regis Culvert Inc, requesting specification change in CCRC material bid requests for blades. CCRC manager believes current supplier provides best value for CCRC needs but would welcome free trial usage for comparison.

Form letters were received from The Michigan Association of Timbermen and the Michigan DNR Forest Resources Division requesting special consideration (relaxing requirements) during spring weight restrictions for the timber industry. CCRC will send letter of response explaining the need to preserve our roads.

Mr. Harmon's report:

- Paving projects on Beaver Island provide opportunity to obtain competitive pricing to stockpile road gravel for CCRC use.
- Antrim County used CCRC snow blower again.
- Heavy snow on Boyne City garage roof has created structural failures. NDG will examine for potential summer repair.

Commissioner Ogden moved to authorize staff engineer to formulate bid specification for 10,000 tons or more of road gravel for the 10a.m. April 14, 2014 bid letting; seconded by Commissioner MaGee.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Chairman Way called for a ten minute recess; resumed at 10:00a.m.

Charlevoix County Parks Manager, Ross Maxwell and NDG representative Lucas Porath presented update of Boyne City/Charlevoix Road Shared Use Path-Phase 1. Proposed site plans provided by NDG for parcels with unsecured right-of-way acknowledgments were reviewed. CCRC will issue permit to Charlevoix County Parks after NDG submits full set of updated plans and permit application.

Mr. Vanek's report:

- Will present tribal agreement at the next meeting for reconstructing Ranney and Flagg Roads.

Commissioner Ogden moved to pay bills totaling \$77,672.13 seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes–Way, Ogden and MaGee Nays–0 Motion carried.

Chairman Way adjourned at 10:34a.m.

Doug Way, Chairman

Frank D Wasylewski, Clerk

February 24, 2014

Chairman Way opened the meeting at 9:00a.m.

Chairman Way, Commissioners MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski attended along with Charlevoix County Commissioner Ron Reinhardt. Also attending, Charlevoix County Parks manager Ross Maxwell, Northwest Design Group (NDG) representatives Howard Haselschwardt and Lucas Porath and Boyne City Manager Mike Cain.

Commissioner Ogden moved to accept February 10, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Commissioner MaGee moved to transfer \$7,380.00 from the Insurance Fund to the General Fund to pay County Road Association Self-Insurance Fund fourth quarter Worker Compensation invoice, seconded by Commissioner Ogden.

➤ Roll Call VOTE: Ayes–Magee, Way and Ogden Nays–0 Motion carried.

Received email request from Peaine Township Supervisor regarding proposed Johnny Martin Trail improvement. Trail provides access to properties and is used for recreational use. The township desires to open an approximate ¾ mile section of the trail currently impassable by installing three 24" x 20' culverts, placement of two gates and placing approximately 200 yards of gravel. CCRC manager will request required DEQ permit with stipulation Peaine Township abides by all DEQ requirements. The township will contract the work; the improvements are not designed to accommodate large vehicles, only ATVs.

Charlevoix County Parks Manager, Ross Maxwell and NDG representatives, Howard Haselschwardt and Lucas Porath gave status update of Boyne City/Charlevoix Road Shared Use Path-Phase 1. CCRC permit must be obtained by March 28th to stay on schedule for June MDOT letting. Potential issues exist with three unsecured right-of-way acknowledgments; Maxwell will continue attempts to secure. Commissioner Ogden proposed NDG submit a site plan to CCRC prior to the March 10th meeting for each of the three unsecured parcels so the Board can advise the best way to design the project.

Haselschwardt advised before project begins a person of authority with power to make all decisions, including field changes and release of funds, will need to be appointed.

Mr. Harmon's report:

- Would like to take advantage of aggregate crusher on Beaver Island and have up to 40,000 tons of 23A gravel made for county stockpile.
- The Senate approved appropriation of State budget surplus using Act 51 formula; CCRC could see \$194,942 additional MTF funds to help pay for additional overtime and extra fuel costs this winter.
- Backup salt ordered, 400 ton for Ironton garage and 600 ton for Boyne City.

Mr. Vanek's report:

- Has been in contact with Bureau of Aeronautics regarding Beaver Island airport project. At this time not sure whether projects can be completed, but would request they be coordinated with County paving project in event they are.
- Beaver Island Kings Highway bidding document prepared.

Chairman Way called for a five minute recess; resumed at 10:45a.m.

Commissioner MaGee moved to pay bills totaling \$112,929.25 seconded by Commissioner Ogden.

- Roll Call VOTE: Ayes—Ogden, MaGee and Way Nays—0 Motion carried.

Chairman Way adjourned at 10:53a.m.

Doug Way, Chairman

Frank D Wasylewski, Clerk

February 10, 2014

Chairman Way opened the meeting at 9:00 a.m.

Chairman Way, Commissioners MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski attended along with Hayes Township resident Shirlene Tripp.

Commissioner MaGee moved to accept January 27, 2014 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Addressed letter from County Clerk dated and received January 27, 2014 (via email) regarding Road Commission's unpaid share of Ironton Ferry deficit. Manager and CCRC Clerk spoke with County Clerk advising bill will be paid when sufficient funds are available. Chairman Way recommended the bill be paid, borrowing from a budgetary fund if necessary.

Commissioner Ogden moved to pay \$17,500 CCRC share of Transportation Authority deficit to Charlevoix County Treasurer, seconded by Commissioner MaGee.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Mr. Harmon's report:

- Explained that the bacteria in the last load of Beaver Island diesel fuel has been eradicated through application of an expensive additive, which cured the issue of plugged fuel filters.

Mr. Vanek's report:

- Has prepared estimates for township projects on Beaver Island.

Commissioner Ogden moved to pay bills totaling \$143,260.52 seconded by Commissioner MaGee.

➤ Roll Call VOTE: Ayes–Way, MaGee and Ogden Nays–0 Motion carried.

Chairman Way adjourned at 9:40a.m.

Doug Way, Chairman

Frank D Wasylewski, Clerk

January 27, 2014

Chairman Way opened the meeting at 9:00 AM.

Chairman Way, Commissioners MaGee and Ogden, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski attended along with County Commissioner Ron Reinhardt.

Commissioner Ogden moved to accept January 13, 2014 regular meeting minutes as presented, seconded by Commissioner MaGee.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Commissioner MaGee moved to accept the following 2014 Annual Township meeting minutes as follows, seconded by Commissioner Ogden.

Boyne Valley, Chandler, Eveline, Hayes, Marion, Norwood and Wilson as presented.

Charlevoix Township as corrected:

Page 1, line 15: change to "Mt. McSauba".

Evangeline Township as corrected:

Page 1, line 32: remove "Ms. Lory".

Melrose Township as corrected:

Page 1, line 16: change to "There is a proposed new hotel to go in at M75 and Winsor Street".

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Mr. Harmon's report:

- Hired local contractors (with loaders) on Beaver Island to push back snow banks as the 5yd trucks cannot keep up with the significant amount of snow.
- The second order of salt arrives this week.
- To meet increased winter payroll costs, the insurance fund will be the only recipient this month of the five normally transferred budgetary funds.
- Antrim County snow blowers are down and unable to find parts; offered use of CCRC snow blower at "Schedule C" rate.
- Loader and truck specs in process.

Mr. Vanek's report:

- County Road Steering Committee met January 23, 1014. Two members were absent. Committee's next meeting will be February 12.

Commissioner Ogden:

- Questioned who would provide the assumed 20% matching funds if the Tribe completes Raney Road.

Chairman Way:

- Will be out of town for the March 24th regular meeting.

Commissioner MaGee moved to pay bills totaling \$69,029.34 seconded by Commissioner Ogden.

- Roll Call VOTE: Ayes–Ogden, Way and MaGee Nays–0 Motion carried.

Chairman Way adjourned at 9:57 a.m.

Doug Way, Chairman

Frank D Wasylewski, Clerk

January 13, 2014

Commissioners Way, Ogden and MaGee, CCRC manager Patrick Harmon, CCRC staff engineer James Vanek and CCRC clerk Frank D Wasylewski.

Clerk Frank D Wasylewski opened the meeting at 9AM and requested 2014 Chairman nominations.

Commissioner Ogden moved to nominate Commissioner Way for 2014 Chairman and to close nominations, casting a unanimous ballot electing Commissioner Way 2014 Chairman, seconded by Commissioner MaGee.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Chairman Way opened the floor for 2014 Vice-Chairman nominations.

Commissioner Ogden moved to nominate Commissioner MaGee for 2014 Vice-Chairman and to close nominations, casting a unanimous ballot electing Commissioner MaGee for 2014 Vice-Chairman, seconded by Chairman Way.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

The Board uses Roberts Rules of Order as a general guideline.

Chairman Way opened the meeting for general business.

Commissioner MaGee moved to accept December 23, 2013 regular meeting minutes as presented, seconded by Commissioner Ogden.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Commissioner Ogden moved to open 2014 Annual Material Bids at 11:00AM Friday, February 28, 2014 for March 10, 2014 Board review, seconded by Commissioner MaGee.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Commissioner Ogden moved to appoint Commissioner MaGee as voting delegate and Commissioner Ogden as alternate voting delegate at the March 2014 County Road Association of Michigan (CRAM) annual meeting, seconded by Commissioner MaGee.

➤ VOTE: Ayes –3 Nays – 0 Motion carried.

Mr. Harmon's report:

- Charlevoix Township (by letter) submitted Pine Pointe Property Owner's Association request to clean up and use a portion of Beach Drive within the subdivision for non-roadway public use.

Harmon will reply by letter (reviewed by CCRC legal counsel) that states the road commission does not object to lawful public use of Beach Drive that avoids interference with the established roadway. However, non roadway public users should consider their actions related to riparian rights or neighboring property owner's claims. Due to past litigation in this area, and the complexities of Michigan case law, the road commission is not in a position to grant or reject the property owner's request.

- Due to extended winter conditions, will order additional 1,000 tons of salt to split between Boyne City and Ironton garages.

Mr. Vanek's report:

- Bureau of Indian Affairs will meet with engineer and manager to discuss how to proceed with completion of a tribal project to improve Ranney and Flag Road. Total funding available \$420,000, requiring 20% regional match.

Commissioner MaGee moved to pay bills totaling \$106,294.43 seconded by Commissioner Ogden.

- Roll Call VOTE: Ayes—MaGee, Ogden and Way Nays—0 Motion carried.

Chairman Way adjourned at 9:30a.m.

Doug Way, Chairman

Frank D Wasylewski, Clerk